

RED LION AREA BOARD OF SCHOOL DIRECTORS
SEPTEMBER 3, 2015
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RED LION AREA BOARD OF SCHOOL DIRECTORS
MEETING AGENDA
(SUBJECT TO CHANGE)
SEPTEMBER 3, 2015
7:30 p.m.
EDUCATION CENTER BOARD ROOM

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of the Minutes (Motion Required) 16-26
- IV. Approval of the Agenda (Motion Required)
- V. Presentation
 - A. Red Lion Cyber Academy Handbook – ERIC WILSON
- VI. Board Member/Committee Reports
- VII. Superintendent’s Report
- VIII. Discussion Items 5
 - A. Bond Refinancing – KEN PHILLIPS
 - B. Student Representative Report – RACHEL CLARK
 - C. Policy Revisions – DR. SCOTT DEISLEY
 - 1. Policy 209.1, Food Allergy Management
 - 2. Policy 210, Use of Medications
 - 3. Policy 612, Purchases Not Budgeted
 - 4. Policy 613, Cooperative Purchasing
 - 5. Policy 614, Payroll Authorization
 - 6. Policy 615, Payroll Deductions
 - 7. Policy 617, Petty Cash
 - 8. Policy 619, District Audit – Public
 - 9. Policy 811, Bonding
 - D. Other Items/Public Comment

CONSENT AGENDA (Motion Required)

IX. Personnel

A. Retirement

It is recommended the following retirement be accepted:

Support Staff

1. BARBARA ANTON as part-time learning support paraprofessional, 4.75 hours per day, during the school term at North Hopewell-Winterstown Elementary School effective October 29, 2015. She has been with the district 14.5 years.

B. Resignations

It is recommended the following resignations be accepted:

Professional

1. DEBORAH L. LOVELIDGE as Kindergarten teacher at Mazie Gable Elementary School effective September 3, 2015.

Extra-Curricular

Ratify

1. CHRISTOPHER KNORR as an unpaid varsity football coach effective August 26, 2015.

C. Substitute Teachers

It is recommended the following names be added to the approved Substitute Teacher List effective for the 2015-2016 school year:

1. KELSEY GROOME, 2019 Parkview Drive, Red Lion, PA 17356, Music K-12.
2. BENJAMIN P. PHILLIPS, 1360 E. Berlin Road, York, PA 17408, Elementary K-6
3. JENNIFER L. WILT, 712 Glendale Road, York, PA 17403, Biology, General Science.
4. LINDSEY B. TAYLOR, 183 Buecker Road, Delta, PA 17314, Grades PK-4.
5. JESSICA F. KESSLER, 765 Grove Road, Red Lion, PA 17356, Grades PK-4, Special Education PK-8.
6. KATHLEEN A. DONOVAN-SNAVELY, 3015 Ashcomb Court, Red Lion, PA 17356, Elementary K-6.

D. Guest Substitute Teacher

It is recommended the following guest teacher name be added to the approved Substitute Teacher List effective for the 2015-2016 school year:

1. JEROME M. DYER, 295 Campbell Road, York, PA 17402.

E. Support Staff Substitutes

It is recommended the following support staff substitutes be approved:

1. BARBARA A. WAGNER, 7 Windsor Way, Red Lion, PA 17356, clerical/secretary.
2. JEFFREY N. FOXWELL, 229 W. Broadway, Red Lion, PA 17356, clerical/secretary, building assistant, cafeteria/study hall, personal assistant.

F. Requests for Leave of Absence Without Pay

It is recommended the following requests for leave of absence without pay be approved:

Professional

1. JILL A. BUHLER, guidance counselor at Locust Grove Elementary School, from December 8, 2015 through February 17, 2016. This is due to medical reasons.
2. ANGELA J. STUTH, learning support teacher at Red Lion Area Senior High School, from December 16, 2015 through January 20, 2016. This is due to medical reasons.

G. Request for an Extension of Leave of Absence Without Pay

It is recommended the following request for an extension of leave of absence without pay be approved:

Professional

Ratify

1. BRAD L. SCHISLER, elementary health & physical education teacher at Locust Grove and Windsor Manor Elementary Schools, from August 10, 2015 through September 16, 2015. This is due to medical reasons.

H. Transfers

It is recommended the following transfers be approved:

Support Staff

1. SARAH M. SPARKS, 640 South Pine Street, Red Lion, PA 17356 from part-time cafeteria worker, 3.5 hours per day, during the school term to part-time cafeteria worker, 4 hours per day, during the school term at the rate established for the position effective September 8, 2015. This is due to the transfer of Naomi Kneisley. (Present placement remains Red Lion Area Senior High School.)

