

**Minutes of the  
November 13, 2017  
Regular Meeting of the  
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, November 13, 2017. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Kevin Pitts, Executive Director of Finance Brenda Poteet, Executive Director of Instructional Services Jennifer Crook, Director of Special Education Cherish Hermes, and campus principals Max Rutherford, Miranda Brown, Mike Kelly, Heather Jenkins, and Kim Coe met with the following trustees: Rick Hines, Jeff Garrett, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent. Jeff Bradburn was absent. Holly Dunham arrived at 6:08p.m. during the Faculty and Staff Members of the month presentations.

**1. Call to Order**

Rick Hines called the meeting to order at 6:01 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

**2. Prayer**

The prayer was led by Rick Hines.

**3. Pledge of Allegiance**

The pledge was led by Middle School Students Carter Penney, Camden Hensley, Tristan Exline and Laura Lopez.

**4. China Spring ISD Mission and Vision statements**

**A. MISSION STATEMENT**

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

**B. VISION STATEMENT**

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

**C. BELIEF STATEMENT**

Attitudes and actions drive change for significant improvement.

Rick Hines read the statements.

**5. Faculty & Staff Members of the Month**

**A. Elementary Faculty Member of the Month – Laura Lambert**

**B. Secondary Faculty Member of the Month – Alicia Pulcine**

**C. Staff Member of the Month – Kelly Warner**

**D. Cougar Kitchen Winners – Middle School**

Before presenting the November awards, Dr. Faulkner presented the Secondary Faculty Member of the Month award for October to Clint Allen, who was ill and missed getting his award last month. Dr. Faulkner then presented the faculty and staff member awards of the month to Laura Lambert, Alicia Pulcine, and Kelly Warner. Dr. Pitts and Jill Sanders presented the Middle School Kitchen team with the Cougar Kitchen award for August - October.

**6. Public Comment**

There was no public comment.

**7. Approval of minutes from the regularly scheduled board meeting held on October 16, 2017 (Action Item)**

Jeff Garrett moved and Bubba Galvan seconded the motion to approve the minutes from the regularly scheduled board meeting held on October 16, 2017. Rick Hines, Jeff Garrett, Holly

Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.

#### **8. Reports to the Board (Information Item)**

- A. Extra-Curricular – Athletics, Band, FFA
  - B. China Spring Middle School Board Presentation
  - C. Executive Director of Finance
  - D. Executive Director of Instructional Services
  - E. Director of Special Education
  - F. Assistant Superintendent
  - G. Questions on Campus Principal Reports
  - H. Superintendent
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- A. Coach Hillary Keese reported on Girls Soccer activities; Coach Andy Pell gave reports on Boys Soccer and District Cross Country activities; Dr. Faulkner noted additional successes in Football, Volleyball, Cross Country and Tennis; Band Director Marc Nichelson gave a report on band successes; FFA representatives were not at the meeting due to area FFA meetings. The board was referred to the written report in their packets for the FFA report.
  - B. Middle School Campus Principal Mike Kelly and Assistant Principal Kristin Dutschman presented information on the Middle School. Students Laura Lopez and Carter Penney talked about their new elective class in Video Production. Students Camden Hensley & Tristan Exline talked about the new Agriculture class and Outdoor Adventures class at the MS.
  - C. Brenda Poteet gave the report on Business and Finance.
  - D. Executive Director of Instructional Services, Jennifer Crook, presented a video that will be distributed to the teachers for an upcoming training at the Cameron Park Zoo in February.
  - E. Director of Special Education Cherish Hermes presented her report on Special Education and CTE.
  - F. Assistant Superintendent Kevin Pitts reported on potential plans for concrete and pavement work. He noted that the district had acquired a used bucket truck to use to change lights, do high level cleaning/maintenance, etc. which should save the district money by doing it ourselves rather than outsourcing the services.
  - G. Campus principal's reports were included in the board packet.
  - H. Dr. Faulkner gave the Superintendent's report including: a.) Faculty & Staff Incentive Committee – working on employee survey b.) Asphalt & Concrete Work – spoke with Ben Perry with McLennan County and they can do chip seal work if we purchase the materials c.) Pastors for Texas Children – meeting with Midway ISD and local pastors on November 29<sup>th</sup>.

#### **9. Review district purchases of supplies and personal property (Information Item)**

There were no questions.

