

Milton Town School District

Policy

G2: COPYRIGHT COMPLIANCE

The Board expects all employees and students in **MTSD (MTSD)** to comply with the federal copyright law and guidelines. Employees and students who willfully disregard the law/guidelines and the Board's copyright policy and procedure do so at their own risk. **MTSD** will not extend legal and/or insurance protection to employees or students for willful violations of this policy. Such violations may also result in disciplinary action.

The Superintendent is responsible for implementing this policy and the accompanying administrative procedure. The Superintendent may delegate specific responsibilities to building principals and others as he/she deems appropriate.

MTSD will take the following steps to discourage violations of the copyright law in **MTSD**

- A. All instructional staff and administrators shall receive a copy of this policy and the accompanying administrative procedure.
- B. Copyright procedures shall be posted within view of copying equipment.
- C. Teachers and library media specialists shall be responsible for informing students about the legal and ethical issues raised by copyright infringement and illegal use of copyrighted materials.

Date Warned: 05/29/07
Second Reading: 06/25/07
Date Adopted: 07/09/07
Cross Reference: *Copyright Compliance Administrative Procedure*
Employee Computer and Internet Use
School Web Site Policy
Distance Learning Program
Student Computer and Internet Use