

Board of Education – Bordentown Regional School District

Action Meeting Agenda

June 10, 2015

**BORDENTOWN REGIONAL HIGH SCHOOL – LIBRARY
6:30 PM ~ EXECUTIVE SESSION
7:00 PM ~ PUBLIC SESSION**

A. CALL TO ORDER

+Document Provided

Sunshine Law Statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 21, 2015 through December 9, 2015 was conveyed to the *Burlington County Times*, *Register News*, and the *Trenton Times* on January 12, 2015. **The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on June 2, 2015**
The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

C. ROLL CALL

D. EXECUTIVE SESSION

RESOLUTION:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting: and

WHEREAS, the Board of Education of Bordentown Regional School District (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Board of Education – Bordentown Regional School District

Action Meeting Agenda

June 10, 2015

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education’s position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Non-Represented Staff FY 16 Salaries);

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/7/15.

_____, Board Secretary

E. RECOGNITION/PRESENTATION

1. 2014-2015 Spring All-Stars Sport Recognitions
2. 2014-2015 Softball Team; Patriots Division Title
3. 2014-2015 Governor’s Teacher of the Year and Educational Specialist of the Year:
 - BRHS – Mr. Matthew Gens (TOY) and Ms. Traci Redler (ESoy)
 - BRMS – Mr. Jack Yost (TOY) and Mr. Douglas Corbin (ESoy)
 - MIS – Ms. Heather Stab (TOY) and Ms. Margaret Perrine Muha (ESoy)
 - CBS – Ms. Jennifer Martino (TOY) and Ms. Adrienne Sigler (ESoy)
 - PMS – Ms. Victoria Bryant (TOY) and Ms. Jillian Wingo (ESoy)

F. PUBLIC FORUM – FOR AGENDA ITEMS ONLY

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five** (5) minutes and limited to a **thirty** (30) minute total. Please state your name and address for the record.

G. STUDENT REPRESENTATIVES

Ms. Brielle Hudik and Ms. Marisa Scaramuzzo

H. UNFINISHED BUSINESS

1. +Motion to approve field trip proposals for the 2015-2016 school year originally reviewed on 5/20/15.

Board of Education – Bordentown Regional School District

Action Meeting Agenda

June 10, 2015

I. CONSENT AGENDA APPROVAL

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Minutes and Executive Minutes, April 29, 2015 (Session I & II), May 6, 2015, May 20, 2015.
3. +Motion to approve Bill List, May, 2015
4. +Motion to approve Board Secretary/Treasurer Report, May, 2015
5. +Motion to approve Special Education Student Placements
6. +Motion to accept Director of Curriculum and Instruction Report
7. +Motion to accept District Support Staff Report
8. +Motion to accept Enrollment & Principal Reports:
BRHS 736
BRMS 579
MIS 407
CBS 255
PMS 609

2,586

J. COMMITTEE REPORTS

1. Negotiations Committee Meeting, 5/20/15 – Mr. Stephen Heberling, Chair
2. Buildings and Grounds Committee Meeting, 5/27/15 – Mr. William Mercantini
3. Negotiations Committee Meeting, 6/02/15 – Mr. Stephen Heberling, Chair

K. SUPERINTENDENT’S REPORT

1. Motion to accept HIB Report & Determinations **(No incidents to report at this time)**

School	# of Reports	# of HIB
CBS	0	0
PMS	0	0
MIS	0	0
BRMS	0	0
BRHS	0	0
TOTAL:	0	0

L. CURRICULUM REPORT

1. +Motion to approve the 2015-2016 Professional Development Plan (PDP)
2. Motion to approve a field trip for selected members of the PANDA Club, Teens on Fire and Mentoring Men groups to attend the 15th Annual NJ Peer Institute at Rider University on Thursday, June 11, 2015. Cost will be \$133 for district transportation taken out of the student activities account.
3. Motion to approve a field trip for a few BRHS students to attend a summer workshop at Gettysburg College sponsored by the company (Jostens) that prints our yearbooks. This opportunity will be offered to our students purely as a voluntary event. Currently our Yearbook group has raised enough funds to cover half of the cost for each student to attend. Specific information as follows:
 - Gettysburg College – July 26-28
 - \$350 per person – includes housing and meals
 - Transportation is the student’s responsibility
 - Both advisors (Mr. Rizzo & Mrs. Pone) will be attending

