

MILLBURN TOWNSHIP PUBLIC SCHOOLS  
Millburn, New Jersey  
\* \* A G E N D A \* \*

**REGULAR MEETING**

Millburn Township Board of Education  
Monday, December 14, 2015  
7:45 PM – EDUCATION CENTER

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS PRESENT
- C. ANNOUNCEMENT OF MEETING NOTICE

On August 6, 2015, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

D. MINUTES

- 1. Minutes of the Regular Public Meeting of November 23, 2015

E. PRESENTATION

- 1. Hartshorn Lego Robotics Team
- 2. Former Board Member Recognition
- 3. 2015-16 District/Board Goals Update

F. BOARD PRESIDENT'S REPORT

G. BOARD COMMITTEE REPORTS

- 1. Personnel Committee Report
- 2. Finance Committee Report
- 3. Program Committee Reports
- 4. Institutional Advancement Committee Report
- 5. Special Education Committee Report

**H. SUPERINTENDENT’S REPORT**

1. Fire/Lockdown Drills for November, 2015:

High School	November 25/November 3
Middle School	November 19/November 17
Deerfield	November 16/November 9
Glenwood	November 24/November 10
Hartshorn	November 20/November 18
South Mountain	November 20/November 16
Wyoming	November 20/November 10

**I. ASSISTANT SUPERINTENDENT’S REPORT**

**J. SCHOOL BUSINESS ADMINISTRATOR’S REPORT**

**K. DISCUSSION**

1. Presentation and Discussion – Proposed Referendum Projects

**L. PUBLIC COMMENTS**

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District’s Policy!

**0167 - Public Participation in Board Meetings**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:*

- 1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*
- 2. Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
- 3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
- 4. All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
- 5. The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b)*

*Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

**M. BOARD ACTION ITEMS (Roll Call Votes)**

1. Instruction Agenda Items

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period November 13 to December 3, 2015 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- c. Resolve to approve to accept an anonymous donation to the High School in the amount of \$10,000. This donation is specifically intended to support Guidance Office improvements.
- d. Resolve to approve to accept a donation in the amount of \$5,000 from the Institute of Electrical & Electronics Engineers (IEEE) for the purpose of providing Coding Instruction to Millburn students.
- e. Resolve to approve the following new courses at the High School:
  - i. 3-D Concept Honors
  - ii. Intro to Calculus CPA
  - