



UNION SCHOOL DISTRICT

Board of Trustees Minutes – Regular Meeting

Date: June 12, 2017

Place: District Administration Building
5175 Union Avenue
San Jose, California 95124

Time: 5:00 P.M. Closed Session
6:00 P.M. Regular Session

Board Present: Janice Hector, President
Sheila Billings, Vice President
Jennifer Petroff, Clerk
Vickie Brown
Thomas Rossmeissl

Staff Present: Denise Clay, Superintendent
Mary Berkey, Asst. Superintendent
Andrew Schwab, Assoc. Superintendent
Rita Sohal, Assistant Superintendent

1. CALL TO ORDER/CLOSED SESSION

5:00 – 6:02
Call to order/
Closed session

The meeting was called to order at 5:00 p.m. Board President Janice Hector announced that there would be a change to the agenda. The closed session item for the Superintendent's evaluation would be at the end of the meeting. The closed session item on property negotiations would be moved to the start of the meeting.

Board President Janice Hector stated the following: "In closed session, among other items listed on the agenda, the Board of Trustees met with real property negotiators pursuant to Government Code § 54956.8. The property involved is identified as Assessor's Parcel Numbers #421-20-010 and #569-27-016. The agency negotiators are Superintendent Denise Clay, Assistant Superintendent Mary Berkey, Assistant Superintendent Rita Sohal, Associate Superintendent Andrew Schwab and District Real Property Consultants Lisa Gillmor and Paulo Hernandez of Public Property Advisors. The negotiating parties are the District and all interested parties. Instruction to the negotiators will concern price and terms of payment."

2. RECONVENE/FLAG SALUTE/DARTMOUTH PRESENTATION

6:02 – 6:18
Reconvene/
Flag Salute/
Dartmouth
Presentation

Board President Janice Hector reconvened the meeting at 6:02 p.m. and announced there was no action was taken in closed session. The flag salute was led by Dartmouth students. Dartmouth students shared their experiences at the Destination Imagination Tournament with the Board of Trustees. The "PB & Jam Team" spent four days in Knoxville, Tennessee showcasing their solutions to their selected challenges in the fields of science, technology, engineering and mathematics, fine arts and service learning. The team placed third at regional and state and at the global finals competition they placed 41 out of 80.

3. APPROVAL OF AGENDA AND MINUTES

6:18 – 6:19
Approved
Agenda as
Amended and
Minutes

Board member Vickie Brown moved for approval of the agenda and minutes as amended and Board of Trustee member Jennifer Petroff seconded the motion and the board members unanimously approved the agenda and the minutes by the following vote:

3.1 The agenda was approved as amended.

3.2 The Board members approved the special Board meeting minutes of May 30 and the regular Board meeting minutes of June 5, 2017.

Ayes: Billings, Brown, Hector, Petroff, Rossmeissl
Noes: None
Abstention: None
Absent: None

4. COMMUNITY COMMENTS

There were no community comments.

6:19 - 6:19
No Community
Comments

5. REPORTS FROM THE BOARD AND SUPERINTENDENT

The Board of Trustee members Thomas Rossmeissl, Vickie Brown, Jennifer Petroff, Sheila Billings, Board President Janice Hector and Superintendent Denise Clay shared their recent school visits and attendance at district events. Board of Trustee member Jennifer Petroff reported out regarding the Westside Boards meeting on June 7, 2017.

6:19 – 6:23
Reports from
Board and
Superintendent

6. APPROVAL OF CONSENT ITEMS

Board of Trustee member Sheila Billings moved for approval of the consent items. Board of Trustee member Vickie Brown seconded the motion and the board members approved the consent items by the following 5-0 roll call vote:

6:23 – 6:27
Approved
Consent Items

Ayes: Billings, Brown, Hector, Petroff, Rossmeissl
Noes: None
Abstain: None
Absent: None

6.1 The board members approved the personnel report and supplemental report.

6.2 The board members approved the budget transfers and revisions.

6.3 The board members approved the declaration of surplus property for private sale or discard.

6.4 The board members approved and ratified the contract for the district office repair project: flooring.

6.5 The board members approved and ratified the contract for the district office repair project: electrical.

6.6 The board members approved and ratified professional services fees for the bond program.

6.7 The board members approved the cooperative contract purchasing method to purchase classroom audio equipment.

6.8 The board members approved and ratified change orders for the Alta Vista and Lietz Maker Space projects.

- 6.9 The board members approved filing the notice of exemption of the Union School District solar photovoltaic design-build project for Carlton, Guadalupe, and Lietz Elementary Schools.
- 6.10 The board members adopted Resolution No. 16-17-23, approval of the budget transfer authorization.
- 6.11 The board members adopted Resolution No. 16-17-24, approval of the cash transfer authorization.
- 6.12 The board members adopted Resolution No. 16-17-25, approval of the signature authorizations.