Board of Education – Bordentown Regional School District

Action Meeting Agenda

June 10, 2015

4. Motion to amend a field trip for our English Language Learners to the Franklin Institute in Philadelphia on Thursday, June 11, 2015. BRMS and BRHS students will participate, originally approved to go to the State House in Trenton. This field trip is directly related to their unit of study on space.
 5. +Motion to approve a proposal for a new high school *Movie Club*. The budget for this club would vary, depending on the number of members with a maximum membership fee of \$70 per student with no cost to the district. Advisors would be volunteers.
 6. Motion to approve BRSD to provide shuttle services for the Downtown Bordentown Association Cranberry Festival on October 3 and 4, 2015 from 11:00am to 5:30pm. Cost associated with this service is covered by the school district.
 7. +Motion to approve Summer Curriculum Writers, compensation rate per negotiated agreement, \$35.89/hr.
 8. Motion to approve one staff member's child to attend Bordentown Regional Middle School for the 2015-16 school year.
- INFORMATION:**
9. +New Teacher Mentoring Plan

M. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

***ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2014-2015 RATES AND
WILL BE ADJUSTED PENDING NEGOTIATIONS***

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. Motion to accept resignation from Mr. Ricardo Pina from the position of Director of Safety and Security, effective July 10, 2015.
2. Motion to accept resignation from Mr. Thomas Buchenot from the position of Auditorium Coordinator at the Bordentown Regional Middle School, effective June 30, 2015.
3. Motion to accept resignation from Ms. Ellen Kirk from the position of Drama Club Director for Bordentown Regional Middle School, effective June 30, 2015.
4. Motion to accept resignation from Mr. Stephen Perry from the position of High School Summer Weight Room Coordinator, effective immediately.
5. Motion to approve Ms. Amy Rabenda as the BRMS Drama Club Advisor for the 2015-2016 school year, Step 1, with a stipend of \$2,841.
6. Be it resolved that the commencement of leave of absence requested by employee #5543, effective September 1, 2015 through August 31, 2016 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
7. +Motion to approve Ms. Britlyn Greimel as a long term leave replacement at PMS. Ms. Greimel will be compensated at Step 1, MA with a salary of \$54,035, effective 9/1/15 through 6/20/16.
8. +Motion to approve Ms. Susan Kratz to continue as a long term leave replacement at MIS. Ms. Kratz will be compensated in accordance with the long term leave replacement pay scale from September 1, 2015 through January 11, 2016. After 60 working days, approximately October 15, 2015, she will be compensated at Step 1, BA with a pro-rated salary of \$50,982 through January 11, 2016.
9. Motion to approve Ms. Donna Glover to help out at the Tournament of Champion practices after school at MacFarland Intermediate School. Compensation will be at her hourly contracted rate of \$56.95 per each hour of practice attended.

Board of Education – Bordentown Regional School District

Action Meeting Agenda

June 10, 2015

10. Motion to approve the following additional staff members for the 2015-16 CDA program:

- a. Ms. Erica Grilletto, Nurse, Unpaid Internship
- b. Ms. Aishah Dukes, Summer Day Camp - \$10/hr.
- c. Ms. Katherine Steinberg, Childcare/BSAS - \$13/hr.
- d. Ms. Krista Belardo, Summer Art Camp – Volunteer
- e. Ms. Caroline Scott, PAC Usher - \$9/hr.
- f. Ms. Linda Alexander, Sub Secretary - \$15/hr
- g. Ms. Maia Seals, Summer Child Care - \$11/hr
- h. Ms. Kaylee Creegan, Summer Counselor - \$11/hr
- i. Mr. Kole Creegan, Summer Counselor - \$9/hr
- j. Mr. Jason Zablow, Head Soccer/Counselor - \$25/\$15/hr

11. Motion to approve Ms. Donna Furda, a student of Grand Canyon University and a part-time Instructional Aide with the district, a leave of absence from her position as an aide to complete sixteen weeks of student teaching at BRSD from September through December, 2015. This will complete her requirements to achieve her master’s degree in special education.

