

St. Marys Area School District  
Board of School Directors  
Regular Meeting  
September 10, 2012, 7:00 P.M.  
Library, St. Marys Area High School

Minutes

- I. The St. Marys Area Board of School Directors held their regular meeting September 10, 2012 at 7:00 P.M. in the Library of the St. Marys Area High School. The meeting was called to order by board president Robert Luchini.
- II. Pledge of Allegiance
- III. Directors Present: James Baumgratz, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski. Members Absent: Bryan Chiappelli.  
  
Others Present: Anna Kearney, Cynthia M. FinGado, Joseph Collins, Robin Johnson, Josh Williams, James Wortman, Robert Grumley, Christine Kuhar, Mark Romain, Patrick Kennedy, and a representative from *The Daily Press*, *The DuBois Courier* and seven (7) visitors.
- IV. Comments from visitors including comments on federal programs.
- V. Presentations  
    Presentation of Plaques to Retired Teachers  
    Introduction of New Teachers and AmeriCorps Staff  
    Principals – Opening of School
- VI. Superintendent's Comments
- VII. Minutes were approved from the workshop meeting held on August 9, 2012 and the regular meeting held on August 13, 2012.  
  
Motion by James Herzing, seconded by James Baumgratz – motion carried by a voice vote of all members present.
- VIII. Approved the treasurer's report and cafeteria report for July 2012.  
  
Motion by John Healy, seconded by James Herzing – motion carried by a voice vote of all members present.
- IX. Approved Payment of Bills  

General Fund	September 2012 and office checks for August 2012
Payroll Fund	August 2012

  
Motion by John Mulcahy, seconded by James Baumgratz; voting yes: James Baumgratz, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.
- X. Business Affairs
  - A. Letter of Agreement  
  
Approved the Letter of Agreement between The Meadows and St. Marys Area School District for educational services provided to our students while at The Meadows. (Attachment No. 1)  
  
Motion by John Mulcahy, seconded by James Baumgratz; voting yes: James Baumgratz, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski

– motion carried.

**B. Exoneration of Real Estate Taxes**

Approved the exoneration of the City of St. Marys and Benezette, Fox and Jay Township tax collectors from the collection of real estate taxes in the amount of \$662,163.59 for the 2011 tax year. These taxes have been returned to the county for collection. (Attachment No. 2)

Motion by James Herzing, seconded by James Baumgratz; voting yes: James Baumgratz, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

**C. Termination of Contract with Central Tax Bureau**

Approved terminating the contract with Central Tax Bureau for the collection of Local Services Tax for Fox, Jay and Benezette Townships effective July 1, 2012.

Motion by John Mulcahy, seconded by James Baumgratz; voting yes: James Baumgratz, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

**D. Resolution Authorizing Berkheimer to Collect Local Services Tax**

Approved the resolution authorizing Berkheimer to collect Local Services Tax for Fox, Jay and Benezette Townships effective July 1, 2012. (Attachment No. 3)

Motion by James Herzing, seconded by John Healy; voting yes: James Baumgratz, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

**E. Resolution Appointing a Liaison with Berkheimer**

Approved the resolution appointing the Business Manager of the St. Marys Area School District as the liaison with Berkheimer for the sharing of confidential tax information. (Attachment No. 4)

Motion by John Mulcahy, seconded by James Baumgratz; voting yes: James Baumgratz, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

**F. Resolution Authorizing Berkheimer to Impose and Retain Costs of Collection of Delinquent Taxes**

Approved the resolution authorizing Berkheimer to impose and retain costs of collection of delinquent taxes. (Attachment No. 5)

Motion by John Healy, seconded by James Herzing; voting yes: James Baumgratz, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

**G. Change Order from JC Orr & Son, Inc.**

Approved change order #1 in the amount of \$6,922.69 for additional ceiling work. (Attachment No. 6)

Motion by John Mulcahy, seconded by James Herzing; voting yes: James Baumgratz, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

**H. Bid for Wheelchair Lifts at Middle School**

Approved rejection of previously approved Option 1 (\$62,400.00) from ACCESS Elevator and

Lift, Jamestown, NY, for the installation of wheelchair lifts at the middle school and approve their base bid of \$61,900.00. Option 1, which was custom curve system, would not work in this building.