Ratify

2. LISA M. HARLACKER, 217 Fleetwood Drive, Red Lion, PA 17356 from part-time classroom assistant, 4.75 hours per day, during the school term to part-time building assistant, 5 hours per day, during the school term at the rate established for the position effective August 21, 2015. This is due to the transfer of Jennifer Williams. (Present placement remains Mazie Gable Elementary School.)
3. MADIE A. ATKINSON, 117 Watson Road, Delta, PA 17314 from full-time custodian, 8 hours per day, twelve months per year to full-time lead custodian, 8 hours per day, twelve months per year at the rate established for the position effective August 27, 2015. This is due to the retirement of Scott Hershner. (Present placement remains Mazie Gable Elementary School.)
4. SCOTT A. GRIEB, 31 Boundary Avenue, Red Lion, PA 17356 from full-time custodian, night, 7.5 hours per day, twelve months per year to full-time custodian, 8 hours per day, twelve months per year at the rate established for the position effective August 27, 2015. This is due to the transfer of Madie Atkinson. (Present placement remains Mazie Gable Elementary School.)
5. DARLA L. BROWN, 307 Larkin Drive, Red Lion, PA 17356 from part-time cafeteria worker, 4.5 hours per day, during the school term at Red Lion Area Senior High School to part-time cafeteria worker, 3.5 hours per day, during the school term at the rate established for the position effective August 31, 2015. This is due to the resignation of Hattie Urey. (Present placement: Locust Grove Elementary School.)
6. NAOMI S. KNEISLEY, 600 Bethlehem Church Road, Red Lion, PA 17356 from part-time cafeteria worker, 4 hours per day, during the school term to part-time cafeteria worker, 4.5 hours per day, during the school term at the rate established for the position effective August 31, 2015. This is due to the transfer of Darla Brown. (Present placement remains Red Lion Area Senior High School.)

I. Appointments

It is recommended the following appointments be approved:

Professional

1. OLIVIA M. DETTER, 235 Newcomer Road, Windsor, PA 17366 as full-time substitute Kindergarten teacher at Mazie Gable Elementary School on step 1 of the salary scale with a Bachelor's Degree and 0 years of credited experience at the negotiated salary for the position (pro-rated) effective September 4, 2015 through the end of the 2015-2016 school year. This is due to the resignation of Deborah Lovelidge.
2. ERIC G. RHOADS, 230 East Grambly Street, Manheim, PA 17545 as full-time temporary learning support teacher at Red Lion Area Junior High School on step 1 of the salary scale with a Bachelor's Degree and 0 years of credited experience at the negotiated salary for the position plus special education increment (pro-rated) effective September 4, 2015, pending receipt of Pennsylvania emergency certificate. This is due to the resignation of Sarah Nevill.

Support Staff

1. LILLIAN M. SMITH, 23 West High Street, Windsor, PA 17356 as part-time cafeteria worker, 3.5 hours per day, during the school term at the rate established for the position effective September 8, 2015. This is due to the transfer of Sarah Sparks. (Present placement: Red Lion Area Senior High School.)
2. JESSICA M. BYERS, 72 East High Street, Red Lion, PA 17356 as part-time cafeteria worker, 3.5 hours per day, during the school term at the rate established for the position effective September 8, 2015. This is due to the resignation of Teresa Vitz. (Present placement: Red Lion Area Junior High School.)
3. HEATHER L. GROFF, 12189 Lucky Road, Brogue, PA 17309 as part-time cafeteria worker, 3.5 hours per day, during the school term at the rate established for the position effective September 8, 2015. This is due to the resignation of Betty Ewell. (Present placement: Larry J. Macaluso Elementary School.)
4. GINGER K. CADDEN, 426 West Broadway, Red Lion, PA 17356 as part-time cafeteria worker, 3.5 hours per day, during the school term at the rate established for the position effective September 15, 2015. This is due to the transfer of Jeffrey Miller. (Present placement: Pleasant View Elementary School.)

Extra-Curricular

1. SARAH C. WITMYER as Locust Grove Elementary School technology facilitator (50% split position) at the salary negotiated for the position effective for the 2015-2016 school year.
2. ADAM D. EHRHART as Locust Grove Elementary School technology facilitator (50% split position) at the salary negotiated for the position effective for the 2015-2016 school year.
3. DARREN M. HAKE as Mazie Gable Elementary School technology facilitator at the negotiated salary for the position effective for the 2015-2016 school year.
4. CATHERINE A. SCHOLLES as North Hopewell-Winterstown Elementary School technology facilitator at the negotiated salary for the position effective for the 2015-2016 school year.
5. MIKAELA I. HUPPMAN as Larry J. Macaluso Elementary School technology facilitator at the negotiated salary for the position effective for the 2015-2016 school year.
6. THOMAS A. GOCHENAUER, 349 Latimore Creek Road, York Springs, PA 17372 as an unpaid girls' varsity basketball coach effective September 15, 2015.

