



Student/Parent Handbook

Vanderpoel Humanities Academy

9510 S. Prospect Avenue

Chicago, Illinois 60643

773-535-2690 773-535-2677 fax

Kia Banks, Principal

www.vhaelementary.org

Chicago Public Schools

Honorable Rahm Emanuel
Mayor of Chicago

Forest Claypool
Chief Executive Officer

Chief Area Officer
Bogdana Chkoumbova

Frank M. Clark, President
Chicago Board of Education

Dr. Janice K. Jackson
Chief Education Officer

Vanderpoel Staff Organization



Ms. Kia R. Banks, Principal

Dr. Nyree Tucker, Assistant Principal

Classroom Teachers	Ancillary Staff	
<p>Kindergarten – 105 Mrs. Maura Hall</p> <p>1st Grade - 102 Ms. Tessly Louis</p> <p>2nd Grade - 201 Mrs. Wendy Miller-Davis</p> <p>3rd Grade – 202 Ms. Colleen Ward</p> <p>4th Grade – 203 Ms. JoVanna Quinn</p> <p>5th Grade – 205 Mr. Victor Idowu</p> <p>6th Grade – 305 Ms. Nour Jabri</p> <p>7th Grade – 303 Ms. Nicole Fuller</p> <p>7/8th Grade – 302 Ms. Lisa Long-Sinova</p> <p>8th Grade – 300 Ms. Kimberly Henderson</p>	<p>Student Affairs Adminstrator/Librarian Mrs. Kimberly Cox-Donson</p> <p>Guidance Counselor Mrs. Kimberly Page</p> <p>Psychologist Ms. Nicole Billings</p> <p>Social Worker Ms. Zsa' Marcia Lipsey</p> <p>Nurse Mrs. Sabrina Crawford</p> <p>Speech/Language Pathologist Ms. Elisavet Megremis</p> <p>Diverse Learning Specialists Ms. Cristina Caponigri Mr. Daniel Smith</p> <p>ESP Mr. Larry Johnson Mrs. Nekeesha Ragland Moore Ms. Sharon Moore Ms. Kwaunitra Dockery</p> <p>Physical Education Mr. Mark Shafer</p> <p>Art Mrs. Amy Kintner</p>	<p>MCS/Research Ms. Elyssia Evans</p> <p>Music Mr. Daniel Burke</p> <p>Office Manager Mrs. Sandra Garland</p> <p>Enrollment Clerk/Tech Coordinator Ms. Kristen Heard</p> <p>Food Service Ms. Valerie Walker Mr. Ricardo Mayorga</p> <p>Engineer Mr. Mike Dunne</p> <p>Assistant Engineer Mr. Ryan Hohenadel</p> <p>Custodians Mrs. Giovanni Gordon Mr. Edwin Perez</p> <p>Security Officer Ellis</p> <p>Parent Liaison Mr. Charles Byers, Jr.</p> <p>Lunch/Recess Monitors Mr. Justin Rhymes Ms. Jemmia Walls</p>

Bell Schedules

<u>Monday, Tuesday, Wednesday & Friday</u>			
Period	Start Time	End Time	Minutes
0	7:30 AM	7:45 AM	15
1	7:45 AM	8:45 AM	60
2	8:45 AM	9:45 AM	60
3	9:45 AM	10:45 AM	60
4	10:45 AM	11:45 AM	50
5	11:45 AM	12:45 AM	60
6	12:45 PM	1:45 PM	60
7	1:45 PM	2:15 PM	30
8	2:15 PM	2:30 PM	15
<u>Thursday Cluster</u>			
Period	Start Time	End Time	Minutes
0	7:30 AM	7:45 AM	15
1	7:45 AM	8:45 AM	60
2	8:45 AM	9:45 AM	60
3	9:45 AM	10:45 AM	60
4	10:45 AM	11:45 AM	50
5	11:45 AM	12:30 PM	60
6	12:30 PM	2:15 PM	75
7	2:15 PM	2:30 PM	15
<u>AM/PM Assembly</u>			
Period	Start Time	End Time	Minutes
Assembly	8:00 AM	9:30 AM	90
1	9:30 AM	9:45 AM	15
2	9:45 AM	10:45 AM	60
3	10:45 AM	11:45 AM	60
4	11:45 AM	12:45 PM	60
5	12:45 PM	1:00 PM	15
Assembly	1:00 PM	2:20 PM	80
7	2:20 PM	2:30 PM	10

“Student Pledge of Success”

I Pledge to Succeed ...
If it's to be, it's up to Me!
I am brilliant, I am bold
I won't accept less
I respect myself and all the rest
I respect my history
I respect my country
I honor the law and the flag
I obey my parents, teachers and authority
I value learning, life and liberty
I respect **EXCELLENCE**...
I expect **SUCCESS!**

Vanderpoel's Mission Statement

Our mission is to form a partnership between school and community that nurtures and inspires global risk-takers, life-long learners, and highly productive citizens through a balanced program of academic excellence, humanities, fine and performing arts, and social-emotional development within a safe environment.