Motion by James Herzing, seconded by James Baumgratz; voting yes: James Baumgratz, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

XI. General School Affairs

A. Support Organizations (For Information Only)

The following support organizations have submitted necessary information for the 2012-2013 school year as required under Policy No. 915.

Bennetts Valley Elementary School PTO (Attachment No. 7)  
Fox Township Elementary School PTO (Attachment No. 8)  
South St. Marys Street Elementary School PTO (Attachment No. 9)  
St. Marys Area Cheerleading Booster Club (Attachment No. 10)  
St. Marys Area Cross Country Boosters (Attachment No. 11)  
St. Marys Area High School Soccer Booster Club (Attachment No. 12)  
St. Marys Area Lady Dutch Volleyball Booster Club (Attachment No. 13)

B. Literature Keystone Assessment

Approved the Literature Keystone Assessment to be given annually to all sophomores during the Spring Assessment Window.

Motion by John Mulcahy, seconded by John Healy; voting yes: James Baumgratz, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

XII. Transportation

A. Transportation Contracts

1. Approve the transportation contract with Joseph Muccio for the 2012-2013 school year to provide transportation to the Western Pennsylvania School for Blind Children and Western Pennsylvania School for the Deaf at a rate of \$425.00 per trip. (Attachment No. 14)

Motion by John Mulcahy, seconded by John Healy; voting yes: James Baumgratz, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

2. Approved a subcontract transportation agreement for the 2012-2013 school year with the DuBois Area School District to share transportation to the Western Pennsylvania School for Blind Children and Western Pennsylvania School for the Deaf. DuBois Area School District will reimburse the St. Marys Area School District at a rate of \$212.50 per trip. (Attachment No. 15)

Motion by James Herzing, seconded by John Healy; voting yes: James Baumgratz, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

B. Bus Stops

Approved new bus stops and bus stop changes as listed in Attachment No. 16.

Motion by James Baumgratz, seconded by John Mulcahy; voting yes: James Baumgratz, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

XIII. Student Activities

A. Field Trip

Approved the St. Marys Area Middle School eighth grade class trip to Gettysburg Battlefield and Hershey Park on May 16 and 17, 2013. Approximately 182 students will participate.

Motion by John Mulcahy, seconded by John Healy; voting yes: James Baumgratz, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

XIV. Buildings and Grounds

A. Use of Facilities

Approved the request from Bennetts Valley Labor Day Committee to use Bennetts Valley Elementary School restrooms, lobby, and one classroom on Sunday, September 2, 2012 for a Labor Day Celebration.

Motion by James Herzing, seconded by John Mulcahy; voting yes: James Baumgratz, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

XV. Curriculum

A. Courses of Study

Approved and accepted the following planned courses of study for the St. Marys Area High School.

Retail Marketing Lab (Attachment No. 17)  
Weight Training (Attachment No. 18)  
Team Sports (Attachment No. 19)  
Personal Fitness (Attachment No. 20)

Motion by John Healy, seconded by James Baumgratz; voting yes: James Baumgratz, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

XVI. Personnel

Approved personnel actions as listed. All employment approvals are provisional for thirty days pending receipt of Act 151 and Act 34 clearance documentation and pre-employment drug testing if applicable.

