

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Thursday, April 6, 2017
North Bay Haven Charter Academy
Cafeteria
3:00 pm

Attending: Mr. Jon McFatter, Dr. Jeremy Hatcher, Mrs. Sandy Porter, Mr. David Haight, Mrs. Tiffany Ennis, Mr. Neel Bennett (arrived at 4:00 p.m.)

Others attending: Mr. Tim Sloan, Mr. Larry Bolinger

Absent: Mr. Scott Reeve, Mr. Waylon Thompson, Mrs. Scotti Haney

- I. **Call to Order** – 3:25 pm – The Board members began by taking a tour of the elementary building construction from 3:25 – 3:47 p.m.
- II. **Pledge of Allegiance** - Mr. Jon McFatter
- III. **Prayer** – Mr. Jon McFatter
- IV. **Approval of Agenda** – Dr. Hatcher made a motion to approve the agenda with the addition of item VII J. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.
- V. **Approval of Minutes** – 03/06/17 – Mr. Haight made a motion to approve the minutes as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- VI. **Student/Staff Recognitions**
 - A. NBH – ES Jingle winners, MS Odyssey of the Mind Regional winners, HS Boys & Girls Soccer teams, High Impact Teachers
 - B. BH – History Fair Regional winners, High Impact Teachers
- VII. **Action/Informational Items**
 - A. Presentation and approval of contract for engineering services – Mr. Bolinger presented a recommendation. Since there were two companies presented for these services, he recommended that the Board accept both of them and then the organization could choose which one might be the best fit for a particular job at a specific time. Mr. Haight made a motion to approve both companies and to authorize the president to sign the contracts with any modifications deemed necessary by the attorney. Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.
 - B. Approval of revised policy manual and revised employee handbook – Mrs. Porter made a motion to approve the revised policy manual and revised employee handbook. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.
 - C. Approval of revised bylaws – Mrs. Ennis made a motion to approve the amendment to the bylaws as presented. Dr. Hatcher seconded the motion. All in favor, no further discussion, motion carries.
 - D. Approval of revised Wellness Policy for advertisement – (Graham) – Dr. Hatcher made a motion to advertise the revised Wellness Policy. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.
 - E. Approval of budget amendment (Swindler) – Mrs. Ennis made a motion to approve the budget amendment as presented. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.

- F. Approval of request to advertise bookkeeper/records clerk position for NBHE (Swindler)
 - Dr. Hatcher made a motion to advertise the position as requested. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- G. Approval of AIA contract and Notice to Proceed – Admin Building at NBH Mill Bayou campus – Mr. Haight made a motion to approve the AIA contract and give notice to proceed. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- H. Student uniform vendor proposal – Mrs. Vickers – Mr. Bennett made a motion to approve Tommy Hilfiger as an approved vendor, assuming entering into the appropriate agreements and appropriate contracts. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- I. CFO Evaluation – Mrs. Ennis presented the evaluation, Ms. Swindler’s goals and described how these goals were met.
- J. Report on crosswalk (addition to agenda) – Mr. Haight gave a report regarding the crosswalk going from the fields site to the main campus.

VIII. Announcements

- A. Agenda meeting for the next board meeting will be Thursday, April 27th at noon. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.
- B. Next Board meeting will be held on Thursday, May 4th at 4:00 p.m. at the Bay Haven campus in the media center.
- C. Nominating committee meeting date will be April 25 at 10:00 a.m. in Bay Haven conference room.

IX. Public Comments - None

X. Board Comments – None.

XI. Adjournment – 5:20 p.m.