

FREEHOLD TOWNSHIP BOARD OF EDUCATION
February 28, 2017
Regular Meeting Minutes

The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.

The Freehold Township Board of Education met in Regular Session on Tuesday, February 28, 2017, at the Board Office of the Freehold Township School District, 384 West Main Street, Freehold, New Jersey, County of Monmouth.

The meeting was called to order at 8:00 p.m.

Mr. Marion read the following statement in conformance with the "Open Public Meetings Act", Chapter 231, PL1975, effective January 19, 1976:

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk, and published in the Asbury Park Press on January 12, 2017 and the News Transcript on Wednesday, January 18, 2017."

PLEDGE OF ALLEGIANCE

Mr. Marion led the Board in the pledge of allegiance.

ROLL CALL

Board Members Present:	Mr. Amoroso, Mr. DiBlasio (arrived at 8:02 p.m.), Mr. Hudak, Mrs. O'Sullivan, Mrs. Patten, Mr. Levy
Board Members Absent:	Mrs. Holtz, Mrs. Lambert, Mr. Marion
Also Present:	Dr. Ross Kasun, Superintendent; Mr. Neal Dickstein, Assistant Superintendent; Mrs. Pamela Haimer, Assistant Superintendent; Mr. Robert DeVita, Business Administrator; Mrs. Ilene Tepper, Assistant Business Administrator; staff members; township residents.

APPROVAL OF MINUTES

On a motion of Mr. Amoroso, seconded by Mr. Hudak, authorization was given to approve the following:

Regular Meeting Minutes and Executive Session Minutes of February 14, 2017
Special Budget Workshop Meeting Minutes of February 21, 2017

Motion carried by voice vote as follows:

Ayes:	Mr. Amoroso, Mr. Hudak, Mrs. O'Sullivan, Mrs. Patten, Mr. Levy
Nays:	
Abstain:	
Absent:	Mr. DiBlasio, Mrs. Holtz, Mrs. Lambert, Mr. Marion

COMMUNICATION - None

PRESIDENT'S REMARKS

Mr. Levy thanked everyone that was in attendance.

ADMINISTRATIVE REPORT

FTEF Check Presentation – Denise Bartone presented the District a donation check in the amount of \$50,000 from the Freehold Township Education Foundation.

Teacher of the Year Awards:

- Mrs. Winters presented Catherine Richards for the ECLC
- Mrs. Brethauer presented Maureen Minter for DDES
- Mr. Soviero presented Carol Ewig for CTBS
- Mr. Aldarelli present Michael Dilworth for WFS
- Mrs. Areman presented Kathleen Jahoda for MWES
- Mrs. Benbrook presented Jessica Pagenkopf for LDS
- Dr. Huguenin presented Christine Layne for JJC
- Mr. Millaway presented Janet Rihacek for CRAS

Dr. Kasun announced that there were 2 reported HIB incidents and both were confirmed.

Mr. De Vita discussed the circumstances behind the electrical equipment failure at DDES and the need to close the building for 3 days.

PUBLIC PARTICIPATION

Marry Cozzolino, 55 Cornell Court, asked about the DDES situation and if we could post with the online agendas the policies to be voted on by the Board.

BOARD REPORTS AND ACTIONS

PERSONNEL/POLICIES/COMMUNICATIONS COMMITTEE

On Motion of Mr. Amoroso, seconded by Mr. Hudak, authorization was given to approve the following:

BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from February 10, 2017 through February 23, 2017.

