

OAK GROVE SCHOOL DISTRICT
BOARD OF TRUSTEES

REGULAR BOARD MEETING
February 9, 2017
Yvonne Cook Board Room
6578 Santa Teresa Blvd. San Jose, CA

AGENDA

OPEN SESSION – 6:30 P.M.

CALL TO ORDER

SET THE AGENDA

CLOSED SESSION – 6:32 P.M.

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

-Superintendent

2. PUBLIC EMPLOYEE DISCIPLINE/RELEASE/DISMISSAL

-Government Code section 54957

3. CONFER WITH LABOR NEGOTIATOR

The Board will confer with the District labor negotiators; Assistant Superintendent Andrew Garcia, Assistant Superintendent Laura Phan, and Legal Counsel Adam Fiss regarding California School Employees Association, Chapter 412. In addition, the Board will confer with District labor negotiator Superintendent José L. Manzo regarding unrepresented Employees – Assistant Principal, Coordinator, Construction Coordinator, Elementary Principal, Intermediate Principal, Small School Principal, Director, Chief Operations Officer, Network Engineer, Manager of Operations, Program Administrator, Secretary to the Superintendent, Administrative Assistant, Fiscal Manager, Executive Division Secretary, Administrative Secretary.

4. STUDENT DISCIPLINE

The Board will review and discuss Student Discipline Case No. 16/17-09

OPEN SESSION 7:30 p.m.

FLAG SALUTE

SUPERINTENDENT'S REPORT

The Superintendent will report on matters that relate to the District.

PUBLIC HEARING

Public hearing on the Negotiated Settlement between Oak Grove School District and the California School Employees Association (CSEA), Chapter 412.

CLOSED SESSION ITEMS

The Board will report out any action taken in Closed Session as required by law and/or take action as appropriate in Open Session.

PUBLIC COMMENT

Members of the public may address the Board on any issue or agenda item at this time. Members of the public may also address the Board on an agenda item during consideration of the item. No action can be taken on an item not on the agenda at this time. In accordance with Board Bylaw 9323, individual remarks will be limited to three minutes each, unless otherwise stipulated.

EMPLOYEE BARGAINING UNIT COMMENT

A representative from each employee bargaining unit may address the Board on any issue or agenda item at this time. No action can be taken on an item not on the agenda at this time. In accordance with Board Bylaw 9323, individual remarks will be limited to three minutes each, unless otherwise stipulated.

ITEMS SCHEDULED FOR ACTION (40)

A. CONSENT AGENDA

Manzo (5)

1. Minutes – Regular Board Meeting, January 12, 2017
2. Certificated Personnel Order
3. Classified Personnel Order
4. Donation Letter – Del Roble
5. Certificated Job Description – District Nurse
6. Fourth Grade Indigo Class Overnight Field Trip to Coloma Outdoor Discovery School

RECOMMENDATION: It is recommended that the Board of Trustees approve the Consent Agenda, as presented.

B. HUMAN RESOURCES DIVISION

Garcia (10)

1. **NEGOTIATED SETTLEMENT BETWEEN THE OAK GROVE SCHOOL DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER 412**

Board Policy 4041 states, The Board of Trustees recognizes that collective bargaining agreements are legally binding, bilateral agreements. The Board is committed to carrying out the provisions of each agreement and expects the agreements to be consistently and uniformly administered. - The ratification process allows the Board to review, analyze and seek clarification on agreements reached.

RECOMMENDATION: It is recommended that the Board of Trustees adopt the proposed changes in the agreement between Oak Grove School District and the California School Employees Association (CSEA), Chapter 412, as presented.

B. HUMAN RESOURCES DIVISION

2. RESOLUTION NO. 1247-02/17 SUPPLEMENTAL EMPLOYEE RETIREMENT PLAN (SERP)

Garcia (10)

The Board will receive a recommendation on a SERP program designed to recognize and reward the commitment of teachers for their long term service in education as well as a positive strategy to achieve budget reduction and cost containment.