A. Resignations, Support Personnel

Name: Debra Gatto  
Address: St. Marys, Pennsylvania  
Position: Cafeteria Worker, Breakfast, St. Marys Area Middle School  
Effective: August 22, 2012

Name: Ryan Heffner  
Address: Reynoldsville, Pennsylvania  
Position: Facilitator, St. Marys Area High School  
Effective: August 16, 2012 (Attachment No.21)

Name: Lynn Hoffman  
Address: St. Marys, Pennsylvania  
Position: Classroom Aide  
Effective: August 14, 2012 (Attachment No. 14)

Name: Kellyann Hutchins  
Address: Ridgway, Pennsylvania  
Position: Classroom Aide  
Effective: September 4, 2012 (Attachment No. 22)

Name: Hannah Stebick  
Address: St. Marys, Pennsylvania  
Position: Facilitator, St. Marys Area High School  
Effective: September 24, 2012 (Attachment No. 28)

**B. Resignations, Professional Personnel**

Name: Catherine Manno  
Address: Ridgway, Pennsylvania  
Position: Health Related Technology Teacher  
Effective: August 23, 2012 (Attachment No. 23)

**C. Leaves of Absence**

Name: Shelbie Benjamin  
Position: Guidance Counselor, St. Marys Area High School  
Request: Unpaid leave of absence September 14, 2012 – ½ day  
Reason: Personal (Attachment No. 24)

Name: Diana Brennen  
Position: Cafeteria Worker, St. Marys Area High School  
Request: Unpaid leave of absence from August 28, 2012 – indefinitely  
Reason: FMLA (Attachment No. 25)

**D. Hire, Professional Personnel**

Name: Robert Kopp  
Address: St. Marys, Pennsylvania  
Position: Health Related Technologies Teacher  
Terms: Step 1 Bachelors  
Effective: October 8, 2012  
Degree: BS-Nursing, Registered Nurse  
Certification: Vocational Intern  
University: University of Pittsburgh  
Experience Present: Emergency Department, Elk Regional Health Center  
Experience: 1 Year: ICU, Saint Vincent Health Center, Erie PA  
Building: St. Marys Area High School

**E. Hire, Support Personnel**

Name: Shannon Beck  
Address: Kersey, Pennsylvania  
Position: Cafeteria Worker  
Terms: \$7.50 per hour, 3 hours per day  
Effective: August 22, 2012  
Experience Present: Healthcare Services – Asst. Mgr.  
Experience: 1 Year: Elk Regional Health Center – Custodial Mgr.  
Experience: 2 Year: CDR Pigments - Secretary  
Building: Fox Township Elementary School

Name: Kristine Kohrs  
Address: Weedville, Pennsylvania  
Position: Part-time Classroom Aide/Vehicle Aide  
Terms: \$7.50 per hour, Friday and Monday  
Effective: August 24, 2012  
Experience Present: Kris's Daycare – Owner  
Experience: 1 Year: H&R Block – Receptionist

Experience: 2 Year: Smiley's Diner - Cook  
Building: St. Marys Area High School

F. Hire, Life Skills Job Training Students, 2012-2013 School Year  
(Attachment No. 26)

G. Hire, Supplemental Contracts, 2010-2011 School Year

Name: Amelia Belovesick  
Position: South St. Marys Street Elementary Yearbook Editor  
Terms: \$336.00 (Renew)

H. Hire, Supplemental Contracts, 2011-2012 School Year

Name: Amelia Belovesick  
Position: South St. Marys Street Elementary Yearbook Editor  
Terms: \$353.00 (Renew)

I. Resignation, Supplemental Contracts, 2012-2013 School Year

Name: Kenneth Vogt, Jr.  
Position: Asst. Volleyball Coach (Attachment No. 27)

J. Hire, Supplemental Contracts, 2012-2013 School Year

Name: Joe Adamski  
Position: Intramural Asst. Girls Basketball Coach – 6<sup>th</sup> grade  
Terms: \$300.00 (New)

Name: April Auman  
Position: Asst. Cheerleading Coach  
Terms: \$1,260.00 (Renew)

Name: Shad Boschert  
Position: 2<sup>nd</sup> Asst. Football Coach  
Terms: \$1,600.00 (New)

Name: Aaron Bowes  
Position: Asst. Girls Basketball Coach – 5<sup>th</sup> grade  
Terms: Volunteer (New)