RETIREMENT

2. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff members:

NAME: Carolyn Szeliga
POSITION: Teacher – West Freehold School
POSITION CONTROL #: 1001-030-IS-024
ACCOUNT #: 11-120-100-101-10
EFFECTIVE: October 1, 2017

NAME: Madeline Caram
POSITION: Secretary – Eisenhower Middle School
POSITION CONTROL #: 9300-024-SEC-002
ACCOUNT #: 11-000-240-105-10
EFFECTIVE: June 30, 2017

RESIGNATION

3. The Superintendent recommends approval to accept the resignation of following staff member:

NAME: Jenna Hernandez
POSITION: Teacher – Eisenhower Middle School
POSITION CONTROL #: 1001-024-IS-003
ACCOUNT #: 11-212-100-101-10
EFFECTIVE: June 30, 2017

CREATION OF POSITIONS

4. The Superintendent recommends ratifying the following position effective February 15, 2017:

One Teacher Assistant

5. The Superintendent recommends approval to create the following positions effective March 1, 2017:

One Bus Driver
One Van Attendant
One Teacher Assistant

EXTENSION OF LONG TERM ASSIGNMENT

6. The Superintendent recommends approval of the extension of the following replacement teacher for the 2016-2017 school year:

NAME: Juliana Zimmerman
POSITION: Teacher – Donovan Elementary School
SALARY: \$51,277.00 GUIDE: A STEP: 1
EFFECTIVE: March 28, 2017 through June 30, 2017

LEAVE OF ABSENCE

7. The Superintendent recommends approval for the following leave of absence for the 2016-2017 school year:

NAME: Maria Blanc
POSITION: Teacher Assistant – Applegate Elem. School
POSITION CONTROL #: 9101-021-TA-36
ACCOUNT #: 11-190-100-106-10
UNPD NJ/FED FMLA: March 15, 2017 through March 24, 2017

STIPEND-TEACHER ASSISTANTS

8. The Superintendent recommends approval for the following teacher assistants to receive a stipend of \$700.00 for the 2016-2017 school year:

Danielle Feniger
Rhonda Gorsky
Constance Yaeger

9. The Superintendent recommends ratifying the following teacher assistant to receive a stipend of \$700.00 for the 2015-2016 school year:

Theresa Ferro-Armitt

RATIFY AFTER SCHOOL MONITORS

10. The Superintendent recommends ratifying the following staff members to serve as district monitors at the district's monitoring rate for the 2016-2017 school year:

Marsha Besmanoff
Renee Natoli
Karen Finn

TRACK OFFICIALS

11. The Superintendent recommend the following staff members to serve as track officials for the 2017 Spring Track season at the rate of \$60 per track meet:

Rafael Damo
Amy Deseno
Lauren Gutierrez

Margaret Kotran
 Robert Lykes
 Teresa Marcinkiewicz
 Robert Mayer
 Ted Olsen
 Danielle Wright

CERTIFIED SUBSTITUTES

12. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2016-2017 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

Thomas Glass
 Alexandra Krissow

SUPPORT STAFF SUBSTITUTE

13. The Superintendent recommends approval of the following person to substitute for the eight schools in the district for the 2016-2017 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

<u>Teacher Assistant</u>	<u>Office Assistant</u>	<u>Lunchroom Assistant</u>
Alexandra Krissow	Alexandra Krissow	Alexandra Krissow

CURRICULUM COMMITTEES

14. The Superintendent recommends approval of the following staff members to work on a curriculum committee at the contracted hourly rate.

Creation of Executive Functioning Toolkit – maximum 15 hours each

Sarah Strazzella
 Chrissy Filozof

MONITOR – SUPERINTENDENT OF THE YEAR DISTRICT-WIDE CELEBRATION

15. The Superintendent recommends approval of the following staff member to serve as a monitor for the Superintendent of the Year District-Wide Celebration for a maximum of 5 hours at the contracted district monitoring rate.

Michael DelGaldo

FIRST READING POLICIES AND REGULATIONS

16. The Superintendent recommends approval of the first reading of:

Policies

1510	Americans with Disabilities Act
2415.30	Title I – Educational Stability for Children in Foster Care
2418	Section 504 of the Rehabilitation Act of 1973
8505	Wellness Policy/Nutrient Standards for Meals and Other Foods

Regulations

1510	Americans with Disabilities Act
2418	Section 504 of the Rehabilitation Act of 1973

RATIFYING – CLASS COVERAGE

17. The Superintendent recommends ratifying the following staff member to provide coverage for classes during the regular school day during their prep at the contracted curriculum rate, as needed.

