

St. Marys Area School District

Board of School Directors  
Regular Meeting  
June 10, 2013, 7:00 P.M.

Library, St. Marys Area High School

Minutes

- I. The St. Marys Area Board of School Directors held their regular meeting May 9, 2013 at 7:00 P.M. in the Library of the St. Marys Area High School. The meeting was called to order by board president Robert Luchini.
- II. Pledge of Allegiance
- III. Directors Present: James Baumgratz, James Herzing, Charles Liptak, Robert Luchini, Matthew Quesenberry, Patricia Rezmerski. Directors Absent: Bryan Chiappelli, John Healy, John Mulcahy.  
  
Others Present: Anna Kearney, Cynthia M. FinGado, Joseph Collins, Robin Johnson, Josh Williams, Robert Grumley, Terry Straub, Mark Romain, Marty Mahan, a representative from *The Daily Press* and three (3) visitors.
- IV. Comments from visitors including comments on federal programs.
- V. Presentations  
  
Don Reed, John Lovett, Tom Herzing – spoke on the possibility of renaming Dutch Country Stadium to Dan Conners Field.
- VI. Superintendent's Comments
- VII. The minutes from the regular meeting held on May 9, 2013 were approved.  
  
Motion by James Herzing, seconded by James Baumgratz – motion carried by a voice vote of all members present.
- VIII. The treasurer's and cafeteria reports for April 2013 were approved.  
  
Motion by Patricia Rezmerski, seconded by James Baumgratz – motion carried by a voice vote of all members present.
- IX. Approved Payment of Bills  

General Fund	June 2013 and office checks for May 2013
Payroll Fund	May 2013
Cafeteria Fund	April 2013

  
Motion by James Herzing, seconded by Patricia Rezmerski; voting yes: James Baumgratz, James Herzing, Charles Liptak, Robert Luchini, Matthew Quesenberry, Patricia Rezmerski – motion carried.
- X. Business Affairs
  - A. Contract for Hearing Support Services  
  
Approved the Contract and Board Resolution for Hearing Support Services between Seneca Highlands Intermediate Unit Nine and St. Marys Area School District for the 2013-2014 school years. (Attachment No. 1)

Motion by Matthew Quesenberry, seconded by James Herzing; voting yes: James Baumgratz, James Herzing, Charles Liptak, Robert Luchini, Matthew Quesenberry, Patricia Rezmerski – motion carried.

B. 2013-2014 School Budget

Approved the 2013-2014 general fund budget with expenditures in the amount of \$25,264,867.00. Tax levies are as follows:

1. 32.35 mills on real estate
2. 63.6 mills assessed value of oil, gas and minerals
3. 1,450 mills on occupational assessment
4. A \$10.00 local services tax shared with Fox, Jay & Benezette Townships
5. A \$5.00 local services tax from the City of St. Marys
6. A 1% earned income tax to be shared with all municipalities
7. A \$5.00 Section 679 per capita tax for residents of all municipalities
8. A \$5.00 Section 511 per capita tax for residents of all municipalities

Tax bills for real estate taxes will be printed by the County and sent out July 1, 2013, or as soon as possible. Tax bills for occupational assessment, Section 679 per capita and Act 511 per capita taxes will be printed by Charles Bloam, III, and sent out July 1, 2013, or as soon as possible.

Motion by James Herzing, seconded by James Baumgratz; voting yes: James Baumgratz, James Herzing, Charles Liptak, Robert Luchini, Matthew Quesenberry, Patricia Rezmerski – motion carried.

C. 2013-2014 Retirement Reserve Fund Budget

The 2013-2014 Retirement Reserve Fund budget with expenditures in the amount of \$447,152.00 was approved. (Attachment No. 2)

Motion by Patricia Rezmerski, seconded by James Herzing; voting yes: James Baumgratz, James Herzing, Charles Liptak, Robert Luchini, Matthew Quesenberry, Patricia Rezmerski – motion carried.

D. 2013-2014 Technology Reserve Fund Budget

The 2013-2014 Technology Reserve Fund budget with expenditures in the amount of \$172,080.00 was approved. This budget includes revisions in Year 2 of the three (3) year plan approved in June, 2012. (Attachment No. 3)

Motion by James Herzing, seconded by Matthew Quesenberry; voting yes: James Baumgratz, James Herzing, Charles Liptak, Robert Luchini, Matthew Quesenberry, Patricia Rezmerski – motion carried.

E. 2013-2014 Capital Reserve Fund Budget

The 2013-2014 Capital Reserve Fund budget with expenditures in the amount of \$700,000.00 for improvements to South St. Marys Street Elementary School was approved. (Attachment No. 4)

Motion by James Baumgratz, seconded by Patricia Rezmerski; voting yes: James Baumgratz, James Herzing, Charles Liptak, Robert Luchini, Matthew Quesenberry, Patricia Rezmerski – motion carried.

F. Homestead and Farmstead Exclusion Resolution

Approved the Homestead and Farmstead Exclusion Resolution. (Attachment No. 5)

Motion by James Herzing, seconded by Patricia Rezmerski; voting yes: James Baumgratz, James Herzing, Charles Liptak, Robert Luchini, Matthew Quesenberry, Patricia Rezmerski –

motion carried.

G. Budgetary Transfers

The business manager was given approval to make budgetary transfers as needed pending final audit. These transfers will be presented to the board upon completion of the audit.

Motion by Matthew Quesenberry, seconded by James Baumgratz; voting yes: James Baumgratz, James Herzing, Charles Liptak, Robert Luchini, Matthew Quesenberry, Patricia Rezmerski – motion carried.

H. Commitment of Fund Balance

In accordance with Policy 620 of the St. Marys Area School District's Policy Manual, the District will strive to maintain an unassigned general fund balance of not less than 6% and not more than 8% of the budgeted expenditures for that fiscal year. Therefore any monies in excess of the 6% shall be committed to first replenish the Technology Fund Reserve in the amount of \$172,080.00 and the remainder to increase the Capital Reserve Fund.

Motion by Patricia Rezmerski, seconded by James Herzing; voting yes: James Baumgratz, James Herzing, Charles Liptak, Robert Luchini, Matthew Quesenberry, Patricia Rezmerski – motion carried.

I. LERTA (For Information Only)

1. Application from Custom Industrial Processing, Inc., 336 State Street, St. Marys, for addition to existing building for estimated cost of \$550,000.00. (Attachment No. 6)
2. Application from Keystone Powdered Metal Company, 251 State Street, St. Marys for construction of 9,000 square foot warehouse for an estimated cost of \$400,000.00. (Attachment No. 15)
3. Application from Foster F. Wineland, Inc., Rt. 164 East, Martinsburg, PA for construction of a 60' x 175' facility to be constructed on the Grotzinger Road site for an estimated cost of \$926,000.00. (Attachment No. 16)

J. Agreement of Sale

The Agreement of Sale between Shawn and Crystal Garthwaite and the St. Marys Area School District for purchase of property located at 404 South St. Marys Street, St. Marys, PA was approved. (Attachment No. 7)

Motion by James Herzing, seconded by Matthew Quesenberry; voting yes: James Baumgratz, James Herzing, Charles Liptak, Robert Luchini, Matthew Quesenberry, Patricia Rezmerski – motion carried.

K. Occupancy Agreement

Approved an Agreement between Shawn and Crystal Garthwaite and the St. Marys Area School District for occupancy of residence following the Agreement of Sale closing date. (Attachment No. 17)

Motion by James Herzing, seconded by Patricia Rezmerski; voting yes: James Baumgratz, James Herzing, Charles Liptak, Robert Luchini, Matthew Quesenberry, Patricia Rezmerski – motion carried.

XI. Student Activities

A. Field Trip

Approval was given for one student to attend the DECA Summer PA State Officer Leadership Workshop at State College, Pennsylvania on June 25-26, 2013.

Motion by Patricia Rezmerski, seconded by James Baumgratz; voting yes: James Baumgratz, James Herzing, Charles Liptak, Robert Luchini, Matthew Quesenberry, Patricia Rezmerski – motion carried.

## XII. Personnel

Approved personnel actions as listed. All employment approvals are provisional for thirty days pending receipt of Act 151 and Act 34 clearance documentation and pre-employment drug testing if applicable.

### A. Resignations, Support Personnel

Name: Stephenie Benedict  
Address: St. Marys, Pennsylvania  
Position: In-School Suspension Supervisor  
Effective: June 1, 2013 (Attachment No. 8)

Name: Kathryn Hoffman  
Address: St. Marys, Pennsylvania  
Position: Personal Care Aide  
Effective: June 1, 2013 (Attachment No. 9)

Name: Patricia McDivitt  
Address: Johnsonburg, Pennsylvania  
Position: Cafeteria Worker  
Effective: June 1, 2013 (Attachment No. 10)

### B. Resignations, Professional Personnel

Name: David Chiodo  
Address: St. Marys, Pennsylvania  
Position: Teacher, St. Marys Area Middle School  
Effective: June 1, 2013 (Attachment No. 11)

Name: Lana Cogan  
Address: Weedville, Pennsylvania  
Position: Teacher, St. Marys Area Middle School  
Effective: June 1, 2013 (Attachment No. 12)

Name: Rosemary Colson  
Address: Kane, Pennsylvania  
Position: Teacher, St. Marys Area High School  
Effective: June 30, 2013 (Attachment No. 13)

### C. Leave of Absence

One (1) leave of absence was approved.