RECOMMENDATION: It is recommended that the Board of Trustees adopt Resolution No. 1247-02/17, Supplemental Employee Retirement Plan for Certificated or Administrative Staff, as presented.

C. BUSINESS SERVICES DIVISION

1. HVAC SOLE SOURCE FINDING - MEASURE P PROJECTS AT DAVIS INTERMEDIATE AND SAKAMOTO ELEMENTARY SCHOOLS

Phan (15)

The Board will receive a recommendation to require only brand names Carrier, Trane, or Daikin HVAC units be installed at Davis and Sakamoto in order to maintain consistency and efficient operation and maintenance. The law allows requirement of specific HVAC units if the Board makes a finding that these units are required for the purpose of matching other products in use at other completed project sites.

RECOMMENDATION: It is recommended that the Board of Trustees approve a sole source finding for use of only Carrier, Trane, or Daikin HVAC units.

ITEMS SCHEDULED FOR INFORMATION (135)

D. EDUCATIONAL SERVICES DIVISION

1. OGS D INDUCTION PROGRAM UPDATE

Wetzel (20)

The Induction program is a two-year, job embedded system of mentoring with individualized goal setting and supports, combined with professional learning focused on the development of enduring professional skills. The purpose of the Induction program is to provide a robust mentoring support system for teachers to further grow and develop the professional skills and knowledge gained in a Preliminary Preparation Program and have opportunities to show growth in mastering the California Standards of the Teaching Profession.

2. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) ANNUAL UPDATE

Wetzel (30)

The Board will receive an update on the District's LCAP; a three-year plan for the upcoming school year and the two years that follow. The program and goals contained in the LCAP align with those of the school district and County Office of Education budget and multiyear budget projections.

E. BUSINESS SERVICES DIVISION

1. RESOLUTION ADOPTING A RATING SYSTEM FOR PREQUALIFICATION OF CONTRACTORS Phan (30)

Prequalification of contractors before bids or proposals are submitted for a particular project is required by law for many, but not all, District projects. If a resolution is adopted, the District will have an annual prequalification process, and contractors may apply for prequalification as specific projects arise.

2. REVIEW OF CONSTRUCTION DELIVERY METHODS AVAILABLE FOR DISTRICT PROJECTS Phan (45)

The Board will receive information regarding various construction delivery methods and recommendations for the 2017 bond projects.

F. BOARD BUSINESS

1. 2017 CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA) DELEGATE ASSEMBLY ELECTION Noel (10)

The Board will receive information on the candidates from Region 20 (Santa Clara County) nominated to serve as representatives to the California School Boards Association (CSBA) Delegate Assembly.

COMMUNICATIONS

Correspondence from individuals and/or organizations regarding District programs and/or services.

BOARD DISCUSSION

Board members will report on visits to schools, meetings attended, and other related District matters.

ADJOURNMENT

NOTE: A person with a disability may request receipt of an agenda in an alternative format or request disability-related accommodations, including auxiliary aids or services, in order to participate in the public meeting by contacting the Superintendent's Office at (408) 227-8300, extension 100203, at least 48 hours prior to the scheduled Board Meeting. (AB 3035, Chapter 300, Statutes of 2002)

Writings that are public records and are provided to all or a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 6578 Santa Teresa Boulevard, San Jose, CA. during normal business hours.

The District shall provide a full copy of the Board Agenda, along with all public back-up materials and information, including presentations to be made at or during the meeting, for public inspection at the meeting. Additionally, the District will provide a copy of any presentations or other materials provided to the Board to any member of the public upon request.

The Board encourages the free expression of divergent opinions of any subject. The District maintains complaint procedures and anyone who believes they have experienced any form of adverse actions arising from their public statements made at a Board meeting may utilize the District's Uniform Complaint procedures as outlined in Board policy.