Scott Goldstein

NEW EMPLOYMENT

18. The Superintendent recommends approval to issue a contract to the following staff members for the 2016-2017 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

NAME: Maria Dos Santos
POSITION: Bus Driver
SALARY: \$18,254.00
ACCOUNT #: 11-000-270-161-10
EFFECTIVE: March 1, 2017 through June 30, 2017

NAME: Lisa Casso
POSITION: Van Attendant
SALARY: \$9,995.00
ACCOUNT #: 11-000-270-107-10
EFFECTIVE: March 1, 2017 through June 30, 2017

CHANGE OF ASSIGNMENT/SALARY ADJUSTMENT

19. The Superintendent recommends approval of the following change of assignment/salary adjustment for the 2016-2017 school year:

NAME: Louise Terlato
FROM: Teacher Assistant (.8) – Catena Elem. School
TO: Teacher Assistant (full time) – Catena Elem. School
SALARY: \$25,739.00 GUIDE: TA STEP: 1
ACCOUNT #: 11-213-100-106-10
EFFECTIVE: March 1, 2017 through June 30, 2017

Motions carried by roll call vote as follows:

Ayes: Mr. Amoroso, Mr. DiBlasio, Mr. Hudak, Mrs. O’Sullivan, Mrs. Patten,
Mr. Levy

Nays:

Abstain:

Absent: Mrs. Holtz, Mrs. Lambert, Mr. Marion

CURRICULUM/STAFF DEVELOPMENT

On Motion of Mr. DiBlasio, seconded by Mr. Amoroso, authorization was given to approve the following:

HOME INSTRUCTION

1. The Superintendent recommends ratification for the following students to receive bedside/home instruction for the 2016-2017 school year:

Student: 5616651158
 Tutors: Kristen Scalcione, Amy Deseno, Trish Somma, Laura Bergen
 Rate: \$50.00 per hour – not to exceed 5 hours per week
 Start Date: 02/17/17
 End Date: TBD

Student: 2764914084
 Tutor: Susan Simonik
 Rate: \$50.00 per hour – not to exceed 5 hours per week
 Start Date: 02/15/17
 End Date: TBD

Motions carried by roll call vote as follows:

Ayes: Mr. Amoroso, Mr. DiBlasio, Mr. Hudak, Mrs. O’Sullivan, Mrs. Patten,
 Mr. Levy
 Nays:
 Abstain:
 Absent: Mrs. Holtz, Mrs. Lambert, Mr. Marion

FINANCE/FACILITIES/TRANSPORTATION COMMITTEE

On Motion of Mr. Hudak, seconded by Mr. Amoroso, authorization was given to approve the following:

CERTIFICATION

1. Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), the Board Secretary certifies that as of January 31, 2017, **NO** budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:22A-16.10(a), N.J.S.A. 18A:22-8 and 18A:22-8.1.

SECRETARY/TREASURER REPORTS

2. The Superintendent recommends acceptance of the Board Secretary’s report for the month of January 2017 and the Treasurer’s report for the month of January 2017.

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we certify that as of January 31, 2017, the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of the district officials, we have no reason to doubt that the district has sufficient funds to meet its financial obligations for the remainder of the fiscal year.

BILLS & CLAIMS

3. The Superintendent recommends approval of the following list of bills dated February 28, 2017, which have been reviewed and approved by a Board member:

	Machine Print Checks	Hand Checks	Total Bills
Current Expense (General)		82.43	82.43
Current Expense	280,849.21		280,849.21
Capital Outlay			
Education Job Fund			
Special Revenue	19,664.62		19,664.62
Capital Project			
Debt Service		1,196,025.00	1,196,025.00
Total Bills	300,513.83	1,196,107.43	1,496,621.26

TRANSFERS

4. The Superintendent recommends approval of the following transfers for the 2016-2017 school year:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$1,262.54	11-000-252-600-06-000 Admin Tech. Supplies	11-000-261-610-60-000 Property Services
\$2,000.00	11-000-213-500-09-000 Health Serv. Oth. Purch.	11-000-213-600-09-000 Health Serv. Supplies
\$ 215.00	11-000-213-300-09-000 Health Serv. Purch.	11-000-213-600-09-000 Health Serv. Supplies
\$8,220.00	11-000-266-610-09-000 Security Supplies	12-000-266-730-09-000 Security Equipment

5. The Superintendent recommends approval of the following transfers:

Account #	Description	Transfer From	Transfer To
11-000-219-390-05-000	CST Purchased Services	39,000.00	
11-120-100-101-11-000	Teacher Subs, Grade k-5		10,000.00
11-130-100-101-11-000	Teacher Subs, Grade 6-8		10,000.00
11-204-100-101-11-000	Learning Disabled Teacher Subs		5,000.00
11-209-100-106-11-000	Behavior Disabled Subs		2,500.00
11-212-100-101-11-000	Mult Disabled Teacher Subs		1,000.00
11-212-100-106-11-000	Mult Disabled TA Subs		5,000.00
11-216-100-101-11-000	PreSchool Disb. Teacher Subs		1,500.00
11-216-100-106-11-000	PreSchool Disb. TA Subs		4,000.00
	TOTAL	39,000.00	39,000.00

6. The Superintendent recommends approval to reverse the transfer from the 2/14/17 agenda.

<u>Amount</u>	<u>From</u>	<u>Amount</u>	<u>To</u>
\$11,150	12-120-100-730-25-000 Instr. Equipment	\$ 200	11-000-218-600-25-000 Guidance Supplies
		\$ 350	11-000-221-500-25-000 Improv. Inst. Oth. Purch.
		\$ 500	11-000-221-600-25-000 Improve Inst. Sup./Material
		\$8,000	11-190-100-610-25-000 Reg. Instr. Supplies
		\$ 800	11-190-100-610-25-425 Reg. Instr. Supplies, Comp.

\$ 200	11-190-100-610-25-605 Reg. Instr. Sup., Vocal Music
\$ 400	11-190-100-610-25-700 Reg. Instr. Sup, World Lang.
\$ 500	11-204-100-610-25-000 Learn. Disab. Instr. Supplies
\$ 200	11-230-100-610-25-000 Basic Skills Instr. Supplies

APPROVAL OF TRAVEL AND RELATED EXPENSES

7. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

NAME	TITLE	EVENT	DATES	AMOUNT
Toth, Heidi	Nurse	Clinical Nutrition and Functional Medicine for Nurses	4/19/17 – 4/23/17	\$1,000.00
Van Der Stad, Amy	Teacher	School Garden Conf.	3/24/17	\$25.00
Haimer, Pamela	Asst. Supt.	2017 Womens' Leadership Conf.	3/30/17	\$169.00
McKim, Christine	Asst. Supt.	2017 Womens' Leadership Conf.	3/30/17 – 3/31/17	\$325.00
Haimer, Pamela	Asst. Supt.	NCSM/NCTM	4/5/17 – 4/7/17	\$800.00
DeVita, Robert	BA	NJASBO Annual Conf.	6/7/17 – 6/9/17	\$650.00
Tepper, Ilene	Asst. BA	NJASBO Annual Conf.	6/7/17 – 6/9/17	\$707.30
Maher, Jennifer	Psychologist	Comprehensive ABA Programming for Students with Autism	4/6/17	\$75.00
Sharma, Richa	Psychologist	Comprehensive ABA Programming for Students with Autism	4/6/17 – 4/7/17	130.00
Brady, Cindy	Social Worker	NJASSW	3/27/17	\$95.00
Flinn, Kaitlin	BCBA	NJ ABA 12 th Annual Conference	3/31/17	\$150.00
Reha, Stacey	SLS	NJ Speech, Lang. & Hearing Conf.	4/27/17 - 4/28/17	\$250.00
Reilly, Ana	Teacher	Sewn Circuits	3/22/17	\$75.00