Name: Edward Brem  
Position: Skills USA  
Terms: \$300.00 (New) ½ contract

Name: Adam Brooks  
Position: Marching Band  
Terms: \$2,100.00 (Renew)

Name: Adam Brooks  
Position: High School Chorus  
Terms: \$579.00 (Renew)

Name: Adam Brooks  
Position: Musical Vocal Director  
Terms: \$926.00 (Renew)

Name: Christopher Casey  
Position: Asst. Cross Country Coach  
Terms: \$400.00 (New) ½ contract

**Name:** Angelita Catalone  
**Position:** Sophomore Class Advisor  
**Terms:** \$250.00 (Renew)

**Name:** Julie Chicola  
**Position:** Sophomore Class Advisor  
**Terms:** \$250.00 (Renew)

**Name:** Tony Defilippi  
**Position:** Social Studies Department Chairperson  
**Terms:** \$402.00 (Renew)

**Name:** Christopher Gankosky  
**Position:** Concert Band Director  
**Terms:** \$1,870.00 (Renew)

**Name:** Christopher Gankosky  
**Position:** Musical Director  
**Terms:** \$1,436.00 (Renew)

**Name:** Nancy Gerber  
**Position:** English Department Chairperson  
**Terms:** \$400.00 (Renew)

**Name:** Jennifer Hanes  
**Position:** Asst. Cheerleading Coach - JV  
**Terms:** \$1,200.00 (New)

**Name:** Daniel Hoohuli, Jr.  
**Position:** From: 1<sup>st</sup> Asst. Girls Basketball Coach – JV  
To: 2<sup>nd</sup> Asst. Girls Basketball Coach - JV  
**Terms:** \$1,985.00 (Adjustment)

**Name:** Michelle Jackson  
**Position:** Senior Class Advisor  
**Terms:** \$315.00 (Renew)

**Name:** Michelle Jackson  
**Position:** DECA Advisor  
**Terms:** \$500.00 (Renew)

**Name:** Sandra James  
**Position:** Bandorama Instructor  
**Terms:** \$175.00 (Renew)

**Name:** Sandra James  
**Position:** Instrumental Band – 5<sup>th</sup> Grade  
**Terms:** \$940.00 (Renew)

**Name:** Matt Lipsey  
**Position:** Asst. Boys Soccer Coach  
**Terms:** Volunteer (New)

**Name:** Randy Loudon  
**Position:** Physical Education Department Chairperson  
**Terms:** \$315.00 (Renew)

**Name:** Anthony Mastrogiacomo  
**Position:** 2<sup>nd</sup> Asst. Football Coach – Jr High  
**Terms:** \$1,680.00 (Renew)

Name: Irene McCandless  
Position: Intramural Gymnastics Coach - Fall  
Terms: \$931.00 (Renew)

Name: Dean McClain  
Position: 2<sup>nd</sup> Asst. Football Coach – Jr High  
Terms: \$1,945.00 (Renew)

Name: Robert Meyer  
Position: Asst. Cross Country Coach  
Terms: \$400.00 (Renew) ½ contract

Name: Christopher Shaw  
Position: Asst. Girls Basketball Coach – 5<sup>th</sup> grade  
Terms: Volunteer (New)

Name: Jennifer Tamburlin  
Position: Freshman Class Advisor  
Terms: \$244.00 (Renew)

Name: Jennifer Tamburlin  
Position: Varsity Dance Team Coach  
Terms: \$1,206.00 (Renew)

Name: Michele Tripodi  
Position: Science Department Chairperson  
Terms: \$315.00 (Renew)

Name: Kenneth Vogt, Jr.  
Position: Asst. Volleyball Coach  
Terms: Volunteer (Renew)

K. Hire, Professional Substitute Personnel, 2012-2013 Contract Pay Rate

Name: Stephanie Benedict  
Address: St. Marys, Pennsylvania  
Position: Substitute Teacher  
Effective: August 24, 2012  
Degree: MS – Secondary Education  
Certification: Mathematics  
University: Slippery Rock, University of Phoenix  
Experience Present: The Logistics Company – Administrative Asst.  
Experience: 1 Year: Reid Ross Classical School – math teacher  
Experience: 2 Year: Joe's Crab Shack – server  
Building: All

