

OFFICIAL MINUTES

**Long-Range Facilities Master Plan  
Oversight Committee**  
San Gabriel Unified School District  
At Jefferson Middle School  
San Gabriel, CA  
July 19, 2012  
7:15 p.m.

The Long-Range Facilities Master Plan Oversight Committee of San Gabriel Unified School District in Los Angeles County met in a special session at the time and on the date above with attendance as follows:

Present:	Jerry Schwartz	Chairman
	Cynthia Juvinall	Member
	Mickey Scannell	Member
	Mike Cammarano	Member
	Hugo Correa	Member
	Armando Pacheco	Member

Others Present:	Bill Gile	Director of Maintenance and Operations
	Andrew Ammon	SGUSD Board President

**I. GENERAL FUNCTIONS**

**A. Call to Order**

Chairman Jerry Schwartz called the meeting to order at 7:05 p.m.; Bill Gile led the Pledge of Allegiance.

**B. Approval of Meeting Minutes**

i. - iii. Minutes were not available (due to meeting at Jefferson campus), so could not be approved.

**C. Requests to address the Committee; Public Comment:**

There were none.

**Next Meeting: September 20, 2012 Regular Meeting.**

**II. PRESENTATION**

**A.** A tour of the Jefferson Middle School construction project was conducted by Bill Gile, who described various points of interest regarding the facilities, explaining the extraordinarily stringent safety requirements imposed by DSA, and other features of interest.

Upon completion, Jefferson Middle School will possess more tennis courts than any other school in the local area. One area of concern is the amount of heat

during warm weather, due to vast amounts of concrete and lack of shade and grassy areas. Portable backboards will allow courts to also be used for basketball.

### **III. REPORTS**

#### **A. Chairman's Report:**

Chairman Schwartz reported that Rowland Heights obtained a Federal grant to pay interest on their bond.

#### **B. Update on Construction projects**

Presented by Bill Gile.

#### **GABRIELINO HIGH SCHOOL**

LPA has completed the schematic design and is presently working on design development.

#### **DEL MAR HIGH SCHOOL**

Bond construction work completed.

#### **JEFFERSON MIDDLE SCHOOL**

#### **Sports Field and Fitness Center Project – Bid No. 02-11/12**

#### **July 3, 2012**

G2K Construction started onsite mobilization on 11/30/11. Construction meetings are held every Wednesday at 1:00 p.m.

PSA: G2K has completed their sub-contractor assignment list.

#### **Fitness Center:**

- G2K has completed laying the exterior block walls. Due to slow and pour mason workmanship G2K went through several union masons before putting together a cohesive team of union and non-union masons. Due to this interruption in work flow the Fitness Center is running approximately four weeks behind schedule.
- The structural steel for the roof support system and steel roof deck is complete.
- Rough plumbing and electrical is complete
- Rough HVAC is 50% complete
- The windows and front entry store front glass will be installed the week of July 15<sup>th</sup>
- The final pre-finished steel roof will be installed the week of July 15<sup>th</sup>

#### Site Walls

- Site block walls are complete

#### Site Work

- Underground site storm water pipe, water supply lines, fire water and electrical conduits are complete
- Site grading is complete
- Site concrete/flat work is complete
- Site seat walls are complete
- The tennis court fence posts are set
- The concrete for the tennis courts will be poured at the beginning of August

RFI's: (Request for Information) G2K has issued 68 RFI's to date - 68 have been answered.

#### COR's: (Change Order Request)

- G2K has issued 4 COR's. One has been rejected One will result in a credit and two are under review.
- The Fitness Center is currently 28 days behind schedule. G2K is working on a recovery schedule to make up the lost time.
- The Project Completion date is still on schedule.

#### **Sports Field:**

- Work started the week of May 29<sup>th</sup>
- The field is currently under mas-grading and exporting soil
- Excavation for the concrete ramp is complete, footings are dug and structural steel/rebar is set. The footings will be poured Thursday July 5<sup>th</sup>.
- Construction of the field bleachers will begin the week of July 15<sup>th</sup>

#### **Administration Building and Campus Upgrades**

Drawings submitted to DSA by IBI Group for intake. District is in the process of issuing a check payable to DSA for the close-out of the two-story classroom buildings – Phase I project.

#### **COOLIDGE ELEMENTARY SCHOOL**

No bond construction work at this time.

Future plans - Landscape and Irrigate Playfield

#### **MCKINLEY ELEMENTARY SCHOOL**

LPA has completed the schematic design and is presently working on design development.

#### **ROOSEVELT ELEMENTARY SCHOOL**

Bond construction work completed.

## **WASHINGTON ELEMENTARY SCHOOL**

### **Growth Project – Bid No. 01-11/12**

#### **July 3, 2012**

Axis Construction started onsite mobilization 11/30/11. Construction meetings are held every Wednesday at 8:00 a.m.

PSA: Axis has completed their sub-contractor assignment list. Substitutions have increased the prime contractor's costs. The iron workers union filed a dispute against Axis Construction. Over a four month period the dispute was resolved and Axis settled by paying a \$3,500 fine.

#### **New Library Project:**

- Rough framing and doors frames are complete
- Rough Electrical is complete
- Rough Plumbing is complete
- Rough HVAC is complete
- Windows will be installed July 5<sup>th</sup>
- Roofing is complete
- Drywall is 90% complete
- Started exterior lath and plaster
- Site seat walls are complete
- Currently on schedule

#### **New Kindergarten Project:**

- Rough framing is complete
- Rough electrical, plumbing and HVAC are complete and ready for insulation
- Exterior doors and windows to be installed the week of July 15<sup>th</sup>.
- Roofing is complete
- Phase one canopies on the north side of the campus are set and painted.  
Roofing to be installed in August
- All underground site utilities from the library running across campus to the north parking lot and kindergarten is now complete
- The Options building has been relocated. We are currently waiting on the power company to approve the relocation electrical plan to the building.
- Currently on schedule

#### **Building C Bathroom Upgrade:**

- Work is complete. We will be performing a punch walk for the bathrooms on Monday July 9<sup>th</sup>.

**New Administration Building Upgrades:**

- Demolition is complete
- Lumber has been delivered and new construction will start Monday July 9<sup>th</sup>.

**Multi-purpose Room Bathroom Upgrade:**

- Demolition is complete
- Started the underground utility work

**Parking Lot Upgrades:**

The West parking lot:

- Seat walls are complete
- Rough grading is complete
- Scheduled to be complete on July 9<sup>th</sup>.

The North parking:

- Demolition is complete
- Rough excavation and grading is complete
- Underground utility work to start July 9<sup>th</sup>.

RFI's (Request for Information) Axis has issued 137 RFI's to date - 137 have been answered. None are late.

RFP's (Request for Proposal) IBI Group has issued 18 RFP's

**COR's (Change Order Request)**

- Axis has issued 18 COR's.
- 10 have been negotiated and approved. Three of them are Deductive COR's for credit
- IBI has issued Change Order No. 1, which includes the six approved COR's and was submitted and approved during the April Board Meeting.
- Approximate value: \$21,417.40
- No Change

**WILSON ELEMENTARY SCHOOL**

Bond construction work completed.

**C. Technology update; 2<sup>nd</sup> Draft of Technology Resources Review**

Mickey Scannell met with Kai Neuyen on July 3, 2012. He reported that Wilson and Coolidge elementary will be replacing paging systems (bells, clocks, paging, phones). Jefferson Middle School will replace networking (routers, switches) with e-Rate funds. Khai stated there is need for more technical support staff.

Mickey then presented a second draft of proposal of Technology Review. The purpose of the district wide review of current equipment is to avoid duplicating expenditures from Bond funds (for example, replicating existing equipment paid for by Title I or other sources).

This knowledge will facilitate better decision making by the Oversight Committee.

**IV. ACTION ITEMS**

**A. Recommendation to the Governing Board Regarding Revisions to the Oversight Committee By-Laws**

Tabled to a future meeting.

**V. ADJOURNMENT**

Chairman Schwartz adjourned the meeting at 9:15 p.m.

The Oversight Committee approved these minutes at their September 20, 2012 meeting.