

STUDENT FUND-RAISING ACTIVITY

This form is to be completed and submitted to the principal for approval prior to commencing any student fund-raising activity.

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Name of group: \_\_\_\_\_

Advisor (or Representative): \_\_\_\_\_

Name of the fund-raiser: \_\_\_\_\_

\_\_\_\_\_

Amount of money to be raised: \_\_\_\_\_

Per student quota: \_\_\_\_\_

Means of fund-raising (e.g. cash contribution, pledge, sale of product or service, etc.):

What students (and/or others) will be doing to raise the money:

Geographic area in which the fund-raising will take place:

Dates and time requirements:

Total Activity \_\_\_\_\_

Per student \_\_\_\_\_

How will students be supervised:

Person managing the funds: \_\_\_\_\_

Time and place of deposit of funds: \_\_\_\_\_

DESCRIBE ON THE REVERSE SIDE THE PROJECTS FOR WHICH THE MONEY WILL BE SPENT AND THE ESTIMATED COST OF EACH PROJECT.

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APPROVED:

DATE:

\_\_\_\_\_

\_\_\_\_\_

PARENT PERMISSION  
FOR STUDENT PARTICIPATION IN FUND-RAISING

The fund-raising project described below has been approved with the condition that your child may not participate without parental permission. Please sign and return to your child's school office.

PARENT INFORMATION

A. Organization or group holding activity:  
\_\_\_\_\_

B. Advisor or representative: \_\_\_\_\_

C. Fund-raising activity

1. Purpose: \_\_\_\_\_

2. Student activity: \_\_\_\_\_  
\_\_\_\_\_

3. Dates and times of participation:

Dates: \_\_\_\_\_

Hours: \_\_\_\_\_

D. The profits from this activity will be used for: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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I \_\_\_\_\_ do \_\_\_\_\_ do not give permission for \_\_\_\_\_  
to take part in the fund-raiser described above. (Student's Name)

\_\_\_\_\_  
(Parent's Signature)

\_\_\_\_\_  
(Date)

REPORT OF FUND-RAISING ACTIVITY

Name of Student Group \_\_\_\_\_

Advisor \_\_\_\_\_

School \_\_\_\_\_

Description of the Fund Raiser \_\_\_\_\_

Date of the Fund Raiser \_\_\_\_\_

Location of the Fund Raiser \_\_\_\_\_

Cost of Merchandise \$ \_\_\_\_\_

Number of Items Acquired \_\_\_\_\_      Number of Items Sold \_\_\_\_\_

Estimated Revenues \$ \_\_\_\_\_      Actual Revenues \$ \_\_\_\_\_

Disposition of Unsold Items \_\_\_\_\_

Date of Deposit \_\_\_\_\_

Location of Deposit \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