### D. Hire, Professional Personnel

Name: Korinne Ankerbrand  
Address: DuBois, Pennsylvania  
Position: Interim School Psychologist  
Terms: \$50,000 (Prorated)  
Effective: July 1, 2013  
Degree: Master of Education  
Certification: School Psychologist  
University: Indiana University of Pennsylvania  
Experience Present: Intern – St. Marys Area School District  
Experience: 1 Year: Graduate Assistant - IUP  
Experience: 2 Year: Teacher – New Story School  
Building: All

Name: Krista Klein  
Address: St. Marys, Pennsylvania  
Position: Middle School Learning Support Teacher  
Terms: Step 1, Masters  
Effective: August 19, 2013  
Degree: Master of Education  
Certification: Elementary, Mid-Level Science, Mid-Level Mathematics, Special Education  
University: University of Pittsburgh at Johnstown  
Experience Present: Substitute Teacher – St. Marys Area School District  
Experience: 1 Year: Tutor – St. Marys Area School District  
Building: St. Marys Area Middle School

E. Hire, Supplemental Contracts, 2012-2013 School Year

Name: Amelia Belovesick  
Position: South St. Marys Street Elementary School Yearbook Advisor  
Terms: \$371.00 (Renew)

Name: David Lion  
Position: Asst. Tennis Coach  
Terms: \$600.00 (Adjust from volunteer coach)

Name: Tyler Rettger  
Position: Asst. Baseball Coach  
Terms: \$600.00 (Adjust from volunteer coach)

F. Hire, Supplemental Contracts, 2013-2014 School Year

Name: Daniel Hoohuli, Jr.  
Position: Asst. Girls Basketball Coach – 8<sup>th</sup> Grade  
Terms: \$2,084.00 (Renew)

Name: Daniel Hoohuli, Jr.  
Position: Asst. Girls Basketball Coach – Varsity  
Terms: \$2,606.00 (Renew)

Name: Leona Hoohuli  
Position: Head Girls Basketball Coach  
Terms: \$4,284.00 (Renew)

Name: Danielle Terbovich  
Position: Asst. Girls Soccer Coach  
Terms: \$1,260.00 (Change)

G. Hire, Health Aide Substitute, 2012-2013 Contract Pay Rate

Name: Amy Sorg  
Address: St. Marys, Pennsylvania  
Effective: May 7, 2013  
Degree: MSN - Nursing  
Certification: Registered Nurse  
University: Penn State University  
Experience Present: Charles Cole Hospital - CRNP  
Building: All

H. Hire, Professional Substitute Personnel, 2012-2013 Contract Pay Rate

Name: Kylie Geci  
Address: St. Marys, Pennsylvania  
Effective: May 20, 2013  
Degree: BS - Education

Certification: Music  
University: Indiana University of Pennsylvania  
Experience Present: Purchase Line High School – Student Teacher  
Building: All

Name: Alyssa Hunter  
Address: St. Marys, Pennsylvania  
Effective: May 8, 2013  
Degree: BS - Education  
Certification: Health and Physical Education  
University: Pennsylvania State University  
Experience Present: Benzinger Park – summer park staff  
Building: All

I. Hire, Homebound Teachers, 2012-2013 Contract Pay Rate

Name: Matthew Frank  
Address: Ridgway, Pennsylvania  
Effective: May 9, 2013  
Degree: BS - Education  
Certification: English  
Experience Present: Teacher – St. Marys Area School District

J. Hire, Support Substitutes 2012-2013 Pay Rate

Name: Corina Forster  
Address: Weedville, Pennsylvania  
Position: Substitute secretary, classroom aide  
Terms: \$7.25 per hour  
Effective: May 8, 2013  
Experience Present: Contact Technologies - laborer  
Building: All

Motion by James Herzing, seconded by James Baumgratz; voting yes: James Baumgratz, James Herzing, Charles Liptak, Robert Luchini, Matthew Quesenberry, Patricia Rezmerski – motion carried.

K. Tenure (For Information Only)

Tiffany Gump                      Marjorie Schlimm                      Rachel Schreiber

XIII. Board Discussion

An executive session to discuss personnel, student discipline and pending litigation was held immediately following adjournment.

XIV. Adjournment

Motion by James Herzing, seconded by James Baumgratz -- meeting adjourned 7:48PM

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Board President, Robert Luchini

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Board Secretary, Cynthia M. FinGado