

Penn Yan Central School District

Teacher/Principal APPR Disclosure Request Form

Parent or Legal Guardian Request for
Annual Professional Performance Review (APPR)
Composite Effectiveness Score and Final Quality Rating for Teacher or Principal

Under New York State law, parents and legal guardians of a student may request the Composite Effectiveness Score (CES) of teachers and principals to which their student is assigned for the current school year. Please complete this request form in its entirety submit to:

Howard Dennis, Superintendent of Schools
Penn Yan Central School District
One School Drive
Penn Yan, NY 14527

Please mail or submit your request or drop it off at the location designated above. It is the obligation of the school district to verify all information provided in this request.

Student name: _____ Student Date of Birth: ____/____/____

School and grade where student currently attends: _____

Name of parent or legal guardian making request: _____

Address: _____

Phone number: _____

Teacher / Principal name(s) for whom final quality rating and composite effectiveness is requested:

I affirm that I am the parent or legal guardian of the above-mentioned student and that I understand that the information is intended for my own use, only.

Signature of Parent or Legal Guardian Date

FOR DISTRICT USE ONLY

Date Received: _____ by _____ Parent appointment scheduled on: _____

Date Request Verified: _____ by _____ **Parent/Guardian Initials upon verbal receipt of data:** _____

Date Parent appointment held: _____ by _____