

DISTRICT PROGRAM ASSESSMENT/SCHOOL IMPROVEMENT PROCESS

PURPOSE:

The purpose of the North Kingstown School Improvement Process is to improve student achievement by developing and implementing plans that address the knowledge, skills, and attitudes of all students and the overall school climate. These plans must be part of an ongoing, annual process consistent with the School Department Mission Statement.

SCOPE OF THE PROCESS:

School Improvement Plans developed by each school must:

1. Involve the entire school community.
2. Be germane to the students' educational experience and focus on improved student achievement.
3. Focus on addressing those issues which are under local school control.
4. Result in yearly Action Plans which should include both ongoing and short term goals. The number of individual Action Plans a school submits will vary from year to year depending on results of needs assessment and the complexity of each Action Plan.

INPUT CONSIDERATIONS:

In identifying items to be considered in the development of School Improvement Plans, each school must seek information from a number of sources. The following represents a number of possible input sources but should not be considered comprehensive:

- The North Kingstown Mission Statement.
- Federal, state, and local legislation, regulations and policies.
- Standardized test scores.
- District Curriculum Cycle.
- School Advisory Councils.
- Parent Organizations.
- Parents, Educators and Students.
- Teacher Association.
- School demographics and population trends.
- Suggested Programs.
- District Hotline.
- Professional Development.
- Available Resources.

- Local Community Agencies.
- Exemplary Practices.
- Research.
- Context.

PROCEDURES:

The school Principal is responsible for initiating the School Improvement Process with assistance from any standing and ad hoc committees as necessary.

The following steps should be taken by schools to develop their School Improvement Plans:

1. Determine the current school status by conducting a needs assessment focusing on the following school components (existing information and/or documentation may be used):
 - a. Curriculum and Instruction
 - b. Student Support
 - c. Library/Technology
 - d. Administration and Faculty
 - e. Facility
 - f. Community Support/Parent Involvement
 - g. Financial Support
 - h. School Climate
 - i. Assessment of Student Learning and Performance
2. Identify the strengths, limitations and interests. From these strengths, limitations and interests select action items.
3. Determine goal(s) and define them clearly in terms of student achievement.
 - a. Examine all possible actions which could lead to accomplishment of the goal(s).
 - b. Prioritize and select appropriate actions which are within the control of the school.
4. Formalize action plans for each item selected and send copies to the Superintendent's office using the format described on the accompanying pages.

Important dates:

- 1 November – Initial Action Plans are sent to the Superintendent. Additional plans may be filed or amended at any time during the school year.
- 30 May - School Principal identifies all individuals/groups/committees responsible for reporting and collects all end of year "Statements of Progress toward goal."

1 July - Principal sends to the Superintendent a general summary of the progress achieved on all School Action Plans developed during the year whether completed or on going. The general summary should not exceed a single page. Completed School Improvement Forms should be attached to the summary.

Adopted: 6/3/97
Amended: 8/8/07