



BUENA PARK SCHOOL DISTRICT

# BOARD BITS

Highlights of the Regular Meeting  
of March 11, 2013

## **PUBLIC HEARING**

A public hearing was held pursuant to Education Code Section 17591. School districts who are eligible to receive state matching funds in the form of Basic Grants from the State Allocation Board for projects that qualify under the State Deferred Maintenance Program must hold a public hearing to discuss the plans and proposal for expenditures of funds as outlined in the Deferred Maintenance Program 5-Year Plan.

## **PRESENTATION**

Sixth, seventh and eighth grade students from Buena Park School District competed in a districtwide Spelling Bee held at Buena Park High School on February 25, 2013. Winning students from seventh and eighth grade were recognized by the Governing Board for their outstanding achievement and presented with a Certificate of Participation. Two eighth-grade students from Buena Park Junior High School, Andrew Vuong and Christine Panlasigui, placed first and second in the competition and went on to compete in the countywide competition held at the Orange County Department of Education held on March 2, 2013.

## **SCHOOL REPORT**

Gilbert Principal Jason Kuncewicki and Gilbert staff members' Margaret Garcia-SDC teacher, Norma Jauregui-Bilingual Instructional Assistant, Kay Hunt-librarian and Mary Kate Hagmann-first grade teacher, shared examples and stories of what they do in their classroom setting to build a love of reading within their students.

## **RESOLUTION #12-19: REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICE**

Pursuant to Education Code Section 44955, it is the opinion of the Governing Board that the following particular kinds of services be reduced or discontinued for the 2013-2014 school year: 1) Registered Nurse Services – 1.0 FTE and 2) Resources Specialist K-6 Instruction – 1.0 FTE. The Governing Board has considered all assured attrition known as of this time, and the foregoing reductions and/or discontinuances are in addition to such attrition. Education Code requires that various actions be taken and notices be forwarded no later than March 15 of each school year regarding layoffs of certificated personnel resulting from reductions of particular kinds of service.

## **DEFERRED MAINTENANCE PROGRAM 5-YEAR PLAN**

Pursuant to Education Code Section 17591, school districts are eligible to receive state matching funds in the form of Basic Grants from the State Allocation Board for projects that qualify under the State Deferred Maintenance Program. To receive a Basic Grant, a school district must file a new or revised Five Year Plan with the Office of Public School Construction by the last working day of the current fiscal year.

## **SECOND INTERIM BUDGET REPORT, 2012- 2013**

Education Code 42130 requires the Governing Board to certify within 45 days of the close of the period ending January 31 (second interim reporting period) that the District will be able to meet its financial obligations for the budget year and two subsequent years. Assumptions from the Governor's Proposal which was released on January 10 are incorporated as part of the Second Interim Report with the exception of the Local Control Funding Formula (LCFF). Ms. Carleen Wing Chandler, OCDE Fiscal Expert assigned by the County Superintendent to advise and assist BPSD on financial issues, addressed the Governing Board prior to Mr. Tsunezumi's presentation of the Second Interim.

For the Second Interim Report, and specifically with respect to the 2012-2013 school year, there were no major changes to unrestricted revenues. Unrestricted revenues increased by a relatively minor \$35,574 due to additional funding related to the PBIS and hourly programs. Restricted revenues increased by \$235,427 due primarily to additional State categorical revenues from EIA and from the Restricted Lottery.

Total expenditures increased by \$504,722, primarily attributable to restricted expenditures which grew given previously noted increases in restricted revenues and spending of categorical funds received in previous years. The growth in unrestricted expenditures of \$60,574 was driven by an increase in unrestricted revenues and by a drawdown of Instructional Material reserves in support of Common Core.

<p><b>SECOND INTERIM BUDGET REPORT, 2012-2013 (continued)</b></p>	<p>At Second Interim the District reports an overall General Fund (Unrestricted and Restricted combined) operating deficit of \$1,679,265. The deficit is a result of unrestricted and restricted deficits of \$1,439,616 and \$239,649 respectively. The projected Unrestricted General Fund ending balance of \$4,959,144 is comprised of \$3,133,052 in economic uncertainty reserves, \$55,000 for revolving cash, and \$1,771,092 for designated amounts including reserves for IMFRP, Kid Connection program surplus and provisions for Other Post Employment Benefits (OPEB).</p> <p>Multi-year Projections (MYP) covers the period 2012-13 through 2014-15. The following assumptions are incorporated into the MYP:</p> <ul style="list-style-type: none"> <li>• 2012-13 COLA is 3.24% with a Deficit Reduction of 22.272%; 2013-14 COLA is 1.65% with a Deficit Reduction of 22.272%; and 2014-15 COLA is 2.20% with a Deficit Reduction of 22.272%.</li> <li>• District enrollment is projected to be relatively unchanged since First Interim.</li> <li>• Five furlough days (for BPTA, CSEA and management staff) are included for 2012-13. The MYP assumes no furlough days effective 2013-14.</li> <li>• BPSD has obtained a waiver from the State Board of Education to increase class sizes up to 34:1 for the 2011-12 and 2012-13 school years. The District has submitted a class size waiver extension request for 2013-14 and 2014-15.</li> <li>• The MYP currently projects unrestricted reserves at the end of 2012-13 of \$1.8 million comprised primarily of Instructional Materials and set aside for OPEB obligations. The MYP assumes that the Instructional Materials reserve balance will be drawn down in support of Common Core. Draw downs of \$25,000, \$435,000 and \$248,000 are planned for 2012-13, 2013-14 and 2014-15 respectively. The OPEB reserve balance will be maintained at \$592,092 for the duration of the MYP.</li> <li>• Cuts to federal funding remain in flux for 2013-14. The MYP assumes cuts to federal categorical program appropriations of 8.2% or approximately \$156,000.</li> </ul> <p>Building off the assumptions above, coupled with our 2012-13 projections, we anticipate the unrestricted General Fund to have shortfalls (revenues vs. expenditures) of \$1,439,616, \$2,492,737, and \$2,315,329 for the years in question. We further estimate District reserves (i.e., Designation for Economic Uncertainties) for 2012-13 through 2014-15 as 7.4%, 2.0%, and -3.1%.</p>
<p><b>CONTRACT/SERVICE AGREEMENT(S)</b></p>	<p>On behalf of the Buena Park School District, the Governing Board approved the following contract/service agreements:</p> <ul style="list-style-type: none"> <li>• The OCDE will provide Pendleton fourth grade students with a field trip to Irvine Regional Park.</li> <li>• The date was changed for the Pendleton field trip to Rancho Sonado, Contract #50069.</li> <li>• The date was changed for the Pendleton Service Learning visit, Contract #50069.</li> </ul>
<p><b>BOARD POLICIES</b></p>	<p>The Governing Board approved the adoption/review/revision/deletion of the following board policies:</p> <ul style="list-style-type: none"> <li>• BP0410 Nondiscrimination In District Programs and Activities</li> <li>• BP0420.4 Charter Schools</li> <li>• BP4030 Nondiscrimination in Employment</li> <li>• BP4312.2 Contracts</li> </ul>
<p><b>2012-13 STUDENT TEACHING</b></p>	<p>The Governing Board approved the placement of two student teachers from Biola University at Corey School. Master teachers are Jill Hood and Kristie Mendez.</p>

<p align="center"><b>“News You Can Use”</b></p>	
<p><b>Beatty School</b></p>	<ul style="list-style-type: none"> <li>• Congratulations to 4<sup>th</sup> grade teacher Dorothy Utter our Beatty Teacher of the Year!</li> <li>• Thank you Beatty teachers for the excellent work you’ve done preparing 2<sup>nd</sup> trimester report cards!</li> <li>• Congratulations to Beatty’s Food Service Manager Marleah Russell and her staff on their recent 2012 Award of Excellence from the Orange County Environmental Health Division for consistently maintaining exceptionally high food safety and sanitation standards throughout the year of 2012!</li> </ul>
<p><b>Corey School</b></p>	<ul style="list-style-type: none"> <li>• A warm welcome to Miyuki Hernandez who has joined our Corey family. We are thrilled to have her back on the Corey Team!</li> </ul>
<p><b>Emery School</b></p>	<ul style="list-style-type: none"> <li>• Congratulations to Steve Little, Emery’s 2013 Teacher of the Year!!!</li> </ul>
<p><b>Gilbert School</b></p>	<ul style="list-style-type: none"> <li>• A huge thanks to the Gilbert family for their presence at this week’s school board presentation.</li> <li>• Thanks go out to Norma Jauregui, Margaret Garcia, Mary Kate Hagmann and Kay Hunt for their participation the school board presentation. Also thanks to Romel Salvador for his technical expertise.</li> <li>• Welcome back Georgina Bacchous, Gilbert’s new Intervention Teacher.</li> </ul>
<p><b>Pendleton School</b></p>	<ul style="list-style-type: none"> <li>• A huge kudos to all the Pendleton staff for a wonderful DAIT walk. Your hard work and dedication is evident to anyone who visits Pendleton.</li> <li>• Condolences to Daniela Ortega on the passing of her grandmother.</li> <li>• Congratulations on the engagement of Kathy Hogue’s son.</li> </ul>
<p><b>Whitaker School</b></p>	<ul style="list-style-type: none"> <li>• Thank you K-5th grade teachers for your enthusiasm as we begin ST Math.</li> <li>• We are thrilled to welcome Ashlee Baik to the Whitaker School family.</li> <li>• Thank you to Whitaker’s DII Coaches, Jenny Feeney and Stephanie Williamson, for all of your work with our current round of coaching.</li> </ul>
<p><b>B.P.J.H. School</b></p>	<ul style="list-style-type: none"> <li>• Congratulations to BPJH’s 2013 Teacher of the Year Kelly Norton!</li> </ul>
<p><b>District Office</b></p>	<ul style="list-style-type: none"> <li>• Our thoughts and prayers go out to Karen Knecht, payroll clerk, on the passing of her mother Shirley Klipper.</li> </ul>