Vanderpoel's Vision Statement

To be the Standard of Excellence.

Vanderpoel's Character Traits

Vanderpoel Tigers are:

Global risk takers
Respectful and responsible
Encouraging and motivated
Accountable and safe
Tolerant and open minded

Vanderpoel's Essential Agreements

We will celebrate our successes and our love of learning.
We will set high goals and challenge ourselves every day.
We will be respectful to all adults and our peers.
We will practice conflict resolution.
We will not tolerate bullying.

Where Excellence is a Tradition!

Greetings Vanderpoel Students, Parents, Family and Friends,

We, The Vanderpoel Team, are committed to helping students realize their potential every day by providing a superior education that transforms traditional methods of teaching and learning in order to prepare our students to meet 21st century demands, in a safe and secure learning environment.

We are dedicated to providing our students a quality educational experience that allows them to compete intellectually on a global level; that meets their various academic needs; that emphasizes the development of the whole child; and that encourages the compassion and empathy necessary to serve our community with insight and a keen emotional intelligence.

While also being reminded of the influence of the humanities in a well-rounded education, we will provide leadership opportunities to develop strong, compelling voices to initiate productive change, as well as enriched rigorous instruction and real life learning opportunities through a challenging curriculum that incorporates the arts, sciences, math and technology.

As the leader of Vanderpoel, it is my hope that our teachers, staff, students, families and community members will feel the greatest sense of joy and satisfaction when they think about or discuss our school. Knowing that when we learn and work in a place we love, there is no limit to the heights we can reach!

Sincerely,

Ms. Kia R. Banks



Staff Development

On designated days, students will not attend school. (Refer to the CPS Regular School Calendar) http://cps.edu/SiteCollectionDocuments/SY17-18Calendar_English.pdf

Local School Council

School Reform Legislation mandates that a locally based management team made up of the principal, two teachers, six parents and two community residents now manage schools. The LSC is responsible for selecting and evaluating the principal, designing a two-year Continuous Improvement Work Plan (CIWP), budgetary oversight and maintaining an effective partnership between all school leaders.

Report Cards

The standard Board of Education report card is issued four times a year at ten-week intervals. Parents or guardians are required to pick up the report card twice a year. Please read these cards carefully with your child. We would ask that you pay close attention to the instructional grade. All subjects are important. The reading and math levels clearly indicate your child's mastery of the objectives in the citywide Comprehensive Reading & Math Program. Also note the absence and tardy data your child's teacher has indicated. Regular and prompt attendance plays a major role in a child's progress at school. Kindly review the report card, set goals with your child and if you have any additional questions or concerns, please direct them to your child's homeroom teacher.

Progress Reports

Parents should expect progress reports the fifth week of every marking period. If you do not receive a progress report please contact your child's teacher.

Parent Portal

The Gradebook Parent Portal Program is designed to allow access to your child's grades and attendance from any computer, anywhere and anytime. Students will receive a minimum of 2 grades per core subject-area, per week. Please utilize this tool to keep informed of your child's current academic progress. Additionally, by registering to receive alerts you will be notified if your child's grade falls below a set percentage. To discuss any concerns regarding parent portal, please contact your child's classroom teacher. To receive password information contact the main office.

Grading Scale

A = 90-100%

B = 80-89%

C = 70-79%

D = 60-69%

F = 69% and below

Parent Conferences and Meetings

Teachers are available for conferences by appointment only. Impromptu meetings may interrupt instructional programs, arrival and dismissal transitions. It is **imperative** that you schedule conferences in advance via note, email or telephone, A visitor's pass must be obtained from the school office before visiting your child's

teacher. To assure student safety and to be efficient of students' academic time, we ask parents not to hold unscheduled conferences during arrival and dismissal times.

Awards

Students are honored on a continuous basis for service to the school, academic achievement, perfect attendance and other notable accomplishments. Academic and Citizenship Awards and accomplishments will mandate that students' conduct must be exemplary of the honor. If a student violates the CPS Student Code of Conduct, they may become ineligible for these honorary awards. CPS' Student Code of Conduct infractions are a part of the student's record and will eliminate the student for consideration of certain awards.

