

## BOARD MEETING MINUTES

**DATE:** 25 September 2012

**MEETING TIMES:** 5:36 pm – 6:55 pm

**LOCATION:** Net Charter High School

**TYPE:** Regular

**BOARD MEMBER ATTENDANCE:**

Marshall Fitz, Gary Howarth, Chris Kaul, Kristina Kent,

**EX OFFICIO MEMBERS:**

Elizabeth Ostberg

**INVITED VISITORS:**

Melissa Lessell and Julio Clotter

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**MEETING CHAIRED BY:** Kristina Kent, President

**MEETING OPENED BY:** Kristina Kent, President

**ORDER OF EVENTS:**

- **Motion** to approve minutes of 4 September 2012 board meetings
  - Chris Kaul motioned to approve minutes
  - Marshall Fitz seconded motion
  - Motion carries unanimously
- Interview of Melissa Lessell as potential board member
- **Motion** to induct Melissa Lessell as board member effective immediately
  - Marshal Fitz motions to induct
  - Gary Howarth seconds motion
  - Motion carries unanimously
- Board report made by Elizabeth Ostberg
  - Julio Clotter, student, shares experience with education at the NET Charter High
  - Discussion of board fundraising event of 26 July 2012.
- Discussion of pupil progression plan
- **Motion** to approve pupil progression plan
  - Motion by Kristina Kent to approve plan
  - Seconded by Gary Howarth
  - Motion carries unanimously
- School Director Evaluation Development progress report from Kristina Kent
- Discussion of Parental Concerns and Complaint policy development
- Discussion of Finance & Accounting Policies & Procedures language changes
- **Motion** to approve adopt Finance & Accounting Policies & Procedures
  - Marshal Fitz motions to adopt policy
  - Gary Howarth seconds motion
  - Motion carries with all board members save Melissa Lessell whom abstains

- **Motion** to add approving check signers as agenda item
  - Kristina Kent motions to add item to agenda
  - Chris Kaul seconds motion
  - Motion carries unanimously
- **Motion** to approve check signers as Elizabeth Ostberg, FirstLine CEO, FirstLine COO, FirstLine CFO, FirstLine Director of Talent Management and any check signer approved by the FirstLine Board.
- **Motion to** adjourn meeting
  - Marshal Fitz motions to adjourn
  - Kristina Kent seconds
  - Motion carries unanimously

**TIME ADJOURNED:** 6:55 PM

**MINUTES TAKEN BY:** Gary Howarth

**SIGNATURE:** \_\_\_\_\_