

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT EDUCATION PARCEL TAX
SENIOR CITIZEN EXEMPTION APPLICATION**

APPLICATION DUE ON OR BEFORE JULY 6, 2018, FOR TAX YEAR 2018/19

Mail, fax, or email the signed, completed application, with attachments to:

*Manhattan Beach Unified School District
Attention: Business Services/Parcel Tax*
325 S. Peck Avenue
Manhattan Beach, CA 90266
Fax: (310) 303-3823
Email: parceltax@mbusd.org*

**For hand-deliveries to the school district office, please dial extension 5944 from the lobby phone*

Property Owner's Name: _____ Date of Birth: _____

Assessor's Parcel Number: _____

Property Address: _____

Phone Number: _____

Please attach a copy of one of the following legal documents indicating that you will be at least 65 years of age by July 1, 2018:

Driver's License California ID Card Passport Other Proof of Age

Please attach a copy of one of the following documents indicating that the property you own is also your primary place of residence:

Utility Bill Property Tax Bill Other Proof of Residency

I declare under penalty of perjury that the property for which I am claiming the exemption from the Education Parcel Tax is my principal place of residence and that this application is, to the best of my knowledge, correct and complete.

Property Owner's Signature

Date

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT EDUCATION PARCEL TAX SENIOR CITIZEN EXEMPTION APPLICATION INSTRUCTIONS

1. This exemption will apply to any owner of a parcel used solely for owner-occupied, single-family residential purposes who is 65 years of age or older by July 1, 2018.
2. You only need to apply one time for the Senior Citizen Exemption. If your application is approved, you will be eligible to receive the Senior Citizen Exemption for the entire term of the parcel tax, so long as you continue to own and occupy the property listed on your application as your principal place of residence.
3. The Education Parcel Tax applies to parcels with land value. If your parcel is taxed for improvement value only (as in some mobile home parks), the Education Parcel Tax will not be assessed on your parcel, and you do not need to fill out this application.
4. To find your Parcel Number, look for the 10 digit number (XXXX-XXX-XXX) on your property tax bill, or call the County Assessor at (213) 974-3211.
5. Mail, fax, or email the signed, completed application, with attachments to:

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6. **Return by July 6, 2018, for Tax Year 2018/19.** Applications received after this date will not be processed for such tax year. For subsequent tax years, applications will be due by May 15.
7. Confirmation letters will be mailed to all applicants who qualify for an exemption.
8. If you have questions, please contact NBS via email at customercare@nbsgov.com, or by phone at (800) 676-7516.