FIRE & SAFETY CLASSROOM REQUIREMENTS

- 1. The Rescue Window
 - must remain completely clear at all times;
 - counter space and four feet in front of the window must remain clear;
 - sticker is the only item fixed and visible on and above the rescue window.
- 2. At least 20% of all other classroom windows must be clear and free of obstruction.
- 3. The Exit Door
 - must be clear of attachments and displays;
 - window must remain uncovered, providing a clear view into each individual room at all times.
- 4. The classroom ceiling must be free of any suspended objects, including hanging wires or string. Wires for the purpose of hanging materials across a classroom are prohibited.
- 5. The emergency evacuation route must be visibly posted near the exit of each classroom.
- 6. Heating and air exchange vents must be unobstructed, allowing for the free flow of air.
- 7. Objects which come within 24" of the ceiling must not be placed on top of wall cabinets or shelves.
- 8. All multi-plug electrical outlet power-strips and extension cords must be supplied by the district and must not be used as a substitute for permanent wiring.
- 9. All classroom furniture and carpets must be approved and purchased by the district.
- 10. The following items are prohibited:
 - curtains, drapes, & tapestries, including all bookshelf, window, and cupboard coverings;
 - portable space heaters;
 - all electrical appliances;
 - and plug in air fresheners.

Safety Requirements: New York State Education Department, Massena Fire Department, and Utica National Liability Insurance