



## **PRE-K COMMITMENT LETTER**

Good attendance in school is directly related to student achievement. State attendance law requires that; if a parent chooses to voluntarily enroll a **child in Pre-Kinder, the child is obligated to attend school and is under the compulsory attendance law**. Furthermore, every child that is enrolled in school must attend school daily. It is the parent's duty to monitor the student's attendance and require the student to attend school. Board approved guidelines require the school's voluntary enrollment programs to maintain a 93% attendance rate.

Parents will be notified for failure to comply with attendance requirements when the student acquires excessive absences and is in danger of being involuntarily withdrawn from the school or one of its programs.

Parents will receive warning letters and may be required to attend scheduled conferences with campus administrators whenever excessive absences become a non-compliant issue.

Failures to attend scheduled attendance conferences may also be cause to involuntarily withdraw the student from a Pre-K program.

**Attendance Process:** If a Pre-K student's attendance falls to 95%, the attendance clerk will notify the Assistant Principal and the District will send a Warning Letter to the family.

If absences continue to occur, and the student's attendance falls below the required 93%, the District may send a letter informing the family that the child is being involuntarily withdrawn from their program or from Advantage Academy altogether. The following are acceptable reasons for **Excused** absences:

1. The child is hospitalized
2. The child is incapacitated due to a serious injury
3. The child contracts a communicable disease (virus or flu)
4. The child has other ongoing health related ailments which temporarily prevent attendance (such as asthma)

**Tips on Doctor's Visits:** • Schedule doctor's appointments after school hours or on weekends whenever possible. • If an appointment is scheduled during school hours, please send your child to school before the appointment or return your child to school after the appointment with the medical excuse.

If a student is absent, the parent or guardian must within 3 days of the student returning to school, submit a written note or medical excuse for the absence to the campus attendance clerk. The district will accept parent's handwritten notes to excuse three absence days during a semester.

To avoid excessive absences, that will lead to a violation of state and local attendance requirements, the parent's handwritten note or medical note to cover an absence must include: 1) the date of the note; 2) the students name; 3) the date of the absence, tardy or early check-out; 4) the specific reason for the absence, tardy or early check-out; and 5) the parents' or professional signature.

**Advantage Academy asks for your COMMITMENT to the following:**

1. **Ensure Your Child's Regular Daily Attendance.** Children who do not go to school do not learn.
2. **Reinforce Your Child's Respect for Peers, Teachers, School and Herself and Himself.** Children who have a healthy respect for others and their school are more open to the learning experience.
3. **Attend Meetings.** Meetings are the vehicle through which the parent-child-school relationship is built and reinforced.
4. **Know the System.** By regularly attending meetings, becoming familiar with campus procedures and school handbooks, you will have the knowledge and understanding of what is happening at our school which affects the parent-child-school relationship.
5. **Enhance the Experience.** You enhance your child's educational experience if you continually support the schools fund raisers, join an organization, club or committee, attend events and activities and encourage your child to participate in extracurricular activities. It really does enhance YOUR experience with the school as well as your CHILD'S school life.

**YOUR SIGNATURE BELOW IS YOUR PLEDGE TO YOUR CHILD'S SCHOOL ATTENDANCE, HER/HIS TEACHERS and ADMINISTRATORS, HER/HIS CAMPUS and the DISTRICT, and to HER/HIS EDUCATIONAL EXPERIENCE.**

\_\_\_\_\_ Printed Name of Student

\_\_\_\_\_ Printed Name of Parent

\_\_\_\_\_ Signature of Parent

Please fill in the required information, sign and return to your Campus Assistant Principal!

**Thank You** and together we look forward to a wonderful school year for all.