

FREEHOLD TOWNSHIP BOARD OF EDUCATION
September 13, 2016
Regular Meeting Minutes

The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.

The Freehold Township Board of Education met in Regular Session on Tuesday, September 13, 2016, at the Board Office of the Freehold Township School District, 384 West Main Street, Freehold, New Jersey, County of Monmouth.

The meeting was called to order at 8:01 p.m.

Mr. Marion read the following statement in conformance with the "Open Public Meetings Act", Chapter 231, PL1975, effective January 19, 1976:

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk and published in the Asbury Park Press on January 8, 2016 and the News Transcript on Wednesday, January 13, 2016."

PLEDGE OF ALLEGIANCE

Mr. Marion led the Board in the pledge of allegiance.

ROLL CALL

Board Members Present: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert, Mrs. Patten, Mrs. Triandafellos, Mr. Levy, Mr. Marion

Board Members Absent:

Also Present:

Dr. Ross Kasun, Superintendent; Mr. Neal Dickstein, Assistant Superintendent; Mrs. Pamela Haimer, Assistant Superintendent; Mr. Robert DeVita, Business Administrator; staff members; township residents.

APPROVAL OF MINUTES

On a motion of Mrs. Holtz, seconded by Mr. Hudak, authorization was given to approve the following:

Regular Meeting Minutes and Executive Session Minutes of August 30, 2016

Motion carried by voice vote as follows:

Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Patten, Mrs. Triandafellos, Mr. Marion

Nays:

Abstain:

Absent:

Mrs. Lambert, Mr. Levy

COMMUNICATION - None

PRESIDENT'S REMARKS

Mr. Marion thanked everyone in attendance of tonight's meeting.

ADMINISTRATIVE REPORT

Dr. Kasun commended the staff on a great start to the school year.

He also addressed that there were no incidents of HIB since the last Board meeting.

PUBLIC PARTICIPATION – None

BOARD REPORTS AND ACTIONS

PERSONNEL/POLICIES/COMMUNICATIONS COMMITTEE

Mr. Amoroso reviewed the minutes of the September 13, 2016 Personnel/Policies/Communication Committee meeting.

On Motion of Mr. Amoroso, seconded by Mr. Levy, authorization was given to approve the following:

BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from August 26, 2016 through September 9, 2016.

RETIREMENT

2. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff member:

NAME: Ellen Burk
POSITION: School Social Worker
POSITION CONTROL #: 3117-000-SPEDSUP-02
ACCOUNT #: 11-000-219-104-10
EFFECTIVE: December 31, 2016

RESCIND EMPLOYMENT

3. The Superintendent recommends rescinding the employment contract of the following staff member for the 2016-2017 school year:

NAME: Tina Piccolo
POSITION: Teacher Assistant– Applegate Elementary School
EFFECTIVE: September 1, 2016 through June 30, 2017

NEW EMPLOYMENT

4. The Superintendent recommends approval to issue a contract to the following staff members for the 2016-2017 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

NAME: Stacey Schapiro*
POSITION: Teacher Assistant – Barkalow Middle School
SALARY: \$25,739.00 GUIDE: TA STEP: 1
ACCOUNT #: 11-213-106-100-10
EFFECTIVE: September 29, 2016 through June 30, 2017

NAME: Louise Terlato*
POSITION: Part Time Teacher Assistant (.8) – Catena Elem. School
SALARY: \$20,591.20 GUIDE: TA STEP: 1
ACCOUNT #: 11-213-106-100-10
EFFECTIVE: September 14, 2016 through June 30, 2017

NAME: Penny Santamauro
POSITION: Registered Nurse
SALARY: \$37,000.00
ACCOUNT #: 11-000-213-100-10
EFFECTIVE: September 14, 2016 through June 30, 2017

NAME: Ameila Snow*
 POSITION: Replacement Teacher – Eisenhower Middle School
 SALARY: \$51,277.00 GUIDE: A STEP: 1
 ACCOUNT #: 11-213-100-101-10
 EFFECTIVE: September 26, 2016 through January 5, 2017

*pending completion of required paperwork

LEAVES OF ABSENCE

5. The Superintendent recommends approval of the leaves of absence of the following staff members for the 2016-2017 school year:

NAME: Lisa Scott
 POSITION: Teacher – Barkalow Middle School
 POSITION CONTROL #: 1001-023-IS-013
 ACCOUNT #: 11-213-100-101-10
 UNPD NJ/ FED FMLA: September 28, 2016 through December 23, 2016

NAME: Jennifer Makaro
 POSITION: Teacher – Donovan Elementary School
 POSITION CONTROL #: 1001-026-IS-36
 ACCOUNT #: 11-110-100-101-10
 UNPD FED FMLA: September 19, 2016 through December 16, 2016
 UNPD NJ/FED FMLA: December 19, 2016 through December 23, 2016
 UNPD NJ FMLA: January 3, 2017 through March 22, 2017