Principal Scholars = A's in ALL subjects on the report card and 0 CPS Student Code of Conduct infractions and 0 student logger disciplinary entries for the entire academic school year.

Honor Roll = A's and B's on the report card and no CPS Student Code of Conduct infractions for the entire academic school.

Vanderpoel Scholars = A's and B's with only one C on the report card.

Citizenship Award requires an A, B or C academic average and no more than 1 misconduct or student logger disciplinary entry for the entire academic school year

Absences and Promptness

Daily attendance and promptness are vital for student success. Students who are absent or tardy must bring a parent note explaining each absence or tardy. Parents are also asked to call the school between 7:00 AM and 7:30 AM if their children are going to be absent. Tardiness to school will affect your child's eligibility from earning school-wide attendance recognition.

Board Policy: <http://policy.cps.k12.il.us/download.aspx?ID=251>

Early Dismissals

A request to have a student excused from class early should be sent with the student the morning of the dismissal. The time and reason for leaving should be included. Please refer to the CPS Calendar for non-student attendance days to possibly make your child's routine medical and dental appointments, or schedule them outside of school hours. The student will remain in the classroom until the teacher is notified by the office to release the student. The parent or authorized person must report to the office and sign the child out.

Children Left Stranded At School

Dismissal is at 2:30 p.m. A parent or designee must pick up children left stranded at school. It is imperative that the school has access to current telephone numbers in case this happens. If, after a reasonable amount of time, usually 4:30 p.m., if the child is not picked up, the school will contact the Department of Human Services, who will take

custody of the child/children. The matter will be referred to the Chicago Police Department and appropriate authorities will be notified.

Contagious Disease

Children who have been at home ill with a contagious disease must bring a written statement of permission to return to school from a medical doctor.

Sick Children

As a parent/guardian, you know the importance of attendance. However, we don't want a child who is severely ill to be in school. It is not in the child's best interest and places the staff and other students at risk. If your child becomes ill at school, you will be notified and the child will remain supervised until a parent or guardian arrives. The American Academy of Pediatrics has provided us with the following guidelines:

Parents should definitely keep their children home from school if they notice the following symptoms:

- **Illness that keeps the child from participating comfortably in daily activities**
- **Fever above 101 degrees**
- **Lethargy, irritability, persistent crying and difficulty breathing**
- **Vomiting twice or more in 24 hours**
- **Diarrhea**
- **Mouth sores accompanied by drooling**
- **Pink Eye and/or a white discharge from the eye**
- **Impetigo, a skin infection marked by a weepy, scaly or crusty rash – until 24 hours after treatment**
- **Strep throat, until 24 hours after treatment**
- **Head lice, until the child's hair is free of nits**
- **Chicken pox, until five to six days after the rash disappears or until all lesions have dried and crusted**

Immunization

Code requires that all children entering Chicago schools for the first time and those entering Kindergarten and fifth grade (age levels 5, 6, and 10 in the elementary school) must present an official record of a medical examination, two oral polio, two DTP or DT, two measles and one rubella to be admitted to school. This is to protect the child and the school population from identified communicable diseases.

Student Use of Phone

The school phone is for business purposes. Students can use the phone for emergencies only.

Cellular Telephone Policy

Per CPS' 2013-2014 Cellular Telephone Policy, students are **NOT** allowed to bring cellular telephones to school. The administrative team and staff understand the importance of our students' possession of cellular telephones in regards to children's safety and communicating with parents after school. Therefore, we have created a fair and just cellular telephone policy, that when adhered to, will be beneficial to all. We are

asking that the students and parents respect the policy and adhere to the allowances we have set in place.

The usage of cellular phones are prohibited during school hours. Students must check their phone in to designated school personnel upon arriving to school. The cellular telephone will be safely secured until the end of the school day. The cellular telephone must be picked up by the student at the end of the day. Any student who fails to turn in their cell phone and is caught with it in their possession will have their phone confiscated.

In order for students to retrieve their confiscated cellular phone the following protocols and consequences will apply: The student's phone will be kept in the Vanderpoel School Vault until a parent comes to retrieve it.

After the 1st cellular telephone violation a parent conference must be held with the Student Affairs Administrator, or the principal.

To assure a complete understanding of our accommodating policy, all parents and students must complete the cellular telephone registration and agreement form and return it to your child's homeroom teacher within the first week of school. Therefore, moving forward all involved parties will be abreast of Vanderpoel's expectations of cellular telephone usage and this form will serve as a form of accountability for your child's phone model and descriptors.

Board Policy: <http://policy.cps.k12.il.us/download.aspx?ID=261>

Student Conduct

Student conduct and discipline involve specific responsibility at every level; the home, the school and the community. The student, the parent and the school must form a partnership with the goal of providing a climate in which all students may pursue the best possible education. The following publications provide the basis for these guidelines:

- CPS Student Code of Conduct
- School Code of Illinois
- Student Conduct and Discipline/Board of Education
- Vanderpoel's Essential Agreements

Every child is required to behave at school in a manner conducive to learning. Students will be held to highest expectations regarding behavior.

Class Dojo

ClassDojo is an online communication tool whose mission is to bring teachers, students and parents closer together. Teachers will use ClassDojo as a communication platform to encourage students, and to increase parent engagement. Letters will be distributed informing parents and students of how ClassDojo will be utilized and how parents can sign-up to receive notices.

No Touch Policy – Students are to keep their hands and feet to themselves at all times. This includes, but is not limited to, public displays of affection, horseplay, pushing, shoving or bumping into each other. Depending upon the severity, No Touch Violations can be minor or major violations of the school policy.

Suspension

Suspension is the removal from school for one to ten days for unacceptable behavior. These are unexcused absences.

Board Policy: <http://policy.cps.k12.il.us/download.aspx?ID=261>

Administrative Hearing

An administrative hearing is held for students who violate certain codes in the CPS Uniform Discipline Code book. These hearings are held as a result of a ten-day suspension, with the student, the parent/guardian and one or more administrator(s). As a result of the hearing, a student may be suspended for an additional period of time or the student may be recommended for expulsion or reinstatement.

Board Policy: <http://policy.cps.k12.il.us/download.aspx?ID=261>

The following items are strongly discouraged and VANDERPOEL WILL NOT ASSUME responsibility for if brought to school. There are certain items that children bring to school that can cause disruption in the classroom. If your child brings the items to school, they are doing so at their own risk and we are not responsible if the item becomes lost or stolen. We ask that you see that the following items are **NOT** brought to school:

IPods**

Mp3 Players**

Designer Headphones**

Gum, candy, soda**

****Understanding that our student population uses the above aforementioned items before and after school, they must not be visible upon arrival or dismissal of school. Students must put the items away before entering the school building.**

Portable radios, CD'S and other electronic equipment

Toys

Bicycles, skateboards

Hairspray, lipstick, nail polish

Large sums of money

Purses – Please see the uniform policy

Hair Picks

Laser pointers

BB guns, etc.

Teachers have been instructed to confiscate such items and **NOT** return them to students. Parents can pick up the articles during the conference that is scheduled following the confiscation. The possession of weapons, weapon look-alikes and common objects used as a weapon, will subject the student to referral for expulsion as per the CPS Student Code of Conduct.

Board Policy: <http://policy.cps.k12.il.us/download.aspx?ID=261>

Vanderpoel Uniform Information

Dress is important to a positive teaching and learning environment. Students are to dress in a manner that will not distract, disrupt or be hazardous to their safety and well-being. We are promoting a professional and neat appearance for all students. Students shirts are tucked in and belts are worn daily. Our students are required to wear the traditional Vanderpoel School Uniform daily. We are currently under contract with Martinelli's Uniform Store to assure that our students have purchased the proper uniform and also, one of quality, which will withstand student wear and tear. Martinelli's order forms are available in our main office.

The uniform policy will be strictly enforced. Should you have any questions or concerns, please contact Mrs. Donson or your classroom teacher.

Kindergarten through Grade 3

Martinelli's Green and Navy Plaid Jumper

Navy Cotton Uniform Pants

White Shirt, White Blouse, White Polo Shirt or White Turtleneck

Socks – **solid** navy, dark green, black or white only. Socks must be knee or mid calf length.

Cardigan or Pullover V-neck Sweater – **solid** navy, dark green, black or white only

Shoes – solid black shoe, solid black gym shoes are allowed, black shoelaces. **BLACK SHOES WITH COLORED SOLES, STRIPES OR MARKINGS ARE NOT ALLOWED.**

*No leggings, skinny or tight fitting pants allowed. Only slacks are allowed.
Headband colors should be aligned with the school uniform

Grades 4 through 8

Martinelli's Custom Navy and Green plaid skirt – 2 inches above the knee is the shortest length acceptable

Navy Cotton Uniform Pants

White Shirt, White Blouse, White Polo Shirt or White Turtleneck.

