

CENTER JOINT UNIFIED SCHOOL DISTRICT

JOB TITLE: Speech Therapist

DESCRIPTION OF BASIC RESPONSIBILITIES

To assess students' speech development level, provide information for program development and student placement, improve students' performance, and provide information on child development and/or issues on specific students to instructional personnel.

SUPERVISOR: Assistant Superintendent for Curriculum and Instruction

TYPICAL DUTIES:

1. Screen, identify, and assess students with speech and language deficits and develop recommendations.
2. Notify teachers and administrators of identified speech and hearing handicapped students, and develop an efficient schedule for working with such students.
3. Plan short and long-range goals to meet the needs of each individual students' IEP.
4. Refer students having organic difficulties such as voice disorders, mouth breathing, and hearing disabilities to the District Nurse.
5. Provide individual and group speech and language therapy, according to District established standards, for remediation of speech and language deficits.
6. Provide a suitable learning environment and experience which attempts to enhance student attitudes regarding their speech handicaps and best utilize available instructional time.
7. Evaluate student progress according to prescribed speech and language testing procedures by District personnel who have come into contact with the student in a learning situation.
8. Prepare progress reports, evaluations, observations and recommendations.
9. Perform basic attendance accounting including all required District and state reports.
10. Hold group and individual parent conferences throughout the year to help parents develop a better understanding of the speech handicaps of their children and of the goals of the District speech program.
11. Utilize community agencies and services as general resources and for specific cases requiring professional services beyond the level of the District speech program.
12. Research new information regarding intervention/treatment techniques, methods, assessment materials, available resources and regularly communicate to staff.
13. Cooperate with other staff in assessing and helping students solve health, attitude, and learning problems.
14. Participate in site meetings, faculty meetings, IEP conferences, and in-service training.
15. Participate in child study meetings concerning children enrolled in the speech and language program and provide student evaluations for child study assessment when requested.

16. Assist with coordination of services with the County Office, and serve as liaison in contact with community agencies.
17. Perform other duties similar to the above in scope and function as required and as assigned.

EMPLOYMENT STANDARDS:

Knowledge of:

1. Assessment instruction and their application.
2. Relevant State Education Codes.
3. District rules, regulations and policies.

Ability to:

1. Apply assessment instruments and interpret test data.
2. Plan and organize activities.
3. Complete a case study and develop an individual education plan.
4. Work independently.
5. Be flexible and work under time constraints.
6. Sit for prolonged periods of time.
7. Meet and maintain the physical requirements necessary to perform assigned job functions in a safe and effective manner.
8. Communicate effectively and tactfully in both oral and written form.
9. Establish and maintain cooperative work relationships with those contacted in the performance of required duties.

EDUCATION, EXPERIENCE AND REQUIREMENTS:

- Prior job related experience.
- Valid School Speech Therapist Credential or equivalent.
- California Driver's License and evidence of insurability.
- TB Test clearance;
- Pass a pre-employment physical examination to be administered by District approved medical practitioner at no cost to the applicant.
- Criminal Justice Fingerprint clearance.

PHYSICAL CHARACTERISTICS:

1. Sufficient vision to read printed material;
2. Sufficient hearing to conduct in-person and telephone conversations;
3. Understandable voice with sufficient volume and clarity to be heard in normal conversations;
4. Sufficient dexterity to write, use telephone and office equipment;
5. Sufficient mobility to move about the District and drive a vehicle;
6. Physical, mental and emotional stamina to endure long hours under sometimes stressful conditions.