#### **10. Consideration and discussion of the 2017-2018 school dress code. (Action Item)**

In response to community member/student concerns about the school dress code, Dr. Faulkner gave the board a quick overview of the current dress code and opened a discussion for the board. Boyd Kent moved and Jeff Garrett seconded a motion to affirm the board's approval of the current dress code as written. Rick Hines, Jeff Garrett, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.

The board opted to move items 11 and 12 to the end of the meeting and proceed with the remainder of the agenda.

#### **13. Consideration, discussion, and possible approval of casting votes for MCAD board of directors (Action Item)**

Dr. Faulkner discussed potential candidates for the MCAD board and noted that he had spoken with other area superintendents, who recommended the incumbents that understand the importance of property tax values for public schools. They recommended Mildred Watkins and Ben Perry, but since Ben Perry should receive the McLennan County votes, he should be elected without using our votes. Therefore, Dr. Faulkner discussed a recommendation to cast all of the CSISD votes for incumbent Mildred Watkins. Chris Gerick moved and Bubba Galvan seconded

a motion to approve casting all 132 votes from CSISD for Mildred Watkins. Rick Hines, Jeff Garrett, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.

**14. Consideration, discussion, and possible approval of a contractor for the elementary force main relocation project (Action Item)**

The district received 5 bids on the Elementary Force Main Relocation: Quality W Contractors - \$80,869.10; B Corp Utilities - \$85,283.95; TTG Utilities - \$89,855.80; Micam Development - \$109,238.46; and Barnett Contracting - \$112,378.00. After reference checks and due diligence checks, our engineers, CP&Y, recommended the selection of Quality W Contractors. Holly Dunham moved and Bubba Galvan seconded a motion to approve the selection of Quality W Contractors for the Elementary Force Main Relocation. Rick Hines, Jeff Garrett, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.

**15. Consideration, discussion, and possible approval of a contract with Quality W Contractors to relocate the force main for the elementary (Action Item)**

Dr. Faulkner presented the contract for Quality W Contractors, stating that it had been reviewed by our attorneys. Chris Gerick moved and Jeff Garrett seconded a motion to approve the Quality W contract for \$80,869.10. Rick Hines, Jeff Garrett, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.

**16. Consideration, discussion, and possible approval of purchasing 11 Teacher Packs of Ti84 calculators for the middle school (Action Item)**

Holly Dunham moved and Jeff Garrett seconded a motion to purchase Ti84 calculators at a cost of \$10,998.00 using Instructional Materials Allotment (IMA) funds. Rick Hines, Jeff Garrett, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.

**17. Consideration, discussion, and possible approval of purchasing some band instruments for MS and HS band (Action Item)**

Jeff Garrett moved and Boyd Kent seconded a motion to approve proposed purchases of band instruments for \$23,894.63 from Ellis County Music Center and \$10,231.00 from Strait Music Co. as presented. Rick Hines, Jeff Garrett, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.

**18. Consideration, discussion, and possible approval of the SHAC (School Health Advisory Committee) members for 2017-2018 (Action Item)**

Jeff Garrett moved and Holly Dunham seconded a motion to approve the list of SHAC committee members as presented by Dr. Faulkner. Rick Hines, Jeff Garrett, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.

The board then returned to items 11 and 12 which were postponed earlier.

**11. Executive Session, Govt. Code 551.074 and 551.072**

The Board went into executive session at 7:24 p.m. pursuant to the Texas Open Meeting Act, Govt. Code 551.074 and 551.072.

- A. Discussion of real property
- B. Discussion of personnel

The Board returned from executive session at 8:08 p.m. with no action taken.

**12. Action arising from Executive Session (Action Item)**

- A. No action
- B. No action


**19. Discussion of future agenda items for December's regular board meeting (Information Item)**

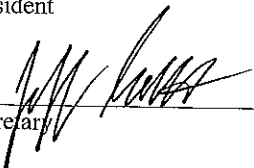
- 1) Possible Budget Amendments
- 2) Updates and possible action on land acquisition
- 3) Update 109 Preview and First Reading
- 4) Superintendent's Contract and Benefits Package
- 5) Concrete/paving plan

**20. Adjourn (Action Item)**

Holly Dunham moved and Jeff Garrett seconded the motion to adjourn the meeting. Rick Hines, Jeff Garrett, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 8:10 p.m.

  
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President

  
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Secretary