Following the approval of the personnel report, Superintendent Denise Clay announced that Larry Thomas will transfer to Alta Vista Elementary School next year and following interviews, Sandy Lopez will assume the principal position for Lietz Elementary School beginning in 2017-18.

7. ACTION ITEMS

7.1 Associate Superintendent of Learning and Innovation Andrew Schwab presented the 2017-20 Local Control Accountability Plan (LCAP) plan for approval. A public hearing was held on June 5, 2017. Board of Trustee member Vickie Brown moved for approval, and the motion was seconded by Board of Trustee member Jennifer Petroff. The LCAP was approved by the following 5-0 vote:

Ayes: Billings, Brown, Hector, Petroff, Rossmeissl
 Noes: None
 Abstain: None
 Absent: None

7.2 Rita Sohal, Assistant Superintendent of Business Services, presented the 2017-18 District Budget/Reserve for approval to the board and community at the June 5, 2017 board meeting and a public hearing was held. Board of Trustee member Jennifer Petroff moved to approve the District Budget/Reserve, seconded by Board of Trustee member Sheila Billings. The Board of Trustees approved the 2017-18 District Budget/Reserve.

Ayes: Billings, Brown, Hector, Petroff, Rossmeissl
 Noes: None
 Abstain: None
 Absent: None

7.3 Associate Superintendent Andrew Schwab presented the 2017-18 Consolidated Application for approval. Board member Sheila Billings motioned to approve the Consolidated Application. Board of Trustee member Vickie Brown seconded the motion and the board members unanimously approved the Consolidated Application for 2017-18.

Ayes: Billings, Brown, Hector, Petroff, Rossmeissl
 Noes: None
 Abstain: None
 Absent: None

6:27 – 6:28
 Approved 17-20
 Local Control
 Accountability
 Plan (LCAP)

6:28 – 6:28
 Adopted
 2017-18
 District Budget/
 Reserve

6:28 – 6:29
 Approved the
 2017-18
 Consolidated
 Application

7.4 Board President Janice Hector deferred agenda item 7.4, 2017-18 Employment Contract extension for District Superintendent, following the second closed session.

6:29 – 6:29
Deferred
Agenda Item 7.4,
Employment
Contract
Extension for
District
Superintendent

8. REVIEW BOARD AGENDA CALENDAR/FUTURE AGENDA ITEMS

The Board reviewed the Board Agenda Calendar and Superintendent Clay requested the addition of a board meeting on June 19 at 8:00 a.m. to continue discussion with Union School District Public Property Advisors.

6:30 – 6:30
Reviewed Board
Agenda Calendar

9. RECONVENE CLOSED SESSION

The Board of Trustees met in closed session regarding: Public Employee Performance Evaluation. Title: Superintendent (Govt. Code § 54957).

6:30 – 7:41
Reconvene
Closed
Session

10. REPORT OF ACTION TAKEN IN CLOSED SESSION

There was no action taken in closed session.

7:41 – 7:42
Report of Action
Taken in
Closed Session

7.4 Approval of 2017-18 Employment Contract Extension for District Superintendent (Forwarded)
Board President Janice Hector will request approval for the District Superintendent Employment Contract extension.

7:42 – 7:49
Approved
Superintendent's
2017-18
Employment
Contract
Extension

Board President Janice Hector reported out on the terms of the Superintendent's Contract. Board of Trustee Jennifer Petroff motioned for approval, seconded by Board of Trustee Vickie Brown. The Board of Trustees approved the 2017-18 Employment Contract Extension for the District Superintendent by the following 5-0 roll call vote:

- Ayes: Billings, Brown, Hector, Petroff, Rossmeissl
- Noes: None
- Abstain: None
- Absent: None

11. ADJOURNMENT

Board of Trustee Vickie Brown moved to adjourn the meeting at 7:49 p.m. Board of Trustee Sheila Billings seconded the motion and the Board of Trustees unanimously adjourned the meeting at 7:49 p.m. The next regularly scheduled meeting is June 19, 2017 at 8:00 a.m. located at Union Middle School.

7:49 p.m.
Meeting
Adjourned

Respectfully submitted,

Denise Clay,
Secretary

Approved by Board Action:

_____, Clerk