TRANSFER OF ASSIGNMENT

6. The Superintendent recommends ratifying the transfer of assignment for the following staff member for the 2016-2017 school year:

NAME: Carol Cordiner
 FROM: Teacher Assistant– Catena Elementary School
 TO: Teacher Assistant – Errickson Elementary School
 EFFECTIVE: September 1, 2016 through June 30, 2017

DISTRICT MENTOR

7. The Superintendent recommends approving the following staff member as a district mentor for the 2016-2017 school year:

Nicole Meisner

TRANSLATOR

8. The Superintendent recommends approving the following staff member to serve as a translator/interpreter for the 2016-2017 school year at the district monitoring rate:

Natalie Caravella

CURRICULUM COMMITTEES 2016-2017

9. The Superintendent recommends approval of the following staff members to work on curriculum committees during the 2016-2017 school year at the contracted hourly rate.

Standards Based Rubrics/Grading – Elementary PE Curriculum Writing – maximum 5 hours

Edward Olsen

Kindergarten Curriculum Committee – Creating Professional Development – maximum 5 hours each

Debra Wilson
Jennifer Carson
Lindsay Chiera

- 10. The Superintendent recommends ratification of the following staff members for work on a summer committee during the 2016-2017 school year at the contracted hourly rate.

Rubicon Atlas Committee – maximum of 10 hours

Dan Cugini
Martin Tansey

- 11. The Superintendent recommends approval of the following staff member to work on curriculum committees during the 2016-2017 school year at the contracted hourly rate.

3rd Grade Math – maximum 12 hours

Taylor Potts

PROFESSIONAL DEVELOPMENT

- 12. The Superintendent recommends approval of all certificated staff to participate in professional development at the district’s training rate.

ADDITIONAL COMPENSATION

- 13. The Superintendent recommends ratifying payment to the following staff member to prepare for transfer of assignment/room at the rate of \$90.00 per day for a maximum of three days:

Carol Davison

BEFORE/AFTER SCHOOL REGISTERED NURSES

- 14. The Superintendent recommends approval for the following staff member to provide health services during before/after school activities for the 2016-2017 school year at the curriculum rate:

Penny Santamauro

IDEA FY 2017

- 15. The Superintendent recommends approval to charge the following 2016-2017 salary amounts to the IDEA FY 2017 Grant:

Employee	Salary	Percentage	Account #
Judith Arnold	31,839.00	100%	20-250-100-100-40
Carol Bothmann	31,839.00	100%	20-250-100-100-40
Wendy Burroughs	31,689.00	100%	20-250-100-100-40
Christina Caruso	31,839.00	100%	20-250-100-100-40
Kathleen Ernst	31,689.00	100%	20-250-100-100-40
Martha Feldman	31,689.00	100%	20-250-100-100-40
Judy Fonte	31,689.00	100%	20-250-100-100-40
Candace Monteforte	29,739.00	100%	20-250-100-100-40
Robert Mayer	31,689.00	100%	20-250-100-100-40
Jane O'Brien	31,839.00	100%	20-250-100-100-40

Mary O'Keefe	31,689.00	100%	20-250-100-100-40
Beth Petroff	31,839.00	100%	20-250-100-100-40
Patrice Potis	31,839.00	100%	20-250-100-100-40
Regina Purcell	31,839.00	100%	20-250-100-100-40
Marci Roche	31,839.00	100%	20-250-100-100-40
Patricia Romano	31,689.00	100%	20-250-100-100-40
Suzanne Stonaker	31,689.00	100%	20-250-100-100-40
Silvana Verbolini	31,689.00	100%	20-250-100-100-40
Michele York	31,689.00	100%	20-250-100-100-40
Stacy Collins	29,739.00	100%	20-250-100-100-40
Kelly Sandvik	63,027.00	100%	20-250-100-100-40

NCLB FY 2017

16. The Superintendent recommends approval to charge the following 2016-2017 salary amounts to the NCLB FY 2016 grant:

Carol Davison	87,417.00	100%	20-231-100-100-45
Kelly Sandvik	63,027.00	100%	20-231-100-100-45

CERTIFIED SUBSTITUTES

17. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2016-2017 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSIA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

Ashley Accardi	Kelly Burke
Carlie Tripple	Kathryn Rohlander
Penny Santamauro (nurse)	Michelle Sica
Christina Brown	Juliana Zimmerman
Andrea Clemenko	

SUPPORT STAFF SUBSTITUTES

18. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2016-2017 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSIA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

<u>Teacher Assistant</u>	<u>Office Assistant</u>	<u>Lunchroom Assistant</u>
Carlie Tripple	Carlie Tripple	Carlie Tripple
Lisa Casso	Lisa Casso	Lisa Casso
Andrea Clemenko	Andrea Clemenko	Andrea Clemenko

Bus Assistant
Lisa Casso

SECOND READING REGULATION

19. The Superintendent recommends approval of the second reading of:

Regulation
5330 Administration of Medication

Motions carried by roll call vote as follows:

Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert,
Mrs. Patten, Mrs. Triandafellos, Mr. Levy, Mr. Marion

Nays:

Abstain:

Absent:

CURRICULUM/STAFF DEVELOPMENT COMMITTEE

Mrs. Patten reviewed the minutes of the September 13, 2016 Curriculum/Staff Development Committee meeting.