12. Motion to approve the following transportation employees for summer employment for the 2015 Extended School Year program. Staff will be compensated at their per diem rate, pro-rated for hours actually worked each day.

DRIVERS

Vicky Cesaretti
 Don Conover
 Patti Dixon
 Donna Gresko
 Cheri Helsel
 Harry Hinkle
 Nancy Houston
 Cheryl Jones
 Pat Kiernan

Lisa Krzywicki
 Yolette Labissiere
 Pat Mellor
 Joy Odri
 Justine Perry
 Dawn Scheideler
 Bev Ward
 Walt Horner

AIDES

Barbara Anama
 Tammy Anderson
 Tonya Dixon
 Maryellen Gibbs
 Cody Hinkle
 Carol Parkerson
 Uthara Parthasarathy
 Theresa Santiago
 Penny McCutcheon
 Barbara Kolpack

SUBSTITUTE AIDES

Jessica Kotelnicki
 Carol Muhler
 Rebecca Jones

13. Motion to approve the following students for summer Buildings and Grounds positions at a rate of \$9.00/hr for all hours worked, Monday through Friday, 8:00 am – 1:00 pm (includes a 30 min. paid lunch): Work will begin on July 6, 2015 and conclude on August 7, 2015.

- Lenyce Sharp
- David Swanheart
- Tatiana Santiago
- Jesse DeDeo
- Nicomah Four-Winds Faiz (back up student)
- Christopher Dansbury (back up student)

14. Motion to approve the following staff members an adjustment in salary due to acquiring their boiler licenses. As per the negotiated agreement, each maintenance personnel will receive a stipend of \$928/year for obtaining their required boilers license:

- a. Mr. Bruce Cerino, pro-rated and retro-active to September 1, 2014
- b. Mr. Richard Collom, pro-rated and retro-active to September 1, 2014
- c. Mr. Verno Joachim, pro-rated and retro-active to March 31, 2015
- d. Ms. Maria Souffrant, pro-rated and retro-active to March 31, 2015

15. Motion to approve contract for Mr. Eloi Richardson as School Business Administrator/Board Secretary with a salary of \$127,963, effective July 1, 2015 through June 30, 2016.

16. Motion to approve contract for Mr. Daniel Cumming as Technology Director with a salary of \$85,422 (\$83,922 + \$1,500 longevity), effective July 1, 2015 through June 30, 2016.

