

APPENDIX A
BEVERLY HILLS UNIFIED SCHOOL DISTRICT
CLASSIFIED PERSONNEL-BHEA/OTBS
SALARY SCHEDULE for 2017-2018
Effective July 1, 2017

| CLASS/STEP | 1 | 2 | 3 | 4 | 5 | 6 |
|------------|---------|---------|---------|---------|---------|---------|
| 11 | 2291.00 | 2433.00 | 2556.00 | 2692.00 | 2825.00 | 2974.00 |
| 12 | 2381.00 | 2491.00 | 2623.00 | 2742.00 | 2892.00 | 3032.00 |
| 13 | 2433.00 | 2556.00 | 2692.00 | 2825.00 | 2974.00 | 3113.00 |
| 14 | 2491.00 | 2623.00 | 2742.00 | 2892.00 | 3032.00 | 3182.00 |
| 15 | 2556.00 | 2692.00 | 2825.00 | 2974.00 | 3113.00 | 3280.00 |
| 16 | 2623.00 | 2742.00 | 2892.00 | 3032.00 | 3182.00 | 3348.00 |
| 17 | 2692.00 | 2825.00 | 2974.00 | 3113.00 | 3280.00 | 3434.00 |
| 18 | 2742.00 | 2892.00 | 3032.00 | 3182.00 | 3348.00 | 3514.00 |
| 19 | 2825.00 | 2974.00 | 3113.00 | 3280.00 | 3434.00 | 3606.00 |
| 20 | 2892.00 | 3032.00 | 3182.00 | 3348.00 | 3514.00 | 3691.00 |
| 21 | 2974.00 | 3113.00 | 3280.00 | 3434.00 | 3604.00 | 3782.00 |
| 22 | 3032.00 | 3182.00 | 3348.00 | 3514.00 | 3691.00 | 3864.00 |
| 23 | 3113.00 | 3280.00 | 3434.00 | 3604.00 | 3782.00 | 3969.00 |
| 24 | 3182.00 | 3348.00 | 3514.00 | 3691.00 | 3864.00 | 4058.00 |
| 25 | 3280.00 | 3434.00 | 3604.00 | 3782.00 | 3969.00 | 4171.00 |
| 26 | 3348.00 | 3514.00 | 3691.00 | 3864.00 | 4058.00 | 4278.00 |
| 27 | 3434.00 | 3604.00 | 3782.00 | 3969.00 | 4171.00 | 4376.00 |
| 28 | 3514.00 | 3691.00 | 3864.00 | 4060.00 | 4278.00 | 4486.00 |
| 29 | 3604.00 | 3782.00 | 3969.00 | 4171.00 | 4376.00 | 4594.00 |
| 30 | 3691.00 | 3864.00 | 4058.00 | 4278.00 | 4486.00 | 4694.00 |
| 31 | 3782.00 | 3969.00 | 4171.00 | 4376.00 | 4594.00 | 4823.00 |
| 32 | 3864.00 | 4058.00 | 4278.00 | 4486.00 | 4694.00 | 4935.00 |
| 33 | 3969.00 | 4171.00 | 4376.00 | 4594.00 | 4823.00 | 5062.00 |
| 34 | 4058.00 | 4278.00 | 4486.00 | 4694.00 | 4935.00 | 5182.00 |
| 35 | 4171.00 | 4376.00 | 4594.00 | 4823.00 | 5062.00 | 5329.00 |
| 36 | 4278.00 | 4486.00 | 4694.00 | 4935.00 | 5182.00 | 5444.00 |
| 37 | 4376.00 | 4594.00 | 4823.00 | 5062.00 | 5329.00 | 5576.00 |
| 38 | 4486.00 | 4694.00 | 4935.00 | 5182.00 | 5444.00 | 5722.00 |
| 39 | 4594.00 | 4823.00 | 5062.00 | 5329.00 | 5576.00 | 5856.00 |
| 40 | 4694.00 | 4935.00 | 5182.00 | 5444.00 | 5722.00 | 6007.00 |
| 41 | 4823.00 | 5062.00 | 5329.00 | 5576.00 | 5856.00 | 6153.00 |
| 42 | 4935.00 | 5182.00 | 5444.00 | 5722.00 | 6007.00 | 6305.00 |
| 43 | 5062.00 | 5329.00 | 5576.00 | 5856.00 | 6153.00 | 6453.00 |
| 44 | 5182.00 | 5444.00 | 5722.00 | 6007.00 | 6305.00 | 6622.00 |
| 45 | 5329.00 | 5576.00 | 5856.00 | 6153.00 | 6453.00 | 6796.00 |

CLASS NUMBERS

ACCOUNTING AND CLERICAL (All classifications are 12 months unless otherwise noted.)