Ratify

6. TAYLOR J. SMELTZER, 208 Navajo Drive, Red Lion, PA 17356 as cheerleading basketball co-advisor (50% split position) at the negotiated salary for the position effective August 17, 2015.
7. CRAIG HOYLE, 50 Woodsvew Drive, Red Lion, PA 17356 as an unpaid junior high football coach effective August 20, 2015.

X. Conference Attendance Requests

- A. JEANETTE ALEXANDER to attend the PA Fellowship Program for Special Education Leaders in Harrisburg, Pennsylvania and Hershey, Pennsylvania on September 16 & 17, 2015, November 17 & 18, 2015, February 10, 11, & 12, 2016, March 15 & 16, 2016, and May 18 & 19, 2016.
- B. NORINA BENTZEL to attend the 2015 PAESSP State Conference in State College, Pennsylvania on October 18, 2015 through October 20, 2015.

XI. Buildings & Grounds Usages

- A. Bricks for Kids requests permission to use the Clearview Elementary School library and the Locust Grove Elementary School library on Tuesdays, September 8, 2015 through October 13, 2015 from 3:30 p.m. to 4:30 p.m., the Pleasant View Elementary School LGI A on Wednesdays, September 9, 2015 through October 14, 2015 from 3:30 p.m. to 4:30 p.m., the Mazie Gable Elementary School library and the North Hopewell-Winterstown Elementary School library on Tuesdays, October 27, 2015 through December 8, 2015 from 3:30 p.m. to 4:30 p.m., and the Larry J. Macaluso Elementary School LGI on Thursdays, October 29, 2015 through December 10, 2015 from 3:30 to 4:30 p.m. A custodian will be on duty for security purposes.
- B. The Larry J. Macaluso Elementary School P.T.O. requests permission to use the Larry J. Macaluso Elementary School LGI on Tuesdays, September 8, 2015 through May 10, 2016 from 6:30 p.m. to 8:30 p.m. for P.T.O. meetings. Also requested is the cafeteria on Friday, September 18, 2015 from 5:00 p.m. to 9:00 p.m. for an ice cream social. Also requested is the gym on Friday, October 9, 2015 from 8:00 a.m. to 4:00 p.m. for a dance-a-thon, Friday, October 23, 2015 from 4:30 p.m. to 9:00 p.m. for trunk or treat, and Saturday, December 5, 2015 from 7:00 a.m. to 7:00 p.m. for a jingle bell jamboree. Also requested are the upper and lower fields, cafeteria, and LGI on Friday, May 13, 2016 from 2:00 p.m. to 9:00 p.m. for May Day. A custodian will be on duty for security purposes.
- C. The Locust Grove Elementary School P.T.O. requests permission to use the Locust Grove Elementary School all-purpose room on Wednesday, September 9, 2015 from 6:00 p.m. to 8:00 p.m. for an ice cream social and Tuesday through Friday, November 17, 2015 through November 20, 2015 from 9:00 a.m. to 9:00 p.m. for a book fair. Also requested is the all-purpose room on Thursday, February 11, 2016 from 6:00 p.m. to 9:00 p.m. for a family fun night. A custodian will be on duty for security purposes.
- D. The Red Lion Soccer Club requests permission to use the North Hopewell-Winterstown Elementary School field on Saturdays and Sundays, September 12, 2015 through November 15, 2015 from 12:00 p.m. to 5:00 p.m. for soccer games.
- E. The Mazie Gable Elementary School P.T.O. requests permission to use the Mazie Gable Elementary School LGI on Wednesdays, September 9, 2015 through May 11, 2016 from 6:30 p.m. to 8:00 p.m. for P.T.O. meeting. Also requested is the Mazie Gable Elementary School field on Monday, September 14, 2015 from 5:00 p.m. to 9:00 p.m. for an ice cream social. Also requested is the all-purpose room on Friday, October 16, 2015 from 5:00 p.m. to 9:00 p.m. for a fall fun night and Friday, January 22, 2016 from 5:00 p.m. to 9:00 p.m. for a movie night. Also requested is the all-purpose room, LGI, and fields on Saturday, May 14, 2016 from 8:00 a.m. to 5:00 p.m. for May Day. A custodian or Mr. Brian Raab will be on duty for security purposes.

