

0164.2 - Standing Rules of the Board of Education

Conduct of Meetings

1. All meetings will start promptly at 7:45 p.m. and no later than 8:00 p.m. and will adjourn no later than 11:45 p.m.
2. The Board Secretary will visually note attendance.
3. The order of business for the meeting shall be per Bylaw 0164.:
4. Non-controversial items which do not require a roll call vote may be disposed of routinely without a motion or seconded by the President stating, "Is there an objection? The Chair hears none and the proposal is approved."
5. The Board President will announce and the Board Secretary will record all votes which are taken by a show of hands. The Board Secretary will take and record all roll call votes. The order of roll call votes shall start with the first person in alphabetical order and in each subsequent vote shall move progressively to the next person in alphabetical order, with the Board President always voting last.
6. Time limits for the debate or discussion by Board members of specific matters will be established when necessary.
7. All questions from the public will be addressed to the Chair who when possible will refer the query to the appropriate person for response.
8. No member of the public will be called upon to speak more than once on a particular subject until all others desiring to speak on that subject have been recognized. In the interest of time, large groups are encouraged to have a spokesperson(s).
9. All reports and studies prepared for the Board of Education should be submitted to the Board through the Superintendent.

Revised & Adopted: 12 November 2012

