SBEC Reporting Requirements

Effective December 2, 2002, every educator certificate holder or applicant must maintain a current mailing address with the State Board for Educator Certification (SBEC). The address must be able to receive mail delivered by the United States Postal Service. Failure to maintain a current mailing address with SBEC may result in the following:

- failure to receive important information or notice of a proceeding regarding an individual's certification or application status, including renewal requirements for a Standard Educator Certificate;
- failure to receive a certificate; or
- certificate sanction or denial.

A certificate holder or applicant may update his or her mailing address through SBEC Online for Educators at:

http://www.sbec.state.tx.us/SBECOnline/default.asp.

Should you desire to mail in your changes to SBEC, please note that SBEC has moved its location. Sbec's new physical address is: 4616 West Howard Lane, Suite 120, Austin, TX 78728. The phone number is (512) 238-3200.