

BORDENTOWN REGIONAL HIGH SCHOOL – LIBRARY
6:00 PM ~ PUBLIC SESSION

A. CALL TO ORDER

+Document Provided
+*Consent Agenda Item

Sunshine Law Statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 23, 2013 through December 11, 2013 was conveyed to the *Burlington County Times*, *Register News*, and the *Trenton Times* on January 4, 2013.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

C. ROLL CALL

D. EXECUTIVE SESSION (if Necessary)

RESOLUTION:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment,

evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/2/2013.

_____, Board Secretary

E. PUBLIC FORUM – FOR AGENDA ITEMS ONLY

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five** minutes. Please state your name and address for the record.

F. RECOGNITION/PRESENTATION

1. Congratulations to Ms. Kelly Yanucil, Group 1 State Champion for Javelin and Discus
2. Congratulations to Ms. Chelsea Walls, Burlington County Athletic Trainers Association scholarship winner
3. BRHS Spring All Stars – Mr. Joseph Sprague
4. Congratulations to our Varsity Baseball Team
5. Congratulations to our Varsity Softball Team
6. Congratulations to our Varsity Track Team

G. STUDENT REPRESENTATIVES

H. UNFINISHED BUSINESS

1. Curriculum Committee Report – Peggy Gens, Chair

I. CONSENT AGENDA APPROVAL (R.C.)*

1. *+Motion to approve Minutes, 5/8/13 and 5/22/13
2. *+Motion to approve Travel/Mileage reimbursement request
3. *+Motion to approve Bill List
4. *+Motion to accept Director of Special Services Report
5. *+Motion to accept Special Education Students Placements

6. *+Motion to accept District Support Staff Report
7. *+Motion to accept Director of Curriculum and Instruction Report
8. *+Motion to accept Enrollment & Principal Reports

BRHS	703
BRMS	537
MIS	391
CBS	258
PMS	605
	<hr style="width: 100px; margin-left: 0;"/>
	2,494

J. COMMITTEE REPORTS

1. +CDA Committee Meeting 6/3/13 – Peggy Gens, Chair

K. SUPERINTENDENT’S REPORT

1. +Motion to accept HIB Report & Determinations (Data chart to be updated prior to meeting)

School	# of Reports	# of HIB
CBS	0	0
PMS	0	0
MIS	1	1
BRMS	0	0
BRHS	1	1
TOTAL:	2	2

2. +Motion to accept Bi-Annual HIB Report
3. Update on July 5, 2013 fireworks at Joe Lawrence Park

L. CURRICULUM REPORT

1. Motion to approve the following staff members to lead the BRMS Summer Enrichment Program. These staff members will be paid through Title I NCLB funds. Each certificated staff member will receive \$2,500 at the conclusion of the program and the Instructional Aide will receive \$1,500. The program will run at Bordentown Regional Middle School for four weeks during the month of July. Each week, the staff and students will meet Monday through Thursday, from 7:50 – 11:50. The program will run on the following days: July 8-31.

Certificated Staff	School	Classroom	Stipend
Jessica Dickinson	BRMS	BRMS Library, 102 & 106	\$2,500
Patty Ridolfi	BRMS	BRMS Library, 111 & 106	\$2,500
Stephen Koch	BRHS	BRMS Library, 109 & 106	\$2,500
Instructional Aide	School	Classroom	
Jessica Borek	BRMS	BRMS Library, 102, 111, 109 & 106	\$1,500

2. +Motion to approve children of staff members to attend BRSD for the 2013-2014 School Year
3. +Motion to approve Stipend Positions for Summer Curriculum work, compensation rate per negotiated agreement, \$34.50/hr.
4. Motion to approve one 16 year old BRHS student to participate in job shadowing as a post-secondary transition activity. On Fridays (July 12,19,26 and August 2) for five hours each day, student will shadow a district custodian. Student will be accompanied by a job coach who is hired from ESU to assist student in building problem solving skills, self-help skills, social skills, and communication skills.

