



SAN JUAN BOARD OF COOPERATIVE EDUCATIONAL SERVICES

Meeting: San Juan BOCES Board of Directors Meeting
Time: 5:30 p.m.
Date: Wednesday, April 15, 2015
Location: Durango 9R Conference Room
Call-in instructions:

Minutes

Conference Number: 1-800-832-0736

Room access code: 4687336 (dial *4687336#)

I. OPENING OF MEETING

A. Call to Order, Establish Quorum

Meeting was called to order at 5:35 p.m.

In Attendance:

Joann Irons-Archuleta Board Member, via phone

Agnes Sanchez – Ignacio Board Member

Greg Spradling– Durango Board Member

Jack Schuenemeyer – Cortez Board Member, via phone

Jenny Smith – Dove Creek Board Member

Carol Blatnick- Bayfield Board Member, via phone

Vangi McCoy– Dolores Board Member, via phone

Scott Cooper – Dolores Superintendent, via phone

Mary Rubadeau – San Juan BOCES, Interim Executive Director

Paula Sublett – San Juan BOCES, Director of Business Services

B. Approve Agenda

Agnes Sanchez, Ignacio moved to approve the Agenda. Carol Blatnick, Bayfield seconded. Motion passed unanimously.

C. Approve Minutes from March 18, 2015

Carol Blatnick, Bayfield moved to approve the Minutes from March 18, 2015. Agnes Sanchez, Ignacio seconded. Motion passed unanimously.

D. Call to Audience for Public Participation

There was no audience participation.

II. REPORTS/INFORMATION ITEMS

A. Board Member Reports/Requests/District Updates

- Montezuma Cortez district is very excited that they will have a School Based Health Clinic in the new high school. Their School Board passed a resolution calling for the elimination of the negative factor and encourages others to do so.
- Dolores Preschool just received NAEYC (National Association for the Education of Young Children) accreditation.
- Bayfield and Durango Boards are discussing entering an MOU regarding School Vault. Bayfield Board will be touring their new addition tomorrow before their meeting.

B. Executive Director's Report

Mary Rubadeau

Ten teacher leaders attended a four day Thinking Strategies Institute in Denver, and this cadre will use the training to advance professional development with colleagues. The Boetcher Foundation paid for the TSI tuition, which was over \$16,000 of support.

The BOCES is receiving a \$25K Grant from Bill & Melinda Gates Foundation for the ECET2 Teachers' presentation at the Growing Together Summit. Teachers are nominated to present by their peers. Presentations are delivered the first day of the Summit followed by a reception and celebrations of teachers.

Additional Grant applications in process:

- \$60K Accelerator Grant from CEI addressing collaboration around peer coaching concept. BOCES will be awarded \$20,000 directly; additionally eight districts are contributing \$5,000 of their \$20,000.
- The School Health Professional Grant for \$200,000 is being written to support the four west districts and Ignacio to receive a full time Drug & Alcohol Counselor, and increase Social Work time for the Silverton, Durango and Bayfield. Pagosa has submitted a grant.
- HB1345 added additional funding for BOCES last year and will again this year. This grant will focus on Literacy and Math supports through professional development and the hiring of a Literacy Specialist who will be an employee of the BOCES to coach and help integrate the best practices for Literacy and support LDC throughout our districts.

The Board will have an opportunity to review these grants if awarded. Will send a “draft” of HB1345 electronically to the Board Members to review.

Other:

Recruitment – Steve Otter and Matt Klausmeier attended to a job fair at UNC to recruit for hard to fill positions. BOCES will continue in these efforts to support districts in hiring initiatives.

- C. Executive Director Evaluation Discussion Mary Rubadeau
The Executive Director Evaluation Form was included in the Board Packet both provided by email and in hard copy. Between now and the next meeting Board Members should take the opportunity to get feedback with their respective Superintendent then complete the form and email to Jack Schuenemeyer, Board President. The evaluation and contract renewal for the Executive Director will be submitted at the May 13, 2015 meeting.
- D. 2015 -2016 San Juan BOCES Calendars Mary Rubadeau
Mary Rubadeau reviewed the 181, 191 and 12 month proposed calendars for 2015 – 2016.
- E. 2015 -2016 SAC & Board Meeting Dates Mary Rubadeau
Mary Rubadeau reviewed the proposed 2015 – 2016 SAC & Board meeting dates. At the SAC meeting it was proposed to move the SAC meeting to August 5th, the Board meeting would remain on August 19th.
- F. June 8-10 Conference, June 10 Board Meeting Mary Rubadeau
The June 10th meeting will be TBD as a possible call-in meeting as determined at the May 13th meeting. Jack asked that Board members indicate if they will be attending the Growing Together Summit on June 8th and discussing the possibility of getting together some time that day.
- G. Resignations Mary Rubadeau
- SLP - Erin McElwain, relocating
Kate McKelvey, stay home with children
Patricia Faulkner, retiring
Avery Perryman, SLPA replace
 - Psychologist – Mike Pease, relocating
Alisa Noble, relocating
 - Ed Interpreter – Charlene Palmer, replaced with Pagosa Para
Caitlin Baker, student relocated April 10
- H. New Hires Mary Rubadeau
- Adrea Bogle – ESS Coordinator, Four East Districts
 - Lexis Landis – SLP
 - Krystal Owen – SLP
 - Lisa Hinchliffe- SLPA (SLP from Texas)
 - Molly Sorenson – SWAP Specialist
 - Deb Nielsen – Gifted Coordinator, .50 FTE

- I. Physical Therapist Benefit Exception Request, .40 FTE Mary Rubadeau
A “Benefit Exception Request” was presented to allow a valued Physical Therapist to retain prorated health benefits as she reduces her FTE from .80 to .40 thus allowing our .60 vacancy to become a full 1.0 FTE vacancy to encourage applicants in what has proven to be a very difficult position to fill.
- J. Vacancies Mary Rubadeau
- SLP – 1 FTE
 - Psychologist – 2 FTE
 - Occupational Therapist – 1 FTE
 - Physical Therapist- 1 FTE
 - Orientation & Mobility Specialist - .2 FTE
- J. 2015 -2016 Staffing Paula Sublett
Paula Sublett reviewed the 2015 -2016 Staffing and FTE that the budget will support.
- K. 2015 – 2016 Preliminary Proposed Budget Paula Sublett
- Budget Summary
 - District Membership/Contributions
 - Assumptions Summary
- Paula Sublett reviewed the Proposed Budget Summary, District Membership/Contributions and the Assumptions considered in preparing the preliminary budget. The formal Proposed Preliminary Budget will be submitted for adoption at the May 13, 2015 Board meeting.
- L. Financial Statements through March 31, 2015 Paula Sublett
Paula Sublett presented and reviewed the Financial Statements including Balance Sheet through March 31, 2015.

III. ACTION ITEMS

- A. Approve San Juan BOCES 2015 – 2016 Calendars
- B. Accept Resignations
- C. Approve New Hires
- D. Approve Physical Therapist Benefit Exception
- E. Approve 2015 – 2016 Staffing
- F. Accept Financial Statements through March 31, 2015

Action Item D was voted on separately.

Carol Blatnick, Bayfield moved to approve a one-time exception to offer a .40 FTE Physical Therapist prorated health benefits due to recruitment challenges for Physical Therapists. Agnes Sanchez, Ignacio seconded. The motion passed with one “no” vote from Durango.

Agnes Sanchez, Ignacio moved to approve Action Items A, B, C, E and F. Joanne Irons, Archuleta seconded. Motion passed unanimously.

IV. INFORMATIONAL ITEMS

- Next SAC Meetings, Wednesday, May 13, 2015, Noon to 4:30 p.m., Durango 9R Conference Room.
- Next San Juan BOCES Board Meeting, Wednesday, May 13, 2015, 5:30 p.m., Durango 9R Conference Room

V. ADJOURNMENT

The meeting was adjourned at 6:35 p.m.