On Motion of Mrs. Patten, seconded by Mrs. Holtz, authorization was given to approve the following:

STUDENT TEACHER PLACEMENT

- The Superintendent recommends approval of the following student teacher and practicum placements for the 2016-2017 school year:

<u>STUDENT</u>	<u>COOPERATING STAFF</u>	<u>DATES</u>
Jessica Avella (Monmouth University)	Patricia Somma/ Lindsay Mulligan	9/14/16 – 12/23/16

HOME INSTRUCTION

- The Superintendent recommends ratification for the following student to receive bedside/home instruction for the 2016-2017 school year:

Student:	6171199122
Tutor:	Christine Layne, Alisha Galli
Rate:	\$50.00 per hour – not to exceed 5 hours per week
Start Date:	09/06/16
Duration:	TBD

COURSE APPROVAL

- The Superintendent recommends approval of the following course requests for the 2016 Summer Semester and subsequent reimbursement after successful completion:

STAFF MEMBER**COURSE TITLE****Georgian Court University**

Lauren Rodia
Geena Basso

Clare Duffy

Kimberly Fitzpatrick

Dan Cugini

Kaitlin Flinn

Psychopathology of Childhood
Supervision/Articulation/Evaluation of
Reading Programs
Supervision/Articulation/Evaluation of
Reading Programs
Reading and Writing in Content Areas
Clinical Mental Health Interventions
Practicum in Counseling
Methods of Research for Leaders in
Inclusive Schools
Methods of Research for Leaders in
Inclusive Schools

Nova Southeastern University

Ray Nesci
Neal Dickstein
Raffaele Donofrio

Foundations of Learning Technology
Applied Dissertation Services
Systems Project Management

Saint Peter's University

Edward Aldarelli

Qualitative Research Design Analysis
Dissertation II Seminar**Kean University**

Kristen Rusterholz

Painting

Rider University

Alison Ryan

Supervisor/Teacher Leadership
School Finance and Fiscal Management**Seton Hall University**

Christine Cleffi

Supervision on Instruction and Evaluation
Technology for Administration**Fitchburg State University**

Jennifer Harmon

WRS Introductory Workshop

Fort Hays State University

Jessica Saghini

Educational Research
Educational Leadership**University of Delaware**

Jennah Rihacek

Understanding Teacher Leadership
Action Research**Johns Hopkins University**

Karen Coronado

Multiple Perspectives on Learning and
Teaching
Disciplinary Approaches to Education**Motion carried by voice vote as follows:**Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert,
Mrs. Patten, Mrs. Triandafellos, Mr. Levy, Mr. Marion

Nays:

Abstain:

Absent:

FINANCE/FACILITIES/TRANSPORTATION COMMITTEE

Mrs. Holtz reviewed the minutes of the Finance/Facilities/Transportation Committee meeting of September 13, 2016.

On Motion of Mrs. Holtz, seconded by Mrs. Patten, authorization was given to approve the following:

BILLS & CLAIMS

- The Superintendent recommends approval of the following list of bills dated September 13, 2016, which have been reviewed and approved by a Board member:

	Machine Print Checks	Hand Checks	Total Bills
Current Expense (General)			
Current Expense	500,489.67		500,489.67
Capital Outlay	3,625.00		3,625.00
Education Job Fund			
Special Revenue	6,051.75		6,051.75
Capital Project			
Debt Service			
Total Bills	510,166.42		510,166.42

TRANSFERS

2. The Superintendent recommends approval of the following transfers for the 2016-2017 school year:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$2,500	11-000-262-420-60-000 Custod. Clean Repair & Maint.	11-000-261-580-05-000 Travel
\$ 640	11-190-100-610-23-000 Supply Acct.	11-190-100-340-23-000 Purch. Service Acct.

APPROVAL OF TRAVEL AND RELATED EXPENSES

3. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

NAME	TITLE	EVENT	DATES	AMOUNT
Marchese, Charlene	Supervisor	Nat'l Council of Supervisors of Math	4/2/17 – 4/6/17	\$2,518.00
Force, Lisa	Media Spec.	Rutgers K-8 Maker Education Series	10/27/16	\$75.00
Marino, Michael	Grounds	Structural & Food Pest Problems	10/6/16	\$145.00
Creveling, Emily	Supervisor	The NJ Tiered System of Supports	10/18/16, 12/6/16, & 1/13/17	\$150.00
Force, Lisa	Media Spec.	Rutgers K-8 Maker Education Series	10/13/16, 11/3/16 & 11/17/16	\$225.00
DeVita, Robert	Business Administrator	Lead Sampling in School Facilities	9/26/16	\$31.52
Rowan, Paul	Facility Mgr.	Lead Sampling in School Facilities	9/26/16	\$7.75
McGowan, Laura	LDTC	IDA Fall Conf.	10/14/16	\$230.00
Lawlor, Jennifer	LDTC	IDA Fall Conf.	10/14/16	\$230.00
Wagner, Corinne	Learning Consultant	IDA Fall Conf.	10/14/16	\$230.00
Doran, Nancy	LDTC	IDA Fall Conf.	10/14/16	\$230.00
Lins, Gregory	Guidance Counselor	Harassment, Intimidation and Bullying Prevention Training	11/2/16	\$125.00
Fitzpatrick, Kimberly	Guidance Counselor	Mindfulness Fundamentals	10/7/16 – 11/17/16	\$125.00
DeVita, Robert	Business Administrator	Procurement Under Fed. Grant Programs	9/19/16	\$95.05

DISPOSAL

4. The Superintendent recommends approval to accept the disposal of two steam Tables, Model #PHF 4, Serial #02/99 985083 & 3075, from the Eisenhower Middle School. This item is no longer used for educational purposes.
5. The Superintendent recommends approval to dispose of a laminator and a Video Presenter from the Barkalow Middle School which are no longer used for educational purposes:

Laminator Model #ARL2700
 Serial #0703-0982, Blue
 Item #US17765, USI

AverMedia
 AverVisionCP155, BOE #009576
 Serial #50948 10010P, Model #POB78

DONATION

6. The Superintendent recommends approval to accept a donation in the amount of \$5,000 from the "First Day of School Foundation Fund" of the Community Foundation of New Jersey and is designated for the Barkalow Middle School Special Mentoring Program.

MEMORANDUM OF AGREEMENT

7. The Superintendent recommends approval of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials with 2015 revisions for the 2016-2017 school year.

SCHOOL NURSING SERVICES

8. The Superintendent recommends approval of the contract for in school nursing services with Bayada Home Health Care, Inc.

NURSING CONTRACTS

9. The Superintendent recommends approval to amend the following nursing contracts:
- | | |
|---------------------|---|
| Student: | 9958287210 |
| Provider: | Bayada Home Health Care, Inc. |
| Service: | In-school nursing care |
| Cost - FROM: | \$55.75 /hour for RN services or \$45.75 /hour for LPN services |
| Cost - TO: | \$53 /hour for RN services or \$43 /hour for LPN services |
| Start Date: | 7/1/16 |
| End Date: | 6/30/17 |
|
 | |
| Student: | 9114023994 |
| Provider: | Bayada Home Health Care, Inc. |
| Service: | In-school nursing care |
| Cost - FROM: | \$55.75 /hour for RN services or \$45.75 /hour for LPN services |
| Cost - TO: | \$53 /hour for RN services or \$43 /hour for LPN services |
| Start Date: | 7/1/16 |
| End Date: | 6/30/17 |

Motion for items 1, 2, 4-9 carried by roll call vote as follows:

Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert,
 Mrs. Patten, Mrs. Triandafellos, Mr. Levy, Mr. Marion
 Nays:
 Abstain:
 Absent:

Motion for item 3 carried by roll call vote as follows:

Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert,
 Mrs. Triandafellos, Mr. Levy, Mr. Marion
 Nays:
 Abstain: Mrs. Patten
 Absent:

NEW BUSINESS

Mr. Marion thanked everyone that made the opening of school a success and discussed the presentation by Dr. Daggett. He also thanked all of the Central Office staff for their hard work over the summer to get the new school year off to a great start. He then discussed possible dates for the board retreat in October.

PUBLIC PARTICIPATION

Mary Cozzolino, 55 Cornell Court – Asked how much the District paid for Dr. Daggett to present to the staff during the opening week. Dr. Kasun responded that he would send her that information after the meeting. She also asked how long the math testing will take.

Kerry Vendittoli, 56 Olds Post Road – Had questions on transportation issues for special needs students.

ADJOURNMENT

On motion of Mr. DiBlasio and seconded by Mrs. Lambert, and by unanimous voice vote of those present, the meeting adjourned at 8:29 p.m.

Respectfully Submitted,

Robert DeVita
Business Administrator/Board Secretary
RD:db