

# Sojourn Baptist

## Sojourn Academy

### FINANCIAL POLICIES

Upon acceptance to Sojourn Academy, it is the responsible parties' responsibility to fulfill all financial obligations according to the following terms:

- Tuition and fees are **non-refundable**, and due as outlined on the Cost of Education worksheet, regardless of the student's enrollment status.
- Families with multiple children attending are eligible for a \$1,000 family discount on tuition when *2 or more children are in 1<sup>st</sup> grade or higher*.
- Families who attend Sojourn Baptist are eligible for a 20% discount on tuition. *Family must be good-standing members for at least one year to qualify.*
- Active Pastor's families will receive a 10% discount on tuition. *Signed letter of recommendation by an elder is required.*
- A third party is contracted to assist in the awarding of financial aid on an annual basis.
- There will be a \$25 fee for any checks returned to the school as insufficient.
- Monthly statement charges are due at the end of the month.
- A \$25 late fee will be assessed *every 30 days* for unpaid statement balances.
- All balances must be paid in full before withdrawing from the school.
- Account balance must be paid in full by *the last day of school*.  
*\*All remaining balances will be deducted via FACTS on May 31st\**
- Account balances from previous years must be paid in full to complete the enrollment process for the upcoming school year.
- Any account not satisfied within 3 months, and exceeding \$100 will be processed through a collections agency.
- The school has the right to hold all student records until the account is paid in full.
- Failure to maintain financial obligations at any time throughout the academic year will be presented to the Financial Board for review to determine the continuation of enrollment in the present year.
- Any changes to your established tuition payment schedule must be handled through the finance office.
- If 20 school service hours are not obtained and entered by *May 15th*, you will be invoiced for the difference at a rate of \$10 per hour. The balance will be due by *the last day of school*.
- After school Care Late Pick-Up fee is \$25 (\$15 Early Learning) per quarter-hour after program end.
- There will be a late enrollment fee of \$200 for new students enrolling for the second quarter and a \$400 fee for those enrolling for the third quarter and \$600 for the fourth quarter.
- Parents/Guardians waive all rights to take their cause before a court of law except in cases of criminal misconduct. I Corinthians 6:1-8 is very clear on this point, and as believers, we are to obey these instructions.