

PLEASANT RIDGE SCHOOL DISTRICT AFTERSCHOOL RECREATION PROGRAM CONTRACT

By initialing I have read and agree to the following upon enrollment of my child in the Pleasant Ridge School District Afterschool Recreation Program:

- _____ 1. I understand that I am responsible for all financial obligations incurred relative to this enrollment and agree to the fees and policies stated in the financial contract.
- _____ 2. I will pay for any property damage caused by my child and acknowledge that the Pleasant Ridge School District is not responsible for students' lost, stolen, or damaged personal property.
- _____ 3. I have read the Parent Handbook and will cooperate with the school to ensure compliance with all rules and policies.
- _____ 4. I understand that students will only be released from the recreation program to those listed on the Emergency Form. I understand that the person(s) authorized on the Emergency Form must be at least 18 years of age and possess a valid picture identification. Siblings under 18 years of age must have written permission by the parent/legal guardian and a valid picture ID to pick up a student from the recreation program should the parent/legal guardian not be able to do so.
- _____ 5. I understand that the recreation program reserves the right to dismiss any student who does not comply with school rules and policies.
- _____ 6. Account payments received a week after due date will be charged a \$10.00 late. Delinquent accounts and/or unruly parent behavior may also constitute reason for dismissal.
- _____ 7. I understand that the Afterschool Recreation Program will operate on regular, early release Friday & minimum days. The recreation program will not operate during summer vacation or on school holidays.
- _____ 8. I understand that all programs associated with the Afterschool Recreation Program **end promptly at 5:30 P.M. at which time all students MUST BE picked up. A LATE FEE WILL BEGIN ACCRUING after the 5:30 P.M. closing time of the program.**
- _____ 9. I understand the late fee will be assessed, if I am late in picking up my child. The late fee is **\$10.00 plus \$1.00 per minute for every minute after 5:30 P.M.** Three late pick-ups may be cause for termination of your child's participation in the program.

PLEASANT RIDGE SCHOOL DISTRICT AFTERSCHOOL RECREATION PROGRAM 2018/2019 FINANCIAL AGREEMENT

_____ **ENROLLMENT:** Parents may enroll a child in the 2018/2019 Afterschool Recreation Program starting August 1, 2018. The enrollment process may be completed at the school site. The enrollment is considered complete upon return of all registration materials **with parent signature and first payment of services**. Additionally, before an enrollment can be complete the school must verify that a seat for your child in the program is available.

_____ **PROGRAM FEES:** Fees for the Afterschool Recreation Program are calculated on the number of school days and then divided by the number of school months to allow for equal payments. **All fees are due in advance.** Fees may be paid in advance such as monthly, quarterly, semi-annually, or yearly. A discount will be applied for those who opt to pay semi-annually or yearly.

_____ **ILLNESS/ABSENCE CREDIT:** Credit **will not be given for absences**. We must make employment commitments to employees that cannot be altered without formal action taken within legally prescribed timelines.

_____ **DROP-IN ARRANGEMENTS:** Students may participate in the Afterschool Recreation Program on a drop-in basis **if space is available**. Please call the school office as far in advance as possible should you wish to utilize the drop-in attendance option. A drop-in fee of \$10.00 per day will be assessed and is payable on the day of attendance.

_____ **PROGRAM WITHDRAWAL** You must communicate with the school office of your intent to release your child's seat in the program. A refund will be issued for unused months for payments made in advance. **No pro-rated rates.**

_____ **RETURNED CHECKS:** In the event that an individual has a check made payable to the district returned for any reason twice in a single school year, the District requires that all payments be made in cash, cashier's check, or by money order. **A \$10.00 fee will apply.**

_____ **BILLING/PAYMENT QUESTIONS:** In the event you have a question about your account, please contact the school office.

Pleasant Ridge School District

After School Recreation Program 2018/2019 STUDENT INFORMATION

Student's Name: _____

Teacher: _____

Grade: _____ M () F ()

Birth date: _____

Check one: Full Time _____ Part Time _____ Drop In _____

AUTHORIZATION for CHILD PICK-UP

Automatic authorization for pick-up is given to the parent/s and/or guardians of the student listed on this page. If my child is not picked up by 5:30 p.m., is sick or if there's an emergency, I authorize PRUSD After School personnel to release my child to the following individuals if I am unavailable:

Name Phone Number Relationship

Name Phone Number Relationship

Name Phone Number Relationship

Name Phone Number Relationship

Custody/Legal Restrictions (must have paper work on file) _____

STUDENT MEDICAL INFORMATION

List any serious medical conditions: _____

My child has the following allergies: _____

_____ My child is taking a prescription medication and will need to have the medicine administered during childcare. I have completed the permission to administer prescription drug form and returned.

In the event of a life threatening reaction, I authorize school trained school personnel to give emergency treatment i.e. adrenaline via Epi-pen, to my child. I also authorize my child be taken to the nearest medical center for treatment if I am unavailable.

Name of Parent

Signature of Parent

Date

Phone Number