Board of Education – Bordentown Regional School District

Action Meeting Agenda

June 10, 2015

17. Motion to approve contract for Mr. Ricardo Pina as Director of Security with a salary of \$71,976, effective July 1, 2015 through **July 10, 2015**.
18. Motion to approve contract for Mr. Brian Usilton as Facilities Director with a salary of \$76,574 (\$74,406 + \$1,240 longevity + \$928 black seal), effective July 1, 2015 through June 30, 2016.
19. Motion to approve contract for Mr. Theodore Eldridge as Night Supervisor with a salary of \$65,731 (\$64,183 + \$620 longevity + \$928 black seal), effective July 1, 2015 through June 30, 2016.
20. Motion to approve contract for Ms. Sandra Ewell as CDA Director with a salary of \$82,002 (\$79,002 + \$3,000 longevity for 14/15 & 15/16), effective July 1, 2015 through June 30, 2016.
21. Motion to approve contract for Ms. Joanne Kotelnicki as Director of Transportation with a salary of \$77,996 (\$72,496 + \$5,500 sub scheduler), effective July 1, 2015 through June 30, 2016.
22. Motion to approve the following 2015-16 BRHS Football Coaches:
 - a. Steve Perry, Head Coach-Step 3, \$8,861
 - b. Larry Larned, Assistant Coach-Step 3, +L, \$5,781
 - c. Ernie Covington, Assistant Coach-Step 3, \$5,631
 - d. Larry Carthan, Assistant Coach-Step 3, +L, \$5,931
 - e. Collin Hewko, Assistant Coach-Step 2, \$5,068
23. Motion to approve the following 2015-16 BRHS Boys Soccer Coaches:
 - a. Michael Brennan, Head Coach-Step 3, +L, \$7,442
 - b. David Pone, Assistant Coach-Step 2, \$4,486
 - c. VACANT, Assistant Coach
24. Motion to approve the following 2015-16 BRHS Girls Soccer Coaches:
 - a. Dominick Castaldo, Head Coach-Step 3, +L, \$7,892
 - b. Christopher O'Leary, Assistant Coach-Step 3, +L, \$5,584
 - c. Michelle Quigley, Assistant Coach-Step 3, \$4,984
25. Motion to approve the following 2015-16 BRHS Field Hockey Coaches:
 - a. Julie Reisig, Head Coach-Step 3, \$7,292
 - b. Amy Fiscaro, Assistant Coach-Step 3, \$4,984
26. Motion to approve the following 2015-16 BRHS Fall and Winter Cheerleading Coaches:
 - a. Beth Bokop, Co-Coach-Step 3, +L, \$2,411.50 each season
 - b. Maggie Anderson, Co-Coach-Step 3, \$2,261.50 each season
27. Motion to approve the following 2015-16 BRHS Cross Country Coach:
 - a. Dave Misselhorn, Head Coach-Step 3, +L, \$6,242
28. Motion to approve the following 2015-16 BRHS Boys Basketball Coaches:
 - a. John Myers, Head Coach-Step 1, \$7,178
 - b. Collin Hewko, Assistant Coach-Step 1, \$4,561
 - c. VACANT, Assistant Coach
29. Motion to approve the following 2015-16 BRHS Girls Basketball Coaches:
 - a. Bill Lloyd, Head Coach-Step 3, \$8,861
 - b. Larry Carthan, Assistant Coach-Step 3, +L, \$5,931
 - c. Tom Ridolfi, Assistant Coach-Step 3, \$5,631
30. Motion to approve the following 2015-16 BRHS Wrestling Coaches:
 - a. Joseph Sprague, Head Coach-Step 3, +L, \$9,011
 - b. Matthew Benedetti, Assistant Coach-Step 1, \$4,561
31. Motion to approve the following 2015-16 BRHS Winter Track Coaches:
 - a. Dave Misselhorn, Head Coach-Step 3, +L, \$7,442
 - b. Joe Minch, Assistant Coach-Step 3, \$4,984

Board of Education – Bordentown Regional School District

Action Meeting Agenda

June 10, 2015

32. Motion to approve the following 2015-16 BRHS Bowling Coaches:
 - a. Ron Jones, Head Coach-Step 3, +L, \$5,134
 - b. Jason D'Annunzio, Assistant Coach-Step 3, \$3,784
33. Motion to approve the following 2015-16 BRHS Step Team Coach:
 - a. Wilma Mitchell-Carter, Co-Head Coach-Step 3, +L, \$1,304
 - b. VACANT, Co-Head Coach-Step 1, \$935
34. Motion to approve the following 2015-16 BRHS Baseball Coaches:
 - a. Chris Glenn, Head Coach-Step 3, +L, \$7,592
 - b. Ernie Covington, Assistant Coach-Step 3, \$4,984
 - c. Brian Guire, Assistant Coach-Step 3, \$4,984
 - d. Mike Oliver, Assistant Coach-Step 2, \$4,486
35. Motion to approve the following 2015-16 BRHS Softball Coaches:
 - a. Hillary Allen, Head Coach-Step 1, \$5,907
 - b. Jason D'Annunzio, Assistant Coach-Step 2, \$4,486
 - c. Nicole Walls, Assistant Coach-Step 1, \$4,037
36. Motion to approve the following 2015-16 BRHS Spring Boys Track Coaches:
 - a. Joseph Minch, Head Coach-Step 3, \$7,292
 - b. Larry Carthan, Assistant Coach-Step 3, \$4,984
37. Motion to approve the following 2015-16 BRHS Spring Girls Track Coaches:
 - a. David Misselhorn, Head Coach-Step 3, \$7,442
 - b. Brian Wheeler, Assistant Coach-Step 1, \$4,037
 - c. William Lloyd, Assistant Coach-Step 3, \$4,984
38. Motion to approve the following 2015-16 BRHS Golf Coach:
 - a. **Ron Jones, Co-Head Coach-Step 3, \$1,892**
 - b. **Steve Perry, Co-Head Coach-Step 1, \$1,532.50**
39. Motion to approve the following 2015-16 BRHS Summer Weight Room Coaches:
 - a. Larry Larned-Step 3, \$1,938
40. Motion to approve the following 2015-16 BRMS Boys Soccer Coach:
 - a. Christopher Glenn, Head Coach-Step 3, +L, \$5,284
41. Motion to approve the following 2015-16 BRMS Girls Field Hockey Coaches:
 - a. Patricia Ridolfi, Co-Head Coach-Step 1, \$2,018.50
 - b. Tom Ridolfi, Co-Head Coach-Step 1, \$2,018.50
42. Motion to approve the following 2015-16 BRMS Girls Soccer Coach:
 - a. Jason D'Annunzio, Head Coach-Step 3, \$4,984
43. Motion to approve the following 2015-16 BRMS Boys Basketball Coach:
 - a. Kristian Rivera, Head Coach-Step 3, \$5,631
44. Motion to approve the following 2015-16 BRMS Girls Basketball Coach:
 - a. Rob Conlin, Head Coach-Step 3, +L, \$5,781
45. Motion to approve the following 2015-16 BRMS Wrestling Coach:
 - a. Charles Lynch, Head Coach-Step 3, \$5,631
46. Motion to approve the following 2015-16 BRMS Fall and Winter Cheerleading Coach:
 - a. Francine Spinosa, Head Coach-Step 3, \$2,954 each season
47. Motion to approve the following 2015-16 BRMS Baseball Coach:
 - a. Matthew Derby, Head Coach-Step 2, \$4,486
48. Motion to approve the following 2015-16 BRMS Softball Coach:
 - a. Matt Savoy, Head Coach-Step 2, \$4,486

