

SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

Regular Meeting of the Governing Board

Regularly Scheduled Public Meetings:

3rd Thursday of each month: 9:00 a.m.

15776 Main Street #11, Hesperia, CA 92345

AGENDA

February 22, 2018

CONVENE PUBLIC SESSION

9:00 a.m.

A. Call to Order

Pledge of Allegiance

Roll Call

Board Vice Chairman Michelle Winkhart

Board Member Robert Jackson

Board Member Colleen Kuhn

Board Member Anthony Fiedler

Board Member Vacancy

B. Student Representative – *A student leadership representative will report on student activities and advocacy*

C. Special Reports –

SLAHD Military Academy

SLAHD Fire Academy

Construction Report

IT Vendor Presentation

D. Business Report – *The Business Manager will report on current standing of budget and personnel.*

E. Principal's Report – *The Principal will report on current academic programs, events, activities, and student achievements.*

F. Safety Report – *The Campus Safety Coordinator and other personnel will report on matters concerning school safety and security.*

G. Public Comment – *This is an opportunity for the public to speak on any issue related to the school. Commentary from the public is limited to three minutes per individual. Please notify the Board Chairman of your desire to speak before the public meeting is convened; and be prepared to state your name and city of residence for the record prior to making your statement.*

Under the provisions of the Brown Act, the Board of Directors is prohibited from taking action on oral comments/requests. However, the Board Chairman may respond briefly or refer the communication to staff. The Board Chairman may also request an item related to your communication to be placed on a future Board Meeting agenda.

Note: *Members who wish to notify the Board of a perceived confidential issue may do so by sending a letter directly to Board Chairman Kenneth Courtney, c/o Summit Leadership Academy, 12850 Muscatel Street Hesperia, CA 92344. The Board Chairman will evaluate the communiqué and determine the appropriate administrative action.*

H. Items to be Removed from Consent or Action Agendas – *Board members may request that an item be removed from the current Consent or Action Agendas for clarification, discussion, or correction purposes; or if additional research or information is requested.*

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I. Consent Agenda – *The consent agenda is reserved for routinely scheduled business of the board; for operational and/or planning reports; and for the review and approval of standard operational and administrative procedures/assignments, protocols, and forms necessary for the efficient operation of the school.*

1. Approval of Board minutes for the January 18, 2018 regular board meeting.
2. Approval of Expenditure Report for January 2018 including the General, Reserve, and Fundraising Accounts.
3. Approval of January 2018 Credit Card Statements.
4. Approval of January 2018 Petty Cash Reconciliations.
5. Approval of Volunteer Applicant Listing 2/22/18.

K. Action Agenda – *The action agenda is reserved for items, issues, and topics that require public notification and/or the opportunity for public comment: including but not limited to revisions of Board Policy and School Administrative Regulations, the award of service and maintenance contracts to outside vendors, and other items not appropriate for the Consent Agenda.*

1. DISCUSSION/APPROVAL OF PROP 39e SUBMISSION – The Board may approve the Prop 39e funding request submission as produced by Intrinzec.
2. DISCUSSION/APPROVAL OF STUDENT ACCOUNTABILITY REPORT CARD – The Board may approve the 2017-18 Student Accountability Report Card (SARC).
3. DISCUSSION/APPROVAL OF HESPERIA PARK & RECREATION AGREEMENT – The Board may approve the agreement to utilize Hesperia Park & Recreation facilities.
4. DISCUSSION/APPROVAL OF EDJOIN RENEWAL – The Board may approve the Edjoin renewal for job advertisement and recruiting.
5. DISCUSSION/APPROVAL OF ORGANIZATIONAL CHART – The Board may approve the revised organizational chart.
6. DISCUSSION OF EXECUTIVE DIRECTOR – The Board may discuss job duties, responsibilities, and desired attributes of a future Executive Director.
7. DISCUSSION/APPROVAL OF 2018-19 CERTIFICATED TEACHER SALARY SCHEDULE – The Board may approve the 2018-19 salary schedule to take effect 7/1/2018.
8. DISCUSSION/APPROVAL OF 2018-19 NON-CERTIFICATED SALARY SCHEDULE – The Board may approve the 2018-19 salary schedule to take effect 7/1/2018.
9. DISCUSSION/APPROVAL OF 2nd INTERIM BUDGET – The Board may approve the 2017-18 2nd interim budget submission.
10. DISCUSSION/APPROVAL OF AUTHORIZED REPRESENTATIVE – The Board may approve adding Desiree Gardner as an Authorized Representative on all CHASE bank accounts including credit card, two business checking, and one savings accounts.

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11. DISCUSSION/APPROVAL OF CHARTER SCHOOL CAPITAL SALE OF RECEIVABLES– The Board may approve the third sale of receivables to Charter School Capital not to exceed \$300,000.
12. DISCUSSION/APPROVAL OF NIGRO & NIGRO CONTRACT – The Board may approve the Nigro & Nigro contract for accounting services.
13. DISCUSSION/APPROVAL OF EMPLOYEE HANDBOOK– The Board may approve revisions to the Employee Handbook.
14. DISCUSSION/APPROVAL OF BENEFIT FOCUS ORDER – The Board may approve the order to initiate online benefits enrollment platform with BenefitFocus.
15. DISCUSSION OF CONSTRUCTION PLANS– The Board may discuss the proposed construction plans for the Eagle Plaza location.
16. APPROVAL OF CONSTRUCTION COMMITTEE – The Board may designate members to a construction committee with the authority to approve construction plan design of the Eagle Plaza site as well as task orders for the energy program project led by Intrinzec.
17. DISCUSSION/APPROVAL OF FACILITIES REQUEST – The Board may approve the request to extend facilities use at 12850 Muscatel Street in Hesperia, CA 92344.
18. DISCUSSION/APPROVAL OF BOARD MEMBER APPOINTMENT – The Board may approve the appointment of a board member.

MOVE TO CLOSED SESSION

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A closed session of the Board is required when considering staff personnel matters, employment contracts, student disciplinary issues, litigation issues, and/or the acquisition of land, facilities, or fixed assets.

1. PUBLIC EMPLOYEE APPOINTMENT (Section 54957) –Certificated Substitute Teacher, Security Aide, Food Service, Day Care Attendant.
2. PUBLIC EMPLOYEE APPOINTMENT (Section 54957) – Board Member
3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL RELEASE (Section 54957)
4. PUPIL PERSONNEL ISSUES (EDUCATION CODE SECTION 35146: CONSIDERATION OF STUDENT DISCIPLINE)

RECONVENE PUBLIC SESSION

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L. Closed Session Report – *Board will report action taken during closed session.*

M. Board Member Comments – *Individual Board members may share general information related to topics not on the agenda, such as school activities, training, conferences, etc.*

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N. Items for Future Board Meetings – *Board members may request items to be placed on future Board meeting agendas.*

O. Next Meeting Date – Regular Meeting: March 15, 2018 at 9:00 a.m.
Workshop: March 15, 2017 at 12:00 p.m.

P. Adjournment of Meeting