| | |
|---|----------------------------|
| * Accounting Clerk – BHHS | 30 |
| Administrative Assistant II, Educational Services | 44 |
| Administrative Assistant II, Facilities | 43 |
| Administrative School Secretary * Title change | 28 |
| Administrative Services/District Office Assistant | 27 |
| * Adult Education/Alternative Ed Operations Specialist | 28 |
| * Adult Education/Alternative Education-Clerk | 18 |
| * Adult Education/Alternative Ed School Office Manager | 26 |
| * Adult Education/Alternative Education-Secretary | 23 |
| * Adult Education/Alternative Education-Senior Clerk | 19 |
| ASB Financial Technician | 31 (11 months) |
| ASB Technician | 30 (10 months) |
| Attendance Assistant | 23 (11 months) |
| Child Welfare & Attendance Specialist | 43 |
| College and Career Center Assistant | 30 (11 months) |
| * Community Liaison | 30 (10 months) |
| Computer System Specialist | 36 |
| * Computer Technician, Adult School K-12 | 38 |
| Facilities Secretary | 23 |
| Food Service Accounting Technician ** not sure | 30 (11 months) |
| Guidance Technician | 26 (11 months) |
| High School Business Technician ** Title Change | |
| * Human Resources/District Office Assistant | 27 |
| Library Technician (K-8) | 26 (10 months) |
| Library Technician (High School) | 22 (10 months) |
| * Office Staff Assistant | 24 |
| * Payroll Technician/Senior Secretary, Business | 27 |
| Payroll/Benefit Technician | 27 |
| * Planning & Facilities Assistant | 30 |
| * Pupil-Personnel Services Specialist | 26 |
| Purchasing Assistant | 31 |
| Registrar | 24 (10 months) |
| School Office Manager/Admin Assistant – HS * | 37 |
| School Office Manager/Technician HS ** | 37 |
| Senior Accounts Payable Specialist | 36 |
| Senior Attendance Assistant | 24 (10 months) |
| * Senior Clerk-High School | 19 (11 months) |
| * Special Education Support Technician Student Supp. Servs. | 33 |
| Special Education/Student Support Clerk | 18 |
| Special Education/Student Support Specialist | 36 |
| Systems Administrator | 43 |
| * Technical Secretary – Adult/Alternative Education | 28 |
| Technology Specialist | 41 |
| * Telecommunications Systems Technician | 38 |
| Textbook Technician | 30 |
| Theatre Operations Specialist | 40 (11 months) |
| Workability Program Specialist | 30 (10 months) |
| School Office Assistant | |
| - K-8 Sites | 33 (10 months plus 7 days) |
| - High School | 22 (11 months) |

| | | |
|--|----|-------------------------|
| School Office Manager | | |
| - K-8 Sites | 37 | (10 months plus 7 days) |
| - High School | 26 | (11 months) |
| - Moreno | 25 | (10 months) |
| Secretary | | |
| - High School, Houses | 28 | (11 months) |
| - High School, House (A) | 30 | (11 months) |
| - High School, Physical Education | | (10 months) |
| Senior Secretary | 23 | |
| * - Business Operations | 25 | |
| Educational Services/Student Services and Special Projects | 30 | (10 months) |
| - High School, Applied Education | 25 | (10 months) |
| - High School, Moreno | 25 | (10 months) |
| - Maintenance/Operations | 25 | |
| * - Student Support Services/Special Education | 28 | |

*** denotes position currently vacant**

Hourly rate to be computed by dividing monthly rate by 173.33
Overtime rates to be computed by multiplying hourly rate by 1.5

Each Classified employee serving 50% or more of a full time day established for the position to which the employee is assigned, shall receive health & welfare benefits in conformity with Board policy.

ADDITIONAL BENEFITS

Each OTBS employee shall be entitled to compensation, in addition to the employee's regular salary, based upon the number of years of the employee's continuous employment, in permanent status, by the District, as follows:

| | |
|--|--------------------|
| After ten years of continuous employment | \$ 64.68 per month |
| After fifteen years of continuous employment | \$116.53 per month |
| After twenty years of continuous employment | \$168.55 per month |

Unit members who qualify for Professional Growth – Article XIX, will receive an award as follows:

| Increment | Units | Annual Award | Monthly Breakdown | | |
|-----------|-------|------------------------|--------------------|--------------------|--------------------|
| | | | 10-Month Employees | 11-Month Employees | 12-Month Employees |
| 1 | 15 | \$631.92/year | \$63.19/mo. | \$57.45/mo. | \$52.67/mo. |
| 2 | 30 | \$1,263.48/year | \$126.39/mo. | \$114.90/mo. | \$105.32/mo. |
| 3 | 45 | \$1,895.88/year | \$189.58/mo. | \$172.35/mo. | \$157.99/mo. |
| 4 | 60 | \$2,527.70/year | \$252.77/mo. | \$229.79/mo. | \$210.64/mo. |