Name: Caitlin Cannella  
Address: Kane, Pennsylvania  
Position: Substitute Teacher  
Effective: August 24, 2012  
Degree: BS – Education  
Certification: Social Studies  
University: Edinboro University  
Experience Present: Kane Family Drive-In Movie Theater - waitress  
Experience: 1 Year: American Refining Group – summer help  
Building: High School, Middle School, South St. Marys, Fox Twp.

Name: Seth Fragale  
Address: Emporium, Pennsylvania  
Position: Substitute Teacher  
Effective: September 10, 2012  
Degree: BS – Education



Certification: Social Studies  
University: Edinboro University  
Experience Present: Cameron County School – resource officer  
Experience: 1 Year: Cameron County Probation – juvenile probation officer  
Experience: 2 Year: Universal Well Services – well tester  
Building: High School, Middle School

Name: Emily Frey  
Address: St. Marys, Pennsylvania  
Position: Substitute Teacher  
Effective: August 31, 2012  
Degree: BS – Education  
Certification: Elementary, ML Mathematics  
University: Geneva College  
Experience Present: Ridgway School District – long-term substitute  
Experience: 1 Year: Geneva College – office assistant  
Experience: 2 Year: St. Marys Carbon – summer maintenance worker  
Building: All

Name: Sarah Frey  
Address: St. Marys, Pennsylvania  
Position: Substitute Teacher  
Effective: August 31, 2012  
Degree: BS – Education  
Certification: Elementary  
University: Indiana University of Pennsylvania  
Experience Present: Giant Eagle - cashier  
Experience: 1 Year: Slippery Rock – environmental educator  
Experience: 2 Year: Aramark – summer worker  
Building: All

Name: Jamie Heiberger  
Address: St. Marys, Pennsylvania  
Position: Substitute Teacher  
Effective: August 24, 2012  
Degree: BA – Speech and Hearing Sciences  
Certification: Emergency Permit  
University: Edinboro University  
Experience Present: Product Assurance Service – summer help  
Experience: 1 Year: Edinboro Office of Students with Disabilities – homework aide  
Experience: 2 Year: Johnsonburg Public Library – summer worker  
Building: All

Name: Michael Kosh  
Address: Benezette, Pennsylvania  
Position: Substitute Teacher  
Effective: August 24, 2012  
Degree: BS – Education  
Certification: Social Studies  
University: Clarion University of Pennsylvania  
Experience Present: Colegio Americano le Torreón – High School Teacher  
Experience: 1 Year: DuBois School District - substitute  
Building: All

Name: Jennifer Lewis  
Address: Weedville, Pennsylvania  
Position: Substitute Teacher  
Effective: August 31, 2012  
Degree: BS – Education  
Certification: Elementary, Special Education  
University: Clarion University of Pennsylvania  
Experience Present: Wal-Mart – sales associate

Building: All  
Name: Amanda Maholtz  
Address: Benezette, Pennsylvania  
Position: Substitute Teacher  
Effective: August 24, 2012  
Degree: BS – Education  
Certification: English  
University: Clarion University of Pennsylvania  
Experience Present: Colegio Americano le Torreon – English Teacher  
Experience: 1 Year: DuBois School District - substitute  
Building: All

L. Hire, Homebound Teachers, 2012-2013 – Contract Pay Rate

Name: Caitlin Cannella  
Address: Kane, Pennsylvania  
Effective: August 24, 2012  
Degree: BS – Education  
Certification: Social Studies  
Experience Present: St. Marys Area School District - Substitute

Name: Matthew Frank  
Address: Ridgway, Pennsylvania  
Effective: September 10, 2012  
Degree: BS – Education  
Certification: English  
Experience Present: St. Marys Area School District - Teacher

