

PRINCIPAL'S MONTHLY FIRE DRILL AND INSPECTION REPORT

INSTRUCTIONS: G.S. 115C-228 (d) requires each principal "to conduct a fire drill during the first week after the opening of school and thereafter at least one fire drill each school month, in each building in his charge, where children are assembled." It further requires each principal "to inspect each of the buildings in his charge at least twice each month during the regular school session" and to file a written report on this form once each month with the school officials indicated. Failure to perform these duties is considered a misdemeanor (G.S. 115C-525(c).

Month \_\_\_\_\_, 20\_\_\_\_\_

School \_\_\_\_\_

A. Last fire drill held on \_\_\_\_\_ at \_\_\_\_\_ o'clock.
(month) (day)
Time consumed in evacuation of building \_\_\_\_\_ min. \_\_\_\_\_ sec.
If time varies measurably from previous evacuation, explain \_\_\_\_\_

B. Inspection for the purpose of keeping all buildings on this school site safe from accumulation of trash and other fire hazards has been made twice this month in accordance with law, as follows:

(The two inspections shall be made not less than 10 days apart.)

Table with 5 columns: Insert day of month, First (Yes/No), Second (Yes/No). Rows 1-15 listing inspection items like corridors, doors, fire doors, alarm equipment, emergency numbers, evacuation plan, exit lights, emergency lighting, chemicals, supplies, combustibles, trash, fire extinguishers, and date of report.

16. Last fire safety inspection as prescribed by 115C-525(b) was conducted by \_\_\_\_\_ (person) \_\_\_\_\_ (date)

17. Last electrical inspection as prescribed by 115C-525(b) was conducted by \_\_\_\_\_ (person) \_\_\_\_\_ (date)

C. I certify that pursuant to G.S. 115C-525(b) (4), I have removed or corrected all fire hazards known to me, and/or that I have notified the superintendent in writing of those hazards that I could not remove or correct. (Copy attached.)

Signed \_\_\_\_\_ Date \_\_\_\_\_
Principal