INFORMATION

5. +BRHS is exploring the introduction of a Key Club for the 2013-2014 School Year.
6. +Impact and Recommendations for Board Certified Behavior Services (BCBA)

M. PERSONNEL REPORT**Appointments, Per Superintendent's Recommendation:****Resolution: Criminal History Check*****ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2011-2012 RATES AND
WILL BE ADJUSTED PENDING NEGOTIATIONS***

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. Motion to accept resignation of Ms. Barbara Wig from the position of Learning Consultant, Child Study Team, effective July 31, 2013
2. Motion to rescind summer appointment of Mr. Jon Young from the extended school year program in July
3. Motion to rescind resignation of Mr. James Pippitt from the position of custodian at employees request
4. +Motion to approve Mr. John Burgess as a full-time night custodian, Step 1, with a pro-rated salary of \$32,651, effective June 17, 2013. This replaces a current vacancy.
5. Be it resolved that the commencement of the leave of absence requested by employee #5081, effective July 9, 2013 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
6. Be it resolved that the commencement of the leave of absence requested by employee #5100, effective October 29, 2013 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
7. Be it resolved that the commencement of the leave of absence requested by employee #5014, effective September 30, 2013 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
8. Be it resolved that the commencement of leave of absence requested by employee #4926, effective May 6, 2013 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
9. Motion to approve Ms. Racquel Walker as an autism aide to work in the ESY Program which will operate 4.5 hours per day, Monday through Friday, from July 1st through July 31st, with the exception of July 4th and July 5th. Aides will be paid their hourly rate pro-rated for hours actually worked each day.
10. Motion to approve Ms. Theresa Lebel as an instructional aide in the ESY program which will operate 4.5 hours per day, Monday through Friday, from July 1st through July 31st, with the exception of July 4th and July 5th. Aides will be paid their hourly rate pro-rated for hours actually worked each day.
11. Motion to approve Ms. Christin Takacs to substitute in the ESY Program which will operate 4.5 hours per day, Monday through Friday, from July 1st through July 31st, with the exception of July 4th and July 5th. The substitute teacher will be paid her per diem pro-rated salary for hours actually worked each day.
12. Motion to approve Ms. Jessica Silva as a teacher to work in the ESY Program which will operate 4.5 hours per day, Monday through Friday, from July 1st through July 31st, with the exception of July 4th and July 5th. Teachers will be paid their per diem rate pro-rated for hours actually worked each day.

13. Motion to approve Ms. Catherine Anderson as a teacher to work in the ESY Program which will operate 4.5 hours per day (8:30 am – 1:00 pm), Monday through Friday, from July 1st through July 31st, with the exception of July 4th and July 5th. Ms. Anderson was previously Board approved as an instructional aide. Teachers will be paid their per diem rate pro-rated for hours actually worked each day.
14. +Motion to approve salary increases for non-represented staff, effective July 1, 2013, per attached
15. Motion to approve the following employees for summer employment for the Extended School Year Program. Employees will be paid for hours worked and compensated at their regular rate.

DRIVERS

Dawn Bernhardt
 Vicky Cesaretti
 Patti Dixon
 Maria Foy
 Donna Gresko
 Nancy Houston
 Cheryl Jones
 Pat Kiernan
 Lisa Krzywicki
 Yolette Labissiere
 Pat Mellor
 Justine Perry
 Jane Porter-Bond
 Bob Schoen
 Beverly Ward

AIDES

Barbara Anama
 Tonya Dixon
 Cody Hinkle
 Teresa Label
 Uthara Parphasarathy
 Shannon Ramirez
 Barbara Hoffer
 April Seay
 Carol Muhler
 Tammy Anderson
 Denise Franks

SUBSTITUTE DRIVERS

Don Conover
 Claire Schmidt
 Robert Tallon

SUBSTITUTE AIDES

Jessica Kotelnicki
 Sandra Marion
 Peggy Van Mater

16. Motion to approve the following CDA Summer Staff additions due to increased enrollment, all candidates have been fingerprinted or have working papers on file:

Name	Assignment	Wage	Name	Assignment	Wage/hour
Adrienne Proulx	Art	\$16	Michael Carter	Childcare	\$13
Tristen DeFazio	Swim	\$15	Wendy Lawrence	KinderReady	\$25
Danielle Morris	PAC	\$12	Bailey Sheehan	PAC	\$15
Kubra Akbas	PAC	\$9	Katherine Brodowski	Field Hockey	\$9
Cameron Carr	Childcare	\$9	Andrew Jones	PAC	\$9
Jihoon Oh	Robotics	\$10	Koedi Shakir	Field Hockey	\$9
Marvin Carter	Childcare	\$13	Morgan Mount	Swim	Vol
Leah Walme	Art/Soccer	Vol	Louis Wechter	Soccer	Vol

INFORMATION

17. **+JOB POSTINGS:** Extended School Year Program – Learning Disabilities Teacher-Consultant

N. BUSINESS, FINANCE & OPERATIONS

1. +Motion to approve Joint Purchasing Agreement with Pittsgrove Board of Education to purchase paper, material and supplies for 2013-2014.
2. +Motion to append existing lease with Ricoh to add a new copier for Transportation Department to replace a 10+ year un-repairable machine at an incremental monthly lease of \$218.73 (plus \$.0067 per copy to 20,000 copies per month) over the remaining 30 month current lease with Ricoh.
3. +Motion to approve Professional Services Agreement with Burlington County Special Services School District/Educational Services Unit (ESU) for the 2013-2014 school year.

4. +Motion to approve Student Accident Insurance renewal positions from QBE Insurance Corporation for School Year 2013-14, effective September 1, 2013:
 - a. Basic Interscholastic Policy Renewal Premium \$6,153 (no increase)
 - b. Catastrophic Policy Renewal Premium \$2,724 (Prior year \$2,714)
5. Motion to approve the following annual appointments for the 2013-14 school year:
 - a. The firm of John Maley, CPA, as the district’s independent auditor, at a fee not to exceed \$31,160 (a \$500 increase or 1.6%) for the annual audit; any additional services requested will be billed at standard rate of \$130 per hour.
 - b. Mr. Joseph Krawiec as the district’s Architect of Record, at a hourly rate of \$145 for services, with annual fee not to exceed \$10,000. (Prior year rate of \$140 per hour).
 - c. The firm of EJA as the district’s Insurance Broker of Record, at no additional out-of-pocket cost.
 - d. Lourdes Medical Associates, PA as the district’s physician, at a fee of \$25,000, per Request for Proposal. One proposal received by stated due date.
 - e. Wage Works and Aflac, jointly, as brokers and administrators for the District’s tax shelter annuity and flexible spending account programs at no additional out-of-pocket expenses.
 - f. Mr. Eloi Richardson, School Business Administrator, as Purchasing Agent Compliance Officer and as Board Secretary at no additional cost.
 - g. Mr. Brian Usilton, Facility Director as Asbestos Management and PEOAS Officer; Integrated Pest Management Coordinator; and Indoor Air Quality Designee
 - h. Daniel Riether as Affirmative Action Officer, per PL 1975, c.127 at a stipend of \$2,000 per year; no increase.
 - i. Mr. Daniel Cumming, as web-master for the district’s website, at a stipend of \$5,000 per year; no increase
 - j. Christina Zack as Homeless Liaison, at stipend of a \$7,300 per year (Prior year: \$:7,300)
 - k. *Melissa Guido as NJSMART data coordinator at a rate of \$23.38 per hour for up to 40 hours per month
 - l. *Stephanie Ashton as PowerSchool data coordinator at a rate of \$34.50 per hour for up to 25 hours per month
6. Motion to approve breakfast/lunch prices 2013-2014