Socks – **solid** navy, dark green, black or white only. Socks must be knee or mid calf length.

Cardigan or Pullover V-Neck Sweater – **solid** navy, dark green, black or white only

Shoes – solid black shoe, solid black gym shoes are allowed, black shoelaces. **BLACK SHOES WITH COLORED SOLES, STRIPES OR MARKINGS ARE NOT ALLOWED.**

*No leggings, skinny or tight fitting pants allowed. Only slacks are allowed.
Headband colors should be aligned with the school uniform.

OPTIONAL: Students may BRING their gym shoes on gym days and wear them ONLY during gym class with their gym uniform.

Inclement weather boots can be worn to school but students must change into their school shoes upon classroom entry.

UNIFORM VIOLATIONS

NO - Jeans, cargo pants, hoodies, bandanas, belts with designs, colorful belts (only black belts are allowed), skinny jeans, leggings, tight fitting clothing, large purses, snow boots, non-uniform colored headbands, large necklaces, bangle bracelets, colorful

socks, (only navy, green, black and white are allowed), ankle socks (must be $\frac{3}{4}$ or knee length) and BLACK SHOES WITH COLORED SOLES, STRIPES OR MARKINGS.

Please discuss the uniform policy with your child. Check your child's clothing before leaving for school. You will be called at home or work to bring the appropriate clothing to your child at school. Four times out of uniform puts a check on your child's report card. This keeps your child off the Principal Scholars, Vanderpoel Scholars, Honor Roll and Citizenship.

Examples of properly dressed Vanderpoel Students

Primary Department:



Intermediate Department:



Middle School Department:



Martinelli's Children's Wear (Same pattern as below)

Martinelli's Girls Uniform Skirt



White Blouse



White Polo Shirt



Navy Blue Uniform Pants



Navy Blue Uniform Pants Cardigan



V-Neck Sweater – Navy, Dark Green, Black or White



Shoes Solid Black Shoes Only



Purses - Students are allowed to carry personal items in a small cosmetic bag that must fit inside of their book bags. If needed, small cross body purses are acceptable for 6th -8th grade students.

Jewelry – For the safety and security of our students, earrings should be small studs or small hoops, as well as necklaces and bracelets. Large charmed or signet necklaces are prohibited.

Gym Uniforms

Students are required to wear a standard Vanderpoel gym uniform during gym class. Gym uniforms are to be worn under the school uniform. Gym uniforms and sweat suits may be ordered from Martinelli's. Vanderpoel sweat suits are optional and may be worn during our winter uniform season, November 1st – March 1st.

Clubs and Activities

Numerous clubs and extracurricular activities are provided for students who wish to participate. Clubs and activities are formulated based upon student interest and the approval of the administration. The following is a partial list of the clubs available: Student Council, Cheerleaders, Basketball, Softball, Track and Field, Math Club, Math Bowl, Geography Bee, Tech Crew, Tech Club, Science Club, Yearbook Club, Great Books Club, Choir, Band, Drama Club and Karate.

School Fees

Each year we collect a special fee for materials and activities not funded by the Board of Education. The fees assist with offsetting technology expenses and additional supplies and materials. They are also used to supplement in-house programs for the children. Our school fees are \$75.00 per child and an additional \$25.00 for each additional child. The fee adjustment will allocate funds for our enhancing technology programs, year end activities, student incentives and additional educational support materials. School fees are due by Tuesday, October 3, 2017. Fees may be paid in the main office or via our website www.vhaelementary.org.

Transportation

Students who live more than one and a half miles from school will receive free transportation. Free transportation is a privilege, which can be revoked. Because the school buses are extensions of the school, the same rules of conduct are enforced.

Rules for bus riders:

- Remain in assigned seats while bus is in motion
- Follow the driver's directions
- Get on and off the bus at the same stop every day
- Do not throw anything from the bus window
- Do not extend any part of your body out of the window
- Talk in moderate tones
- No food or drink may be consumed

School Safety Procedures

Parents please do not send your children to school **before 7:15 AM**. Our staff will be on duty at this time. Breakfast will be served at 7:30A.M.

