

**Albany Unified School District's Driver
Frequently Asked Questions**

CALIFORNIA DRIVER'S LICENSE

Q. Why does AUSD require volunteers to submit a valid California driver's license?

A. Alameda County Schools Insurance Group (ACSIG) requires AUSD to effectively manage AUSD's assets and reduce liability by developing a screening process for volunteers that includes verification of current California driving privileges within the State of California.

Q. How often does a volunteer need to submit a valid California driver's license?

A. Upon renewal.

CALIFORNIA DRIVER'S RECORD REPORT

Q. Why does AUSD require drivers to submit a current Official Driver License Record report?

A. The 2010 California Driver's Handbook states that an individual with a total of two (2) or more points (including any pending offenses) will not be allowed to transport students, and verification is an ACSIG recommendation.

Q. How often does a driver need to submit a current Official Driver License Record report?

A. Annually.

Q. Can I submit the online version of my Driver License Record that I download myself?

A. No, that version is an unofficial version. We only accept an official current Driver License Record.

Q. How do I get an official driving record?

A. You can visit this site for information: <https://www.dmv.ca.gov/faq/genfaq.htm#BM2547>
Your two options are to either make an appointment with the DMV, or mail in an INF 1125 form.

VEHICLE INSURANCE

Q. Why does AUSD require drivers to submit proof of insurance that includes policy limits?

A. To effectively manage AUSD's assets and reduce liability, ASIG recommends that volunteers submit proof of insurance coverage with at least \$300,00 per occurrence, \$100,000 per person, and \$25,000 for property damage.

Q. How often does a volunteer need to submit proof of insurance coverage with required levels?

A. Annually.

VEHICLE REGISTRATION

Q. Why does AUSD require drivers to provide a copy of current vehicle registration?

A. This is an ACSIG recommendation.

Q. How often does a volunteer need to submit a copy of current vehicle registration?

A. Annually.