Full Price: FY 13-14			
Breakfast-BRHS	Daily	\$1.85	[\$ 9.25 per week]
Breakfast-BRMS	Daily	\$1.60	[\$ 8.00 per week]
Breakfast-Elementary	Daily	\$1.35	[\$ 6.75 per week]
Lunch-BRHS	Daily	\$3.05	[\$15.25 per week]
Lunch-BRMS	Daily	\$2.75	[\$13.75 per week]
Lunch-Elementary	Daily	\$2.55	[\$12.75 per week]
Adult	Daily	\$3.85	[\$19.25 per week]

No change in reduced breakfast (at \$.25 per day) and reduced lunch (at \$.40 per day). No price increase.
7. Motion to deposit a combined total of up to \$200,000 in the Maintenance Reserve and/or the Capital Reserve, if determined to be prudent given the need for long term financial planning and budgeting, as permitted by NJSA 18A:7F-41/NJAC 6A:23A-14-3
8. Motion to approve out-of-district placement for Special Services to Garfield Park Academy with a pro-rated tuition of \$45,900, effective 5/21/2013
9. Motion to approve waiving attorney client privilege as related to the May 13, 2013 memorandum and exhibits prepared and presented by the board solicitor for the board of education.
10. Motion to approve continuation of services for the school year 2013-2014 from the following providers. Service fees are included for your information. These fees are for the 2012-2013 school year and may change for the 2013-2014 school year.
 - 1) Audiology Partners
9003 B Lincoln Drive W

Marlton, NJ 08053

Re: Central Auditory Processing Assessments

Cost \$405

2) Audiology Dept at Robert Wood Johnson

5 Hamilton Health Place

Hamilton, NJ 08690

Re: Central Auditory Processing Assessments

Cost \$595

3) Dr. Jesse Mintz

10-D Auer Court

East Brunswick, NJ 08816

Re: Neurological Assessments

Cost \$450

4) The Center for Neurological and Neurodevelopmental Health (CNNH)

250 Haddonfield-Berlin Road, Suite 105

Gibbsboro, NJ 08026

Re: Neurological Assessments

Cost \$550

5) Dr. Jagwinder S. Sandhu

194 N Harrison Street

Princeton, NJ 08540

Re: Psychiatric Evaluations

Cost \$400

6) Dr. Carl Chiappetta

The Whitehorse-Professional Bldg.

1675 Whitehorse-Mercerville Road

Hamilton, NJ 08619

Re: Psychiatric Evaluations

Cost \$550

7) The Educational Services Unit of Burlington County

795 Woodlane Road, Suite 10

Westampton, NJ 08060

Varied Services

Cost – see attached cost

8) Language Services Consultants

P.O. Box 412

Ardmore, PA 19003

Re: Interpreting

Cost \$70/hour, plus mileage, tolls, administrative fees

9) The Jewish Family & Children Services of Southern New Jersey

1301 Springdale Road, Suite 150

Cherry Hill, NJ 08003

Re: Vocational Assessments Cost \$1,200

10) Dr. Barbara Leech
1218 Brinton Circle
West Chester, PA 19380
Re: Neuropsychological Assessments
Cost \$1,400

The following are providers used for emergency psychiatric services:

1) Dr. Mala Gupta
Central Professional Corporation
Marlton, NJ
Cost \$450

2) Dr. Christopher Lam
South Jersey Psychopharmacology
Cherry Hill, NJ
Cost \$450

INFORMATION

August 14, 2013 Conference Meeting will be rescheduled for August 7, 2013

O. POLICY

P. DISCUSSION/INFORMATION ITEMS

Q. NEW HANOVER REPORT – MR. CHRISTOPHER SIRAK

R. PUBLIC COMMENTS

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five** minutes. Please state your name and address for the record.

S. EXECUTIVE SESSION

RESOLUTION:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting: and

WHEREAS, the Board of Education of Bordentown Regional School District (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____ Any investigations of violations or possible violations of the law;

____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Personnel);

____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/2/2013.

_____, Board Secretary

T. ADJOURNMENT