Student Drop-Off/Arriving and Parking

To avoid traffic congestion in front of school, please use Vanderpoel Avenue. Parents that pick-up and drop off children are expected to use Vanderpoel Avenue during regular drop off and pick-up times. Also, do not drop your child(ren) off in the middle of the street. Take a few minutes to **locate a legal parking space** and safely let them out. Northbound traffic on South Prospect Avenue will be prohibited between the hours 7:15A A.M. - 7:45 A.M., and 2:00 P.M. - 2:30 p.m. A collaborative effort to improve student drop-off/arrival and parking is an ongoing effort with the staff, parents and community stakeholders. Student safety is our utmost concern. Please err on the side of caution during student arrival and drop-off transitions.

Emergency Information

If your child(ren) becomes seriously ill or injured, an ambulance (911) will be called immediately. The student will be taken to the nearest hospital, accompanied by a school staff member. Parents will be called immediately. If unavailable, person(s) listed on emergency card will be called. Kindly inform your child's teacher and the office if you change your address or telephone number or if you make a change in the name of the person to be notified in case of an emergency. We must be able to contact you (on your cell or at your place of employment) or a relative or designated contact if the need should arise. Children will not receive treatment at a hospital unless parent or guardian is present. This could be a matter of life or death. Therefore, the school must know where to reach you at all times.

Special Health Conditions

Parents of students who have an illness or physical condition, or who take any medications that would affect their school performance should make this known to the child's teacher or to the teacher-nurse in the form of a doctor's statement. This information will be most useful for a teacher to better understand the child and his/her condition and will be treated with confidence

Emergency Days / Emergency Early Closing

Should an emergency arise necessitating the closing of school for the day, radio stations WBBM, WGN and WMAQ will announce the emergency closing as well as updated on the www.cps.edu website.

In the event that an early dismissal of school has been authorized, students will be dismissed provided they have a safe place to go (home, relative's home, neighbor's home or if someone comes to pick them up). Children who are unable to go home are to remain at school until regular dismissal or be picked up by the parent or designee.

In the event that the conditions within the school building becomes unsafe or unhealthy for the children to remain, students will be taken to the field house at Ridge Park, 9625 S. Longwood Drive and Third Baptist Church, 95th and Ashland Avenue. The Chicago Board of Education has also designated Morgan Park High School at 1744 W. Pryor as the officially designated evacuation site for all region six schools. Direct all telephone calls requesting information to the Ombudsman's Office at **(773) 553-1000**. Parents may also be notified via, telephone, email or text message. Please see Ms. Banks for additional information.

Fire, Disaster and Safety Drills

Precautions are taken for the safety and security of every child during the school day. Fire drills, tornado drills and safety drills are held periodically throughout the year. Several bus evacuation drills are also scheduled annually, in addition to lockdown and tornado drills. The aforementioned drills prepare the students to react appropriately in the event of an actual emergency situation. During the drill procedure, it is imperative that students maintain order and practice their best listening behavior.

One on One

Occasionally it is necessary to have a parent or guardian sit in on a class or classes to observe the work habits or behavior of a student. The presence of a parent or guardian in the classroom can have a sobering effect on the behavior of a student who has forgotten why he or she has been sent to school. Please help us by attending, if asked.

Standardized Testing

The Northwest Evaluation Association (**NWEA**) is administered to students in grades K-8 twice a year, Winter and Spring. The data from this assessment is used to measure student growth and determine promotion for students in grades 3, 6 and 8.

Closed Campus

In order to accommodate the number of students who need to eat lunch at school, Vanderpoel School has a closed campus schedule. All students eat at school with their classes. A hot lunch is available. Our campus is closed for students during after school activities. **Students are not allowed to leave school to go to neighboring establishments to purchase food and other items, before school, after school, or prior to attending club or athletic practices or events.** Doing so, may result in disciplinary actions. A healthy snack will be provided during after school hours, however, students may bring an additional home snack to be consumed during their extended day.

Field Trips

Field trips are scheduled as part of your child's curriculum. Students are urged to participate in all field trips. In the event that a child is exhibiting disruptive behavior in class, a parent or guardian may be asked to accommodate him/her on the field trip. Please assist with this practice, for it is to the child's educational benefit to participate in all educational travel opportunities.

Vanderpoel Humanities Academy

9510 S. Prospect Avenue

Chicago, Illinois 60643

773-535-2690 773-535-2677 fax

Kia Banks, Principal

Mr. Emerson Branch, Local School Council, Chairperson

Parent Acknowledgement Form

Please return this page to your child's teacher before Friday, September 8, 2017.

I, _____ have received and read the
Student – Parent Handbook. My child _____, in
room _____ and I have discussed the key items and are aware of the
school's
policies and procedures.

Student's Name _____ Date _____

Parent Signature _____ Date _____