Name: Stephanie Schneider  
Address: St. Marys, Pennsylvania  
Effective: August 23, 2012  
Degree: BS – Education  
Certification: Mathematics  
Experience Present: St. Marys Area School District - Facilitator

XVII. Hire, Support Substitutes 2012-2013 Pay Rate

Name: Elizabeth Davis  
Address: Kersey, Pennsylvania  
Position: Substitute Secretary, Classroom Aide  
Terms: \$7.25 per hour  
Effective: August 27, 2012  
Experience Present: Elim Bible Institute – Asst. housekeeping, computer operations  
Experience: 1 Year: Friend of the Cross Christian Church – bookkeeper  
Experience: 2 Year: Black River Mortgage Company – office manager  
Building: All

Name: Nicole Eckert  
Address: St. Marys, Pennsylvania  
Position: Substitute Secretary, Classroom Aide, Cafeteria Worker  
Terms: \$7.25 per hour  
Effective: August 31, 2012  
Experience Present: Community Nurses – home health aide  
Experience: 1 Year: Windfall Products – records clerk  
Building: All

Name: Donna Schoonover  
Address: St. Marys, Pennsylvania  
Position: Substitute Secretary, Classroom Aide  
Terms: \$7.25 per hour  
Effective: September 5, 2012

Experience Present: Community Nurses – personal care aide  
Experience: 1 Year: Dickinson Mental Health Center – recovery support staff  
Experience: 2 Year: Metaldyne – general laborer  
Building: All

Name: Elizabeth Sharrow  
Address: St. Marys, Pennsylvania  
Position: Substitute Classroom Aide  
Terms: \$7.25 per hour  
Effective: August 27, 2012  
Experience Present: Kane Area School District – RTII Aide  
Experience: 1 Year: Seneca Highlands IU9 – Spec Ed Para educator  
Experience: 2 Year: Beacon Light Behavioral - TSS  
Building: All

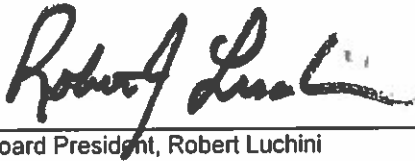
Motion by James Herzing, seconded by John Mulcahy; voting yes: James Baumgratz, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski – motion carried.

XVIII. Board Discussion

An executive session to discuss personnel, student discipline and pending litigation was held immediately following adjournment.

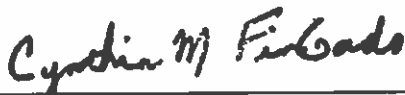
XIX. Adjournment

Motion by James Herzing, seconded by John Mulcahy -- meeting adjourned 8:02 P.M.



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Board President, Robert Luchini




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Board Secretary, Cynthia M. FinGado

St. Marys Area School District  
Board of School Directors  
Workshop Meeting  
October 4, 2012, 7:00 PM  
Library, St. Marys Area High School

Minutes

- I. The St. Marys Area Board of School Directors held their workshop meeting October 4, 2012 at 7:00 PM in the Library of the St. Marys Area High School. The meeting was called to order by board president Robert Luchini.
- II. Pledge of Allegiance
- III. Directors Present: James Baumgratz, Bryan Chiappelli, John Healy, James Herzing, Charles Liptak, Robert Luchini, John Mulcahy, Patricia Rezmerski.  
  
Others Present: Anna Kearney, Cynthia M. FinGado, Joseph Collins, Robin Johnson, James Wortman, Robert Grumley, Christine Kuhar, Patrick Kennedy, and a representative from *The Daily Press* and *The DuBois Courier*.
- IV. Superintendent's Comments
- V. Review regular meeting agenda.
- VI. Board Comments
- VII. Executive Session  
  
An executive session to discuss personnel, student discipline and pending litigation was held immediately following adjournment.
- VIII. Adjournment  
  
Motion by James Herzing, seconded by James Baumgratz -- meeting adjourned 7:43 PM

  
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Board President, Robert Luchini

  
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Board Secretary, Cynthia M. FinGado