Board of Education – Bordentown Regional School District

Action Meeting Agenda

June 10, 2015

49. Motion to approve the following Site Managers for 2015-16:

BRHS Site Managers

- a. Fall: Bill Lloyd-\$2,750
- b. Winter: Mike Brennan-\$4,500
- c. Spring: Christopher O'Leary-\$2,750

BRMS Site Managers

- d. Fall: Robert Conlin- \$1,667
- e. Winter/Spring: Greg Poole-\$1,667 each season

50. Motion to approve the following volunteer coaches for the 2015-16 school year:

HIGH SCHOOL:

- a. BRHS Boys Soccer: Dean Kreiser, CJ Dixon, Jason Zablow, DJ Kafer
- b. BRHS Cross Country: Brian Wheeler
- c. BRHS Girls Soccer: Molly Napolitano and Jessica Villalba
- d. BRHS Field Hockey: Gabby Evans
- e. BRHS Dynasty Step Team: Marvin Carter and Michael Ann Carter
- f. BRHS Winter Track: Brian Wheeler
- g. BRHS Girls Basketball: Jess Villalba and Kara Lynch
- h. BRHS Wrestling: Robert Clugsten, Drew Pedersen, Chris Garofalo, Larry Kipp
- i. BRHS Boys Basketball: Robert Pina and Tim Dunne
- j. BRHS Golf: Larry Larned
- k. BRHS Softball: Chris O'Leary

BORDENTOWN REGIONAL MIDDLE SCHOOL:

- a. BRMS Girls Soccer: Joe Selmon, Kristin D'Annunzio
- b. BRMS Boys Basketball & Boys Soccer: Terrio Jenkins
- c. BRMS Baseball: Barry Buttler
- d. BRMS Softball: Ashleigh Johnson

INFORMATION

51. +2014-2015 Tuition Reimbursements

52. **+JOB POSTINGS:** BRMS Theatre Director – BRMS Auditorium Coordinator – BRHS Part Time History Teacher – **BRHS Physics Teacher – 2nd Shift Custodian**

N. BUSINESS, FINANCE & OPERATIONS

- 1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status for May, 2015.
- 2. +Motion to approve Transfer of Funds.
- 3. Motion to deposit a combined total of up to \$500,000 into Capital Reserve and/or Maintenance Reserve and/or Emergency Reserve, if determined to be prudent given the need for long term financial planning and budgeting, as permitted by N.J.S.A. 18A:7F-41/N.J.A.C. 6A:23A-14-3.
- 4. +Motion to award a contract to Clintar, NJ, as the lowest responsible bidder, to provide lawn maintenance services for all of the district's schools for an initial term of two years [July 1, 2015 to June 30, 2017], with the option for up to two additional one (1) year renewals upon mutual agreement as to terms and pricing, per results of a bid solicitation [Bid #B&G 2015-04-01, issued in April 2015] at annual amounts of \$57,440 per year for the initial two year term.
- 5. +Motion to award a contract to the firm of Fraytak, Veisz, Hopkins, Duthie, PC ("Fraytak"), to provide architectural services "as needed" as the "Architect of Record" to the District for the contract period: July 1, 2015 to June 30, 2018 at hourly rates not expected to exceed \$155 (lower depending on assigned staff); and/or percentage fees not expected to exceed 8.5% of project costs (i.e.: renovations; new additions; etc. depending on particular projects), with such percentage(s) subject to mutual agreement and/or conversion to fixed-fee bases. Annual hourly charges not expected to exceed \$10,000 for 2015/16SY. Ten proposals were received

Board of Education – Bordentown Regional School District

Action Meeting Agenda

June 10, 2015

on the Request and Proposal (RFP #2015-04-01, issued 4/2015), and after initial screening, three candidates were interviewed (by the Buildings and Grounds Committee, along with administration staff) in making this selection/recommendation.

6. Motion to approve the Child Study Team evaluations to be completed by Archway Schools at a cost of \$350 per evaluation for a total of \$1,400.
7. Motion to approve one out of district placement to Delaware Valley School, effective May 26, 2015, with a pro-rated tuition of \$55,766.
8. +Motion to approve Extended School Year Summer Placements.
9. Motion to renew HIBster agreement (related to managing/preventing bullying incidents) for the 2015/16SY; including basic account setup, maintenance, hosting, and customer support; annual cost of \$1,000 (versus normal annual renewal of \$1,500).
10. **Motion to accept a voluntary donation of \$5,000 on behalf of an international visiting student residing in the district.**

INFORMATION:

11. +Report on School District Contacts: Pursuant to PL 2015, Chapter 47 the Bordentown Regional School District Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

O. POLICY

1. 2nd Reading: (Policies on website for viewing)

- a. Motion to adopt Policy # 4000 & 4010, Concepts and Roles in Personnel Goals and Objectives
- b. Motion to adopt Policy # 4111, Recruitment, Hiring and Selection
- c. Motion to adopt Policy # 4111.1 & 4211.1, Nondiscrimination & Affirmative Action
- d. Motion to adopt Policy # 4111.1 & 4211.1, Nondiscrimination & Affirmative Action Grievance Regulation
- e. Motion to adopt Policy # 4112.2, Certification Mentoring Regulation
- f. Motion to adopt Policy # 4112.4 & 4212.4, Employee Health
- g. Motion to adopt Policy # 4112.6 & 4212.6, Personnel Records
- h. Motion to adopt Policy # 4112.8 & 4212.8, Nepotism
- i. Motion to adopt Policy # 4113 & 4213, Assignment & Transfer
- j. Motion to adopt Policy # 4115, Supervision
- k. Motion to adopt Policy # 4116, Evaluation of Teaching Staff Members
- l. Motion to adopt Policy # 4116, Evaluation of Teaching Staff Members Regulation
- m. Motion to adopt Policy # 4117.4 & 4217.4, Reduction in Force – Abolishing a position
- n. Motion to adopt Policy # 4117.41, Nonrenewal
- o. Motion to adopt Policy # 4119.21 & 4219.21, Conflict of Interest
- p. Motion to adopt Policy # 4119.22, Conduct and Dress
- q. Motion to adopt Policy # 4119.23 & 4219.23, Employee Substance Abuse
- r. Motion to adopt Policy # 4119.23 & 4219.23, Employee Substance Abuse Bus Drivers Regulation
- s. Motion to adopt Policy # 4119.26 & 4219.26, Electronic Communication
- t. Motion to adopt Policy # 4121, Substitute Teachers
- u. Motion to adopt Policy # 4122, Student Teachers-Interns
- v. Motion to adopt Policy # 4123, Classroom Aides
- w. Motion to adopt Policy # 4131, Staff Development; In-service Education, Visitation, Conferences
- x. Motion to adopt Policy # 4138 & 4238, Non-school Employment
- y. Motion to adopt Policy # 4138.2, Private Tutoring
- z. Motion to adopt Policy # 4146 & 4246, Modified Duty