DONATION

8. The Superintendent recommends approval to accept a donation in the amount of \$50,000 from the Freehold Township Education Foundation for the STEAM2112 initiative. \$2,500 is earmarked for the STEAM Center at the Applegate Elementary School. The remaining \$47,500 is for the general STEAM212 initiative to be directed as the district and board see fit.

DISPOSAL

9. The Superintendent recommends approval to dispose of a Red Max weed whacker serial# BCZ266OTS/G225N which can no longer be used for District purposes.

ACCEPTANCE OF REVISED NP SECURITY INITIATIVE ALLOCATION

10. The Superintendent recommends approval to accept the 2016-2017 New Jersey Nonpublic School Security Initiative Program allocation in the amount of \$1,950 and each nonpublic school allocation as follows:

Kiddie Academy	\$1,950
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EMERGENCY REPAIR:

11. The Superintendent recommends approval of an emergency contract, as per 18A:18A-7, with Sal Electric Company, Inc. in the amount not to exceed \$55,000. The contract is necessary to replace the damaged electrical cables and switch gears to restore power to the Eisenhower Middle School.

Motion carried by roll call vote as follows:

Ayes: Mr. Amoroso, Mr. DiBlasio, Mr. Hudak, Mrs. O'Sullivan, Mrs. Patten, Mr. Levy
Nays:
Abstain:
Absent: Mrs. Holtz, Mrs. Lambert, Mr. Marion

OLD BUSINESS - None

NEW BUSINESS

Mr. Levy reminded everyone that Read Across America was this week in our schools. He also reminded the Board of the next budget hearing for March 7 and the dates and time of the school plays.

PUBLIC PARTICIPATION – None

EXECUTIVE SESSION

On motion of Mr. Hudak, seconded by Mrs. Patten, the following resolution was moved and adopted:

RESOLVED, this board met in executive session on Tuesday, February 28, 2017 at 9:24 p.m., for the purposes of discussing the discipline of an employee and FTAA Negotiations from which the public may be excluded under the Open Public Meetings Act, PL 1975, Chapter 231. It is anticipated that matters discussed in this executive Session will be made public when the need for confidentiality no longer exists.

Motion carried unanimously by voice vote.

MOTION TO RECONVENE THE MEETING AT 9:46 P.M.

On a motion of Mr. Amoroso, seconded by Mr. Hudak, the board reconvened as follows:

Motion carried by voice vote as follows:

Ayes: Mr. Amoroso, Mr. DiBlasio, Mr. Hudak, Mrs. O'Sullivan, Mrs. Patten, Mr. Levy
Nays:
Abstain:
Absent: Mrs. Holtz, Mrs. Lambert, Mr. Marion

TERMINATION OF EMPLOYMENT

A motion was made by Mr. Hudak, seconded by Mrs. Patten, to terminate for cause Joseph Minichini, custodian at CRAS, effective March 1, 2017.

Motions carried by roll call vote as follows:

Ayes: Mr. Amoroso, Mr. DiBlasio, Mr. Hudak, Mrs. O'Sullivan, Mrs. Patten,
Mr. Levy
Nays:
Abstain:
Absent: Mrs. Holtz, Mrs. Lambert, Mr. Marion

ADJOURNMENT

On motion of Mrs. Patten and seconded by Mr. DiBlasio, and by unanimous voice vote of those present, the meeting adjourned at 9:47 p.m.

Respectfully Submitted,

Robert DeVita
Business Administrator/Board Secretary
RD:db