- F. The Red Lion Cheerleading Booster Club requests permission to use the Larry J. Macaluso Elementary School gym on Mondays, September 14, 2015 through February 22, 2016 from 6:00 p.m. to 8:00 p.m. for cub cheerleading practice. A custodian will be on duty for security purposes.
- G. The Pleasant View Elementary School P.T.O. requests permission to use the Pleasant View Elementary School on Friday, September 19, 2015 from 3:00 p.m. to 9:00 p.m. for book bingo, Friday, December 4, 2015 from 5:30 p.m. to 8:30 p.m. for Santa's secret shop, and Friday, February 5, 2016 from 3:00 p.m. to 9:00 p.m. for a daddy-daughter dance. Also requested is the LGI A on Thursday, September 24, 2015 from 6:00 p.m. to 7:00 p.m. for a clearance meeting, and the LGI A and B Tuesday through Friday, December 1, 2015 through December 4, 2015 from 12:00 p.m. to 9:00 p.m. for a book fair. Also requested is the parking lot on Friday, October 16, 2015 from 3:00 p.m. to 9:00 p.m. for trunk or treat. A custodian will be on duty for security purposes.
- H. The Chanceford Township Recreation Commission requests permission to use the Clearview Elementary School gym on Mondays, September 21, 2015 through May 16, 2016 from 7:30 p.m. to 9:30 p.m. for adult volleyball. A custodian will be on duty for security purposes.

Ratify

- I. The Windsor Township Recreation Commission requests permission to use the Pleasant View Elementary School fields A and B on Mondays through Fridays, August 17, 2015 through October 26, 2015 from 5:45 p.m. to 8:00 p.m. for soccer.
- J. The Larry J. Macaluso Elementary School P.T.O. requests permission to use the Larry J. Macaluso LGI on Friday, August 28, 2015 from 7:30 a.m. to 9:30 a.m. for a back to school staff breakfast. A custodian will be on duty for security purposes.
- K. The Red Lion Cheerleading Booster Club requests permission to use the Larry J. Macaluso Elementary School gym on Monday through Wednesday, August 31, 2015 through September 2, 2015 from 6:00 p.m. to 8:00 p.m. for cub cheerleading tryouts. A custodian will be on duty for security purposes.

ACTION AGENDA

XII. Other Business

- A. Approval of Policy Revisions (Roll Call Vote)

It is recommended the following policies be approved:

1. Policy 110.1, Selection of Instructional Materials
2. Policy 117, Homebound Instruction
3. Policy 130, Homework
4. Policy 207, Confidential Communications of Students
5. Policy 208, Withdrawal From School
6. Policy 209, Health Exams

7. Policy 232, Participation in School Affairs
8. Policy 601, Objectives
9. Policy 602, Budget Planning
10. Policy 604, Budget Adoption
11. Policy 608, Bank Accounts

B. Resolution of Accolades (Roll Call Vote)

WHEREAS, The West Shore School District students that comprise the Red Land Little League Baseball Team have become true ambassadors for York County, Pennsylvania State and the United States of America and,

WHEREAS, as representatives of the West Shore School District, your sportsmanship and hard work advanced you to the final game of the Little League World Series.

WHEREAS, the Members of the Red Lion Area Board of School Directors and Administration wish to express their accolades to the West Shore School District and the Red Land Little League Team for their accomplishments in the Little League World Series;

THEREFORE, be it resolved that the Members of the Board of School Directors of the Red Lion Area School District acknowledge their deep appreciation of Red Land Little League Baseball Team's service to the county, state and country by entering a copy of this Resolution into the minutes of the September 3, 2015 official School Board meeting, and that a copy of this Resolution be tendered gratefully to the School District of the team.

C. Approval of Bus Company Drivers (Roll Call Vote)

It is recommended the following bus company drivers be approved:

1. JENNIFER M. FREY, 82 W. Main Street, Windsor, PA 17366.
2. JONATHAN K. BARTO, 128 Royal Court at Waterford, York, PA 17402.

D. Fact Finder's Report (Roll Call Vote)

E. Approval of Field Trip (Roll Call Vote)

It is recommended the following field trip be approved:

1. JANE DENNISH, student council advisor at Red Lion Area Senior High School, requests permission to attend the PA State Student Council Conference in Harrisburg, Pennsylvania on November 12, 2015 through November 14, 2015. There will be 6 students and 1 adult traveling to the Harrisburg Hilton Hotel and the Farm Show Complex. All costs associated with this trip will be covered by the Red Lion Area Senior High School student council members and the Red Lion Area Senior High School student council fund.

XIII. Finance

A. Approval of Transportation Contract (Roll Call Vote)

It is recommended the Pupil Transportation Services agreement with Red Lion Bus, Inc. be approved for a period of July 1, 2015 through June 30, 2022. The contract includes a 2.5% annual increase.

B. Expenditures (Roll Call Vote)

1. Cafeteria
2. General

XIV. Future Agenda Items

- A. Teacher and Principal Evaluation Systems

XV. Other Materials Attached

- A. Personnel Materials (Board Members Only)
- B. Reports of Conference Attendance

XVI. Announcements

- A. THURSDAY, SEPTEMBER 17, 2015 – Next Regular Meeting, Education Center, 7:30 p.m.