

OCCUPATIONAL THERAPIST

DESCRIPTION OF BASIC FUNCTIONS AND RESPONSIBILITIES:

To provide occupational therapy services to individuals with special needs to address the functional needs of the student at home, school and in the community.

ESSENTIAL JOB FUNCTIONS:

- Identifies individuals with special needs to screen for individuals requiring a more formalized assessment.
- Assesses individuals with special needs to identify a base line for future measurement and to plan an appropriate occupational therapy program.
- Plan an occupational therapy program to meet student educational and therapeutic goals, and to provide coordinated services.
- Implements occupational therapy program to address occupational therapy needs including postural stability, sensory registration, motor planning, fine motor, activities of daily living, environmental adaptations, and social play.
- Documents student progress to show status and progress of occupational therapy program and individuals' reaction to therapy.
- Communicates with parents, agency staff, school staff, physical therapist, and doctors to facilitate services to individuals with special needs.
- Instructs district staff and teachers to increase awareness of appropriate physical responses to identified individuals.

EMPLOYMENT STANDARDS:

- Ability to meet physical requirements necessary to safely and effectively perform required duties.
- Ability to follow oral and written directions.
- Ability to get along with co-workers and deal with the general public tactfully, courteously and professionally.

KNOWLEDGE OF:

- Physically handicapped students
- Therapeutic activities specific to the population served
- Principles of methods and procedures of therapy treatment specific to this population
- Basic data collection procedures

SKILL AND ABILITY TO:

- Train in postural stability/sensory processing.
- Train in social/play behavior.
- Teach activities of daily living.
- Train in motor control/sensorimotor coordination.
- Facilitate environmental adaptations
- Demonstrate an understanding, patient, and receptive attitude towards students and their parents/care givers.
- Possess a valid and appropriate California State Driver's License.
- Operate a motor vehicle.
- Prepare comprehensive narrative and statistical reports.
- Work independently with little direction.
- Plan and organize work.
- Meet schedules and timelines.

- Communicate effectively both orally and in writing.
- Establish and maintain cooperative and effective working relationships with others.

WORKING CONDITIONS:

- Classroom Environment
- Office Environment
- Driving a vehicle to conduct work

PHYSICAL FUNCTIONS:

- Communicate effectively with a variety of people in addition to coworkers
- Lift physically handicapped students up to 40 lbs.
- Do team lifting when necessary
- Sit and stand for extended periods of time.
- Reach in all directions.
- Bend, twist, kneel and stoop.
- Write legible reports.
- Read notes, memos and printed material.

EDUCATION AND EXPERIENCE:

- Bachelor's Degree with required post graduate education in Occupational Therapy
- Current OT License issued by the California Board of Occupational Therapy
- National Board Certification
- Work experience relevant to the population served
- Two or more years experience in pediatrics including practice in assessment and therapy skills appropriate for the needs of the varied student population preferred.
- Should demonstrate continued professional growth through continuing education or advanced study attendance at workshops.

WORK YEAR: 195 Days

This organization is an Equal Opportunity Employer and does not discriminate on the basis of race, religion, sex (pregnancy or gender), sexual orientation, marital status, national origin (including language use restrictions), ancestry, disability (mental and physical, including HIV and AIDS), age (40 and above), medical condition (cancer/genetic characteristics), denial of family and medical care leave, or denial of pregnancy disability leave or reasonable accommodation. Inquiries regarding compliance procedures may be directed to our personnel office.

This organization is a Drug and Tobacco-Free Workplace.

This organization requires a successful candidate to provide employment eligibility and verification of a legal right to work in the United States in compliance with the Immigration Reform and Control Act.

Update: April 12, 2016 (Effective July 1, 2016)

Update: September 24, 2013

Board approved: May 13, 2008