Board of Education – Bordentown Regional School District

Action Meeting Agenda

June 10, 2015

- aa. Motion to adopt Policy # 4146.2 & 4246.2, Staff and Board Service
- bb. Motion to adopt Policy # 4147 & 4247, Employee Safety
- cc. Motion to adopt Policy # 4151 & 4251, Attendance Pattern
- dd. Motion to adopt Policy # 4151.1 & 4251.1, Personal Illness and Injury
- ee. Motion to adopt Policy # 4151.2 & 4251.2, Family and Medical Leave
- ff. Motion to adopt Policy # 4211, Recruitment, Selection and Hiring of Support Staff
- gg. Motion to adopt Policy # 4215, Supervision of Support Staff
- hh. Motion to adopt Policy # 4216, Evaluation of Support Staff
- ii. Motion to adopt Policy # 4222, Non-instructional Aides
- jj. Motion to adopt Policy # 4231, Staff Development for Support Staff; In-service Education/Visitations/Conferences

2. 1st Reading: (Policies on website for viewing)

- a. Motion to amend Policy # 3000, Concepts and Roles in Business and Non-Instructional Operations
- b. Motion to amend Policy # 3100, Budget Planning, Preparation and Adoption
- c. Motion to amend Policy # 3160, Transfer of Funds
- d. Motion to amend Policy # 3220, 3230, State Funds, Federal Funds
- e. Motion to amend Policy # 3240, Tuition
- f. Motion to amend Policy # 3240, Tuition Regulation
- g. Motion to amend Policy # 3250, Income from Fees, Fines and Charges Regulation
- h. Motion to amend Policy # 3251, Advertisement on School Buses
- i. Motion to amend Policy # 3260, 3270, Sales, Licensing and retail of Property
- j. Motion to amend Policy # 3280, Gifts, Grants and Bequests
- k. Motion to amend Policy # 3320, Purchasing Procedures
- l. Motion to amend Policy # 3326, Payment for Goods and Services
- m. Motion to amend Policy # 3327, Relations with Vendors
- n. Motion to amend Policy # 3400, Accounts
- o. Motion to amend Policy # 3440, Inventories
- p. Motion to amend Policy # 3450, Money in School Buildings
- q. Motion to amend Policy # 3451, Petty cash Funds
- r. Motion to amend Policy # 3453, School Activity Funds
- s. Motion to amend Policy # 3510, Operation and Maintenance of Plant
- t. Motion to amend Policy # 3514, Equipment
- u. Motion to amend Policy # 3515, Smoking Prohibition
- v. Motion to amend Policy # 3516, Safety
- w. Motion to amend Policy # 3530, Insurance management
- x. Motion to amend Policy # 3541.1, Transportation Routes and Services
- y. Motion to amend Policy # 3541.1, Transportation Routes and Services Regulations
- z. Motion to amend Policy # 3541.3, Non-school Use of District Vehicles
- aa. Motion to amend Policy # 3541.31, Privately Owned Vehicles
- bb. Motion to amend Policy # 3541.31, Privately Owned Vehicles Regulations
- cc. Motion to amend Policy # 3541.32, District Owned Vehicles
- dd. Motion to amend Policy # 3541.33, Transportation Safety
- ee. Motion to amend Policy # 3542, Food Service
- ff. Motion to amend Policy # 3542.1, Wellness and Nutrition
- gg. Motion to amend Policy # 3542.31, Free or Reduced Price Lunches, Milk
- hh. Motion to amend Policy # 3542.44, Purchasing
- ii. Motion to amend Policy # 3570, District Records and Reports

Board of Education – Bordentown Regional School District

Action Meeting Agenda

June 10, 2015

- jj. Motion to amend Policy # 3571.4, Audit
- kk. Motion to amend Policy # 3600, Evaluation of Business and Non-Instructional Operation
- ll. +Motion to amend Policy # 5200, Non-Public School Pupils
- mm. +Motion to amend Policy # 6172, Alternative Educational Programs
- nn. +Motion to amend Policy # 6172, Alternative Educational Programs High School regulations

P. PUBLIC COMMENTS

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five** minutes. Please state your name and address for the record.

Q. NEW BUSINESS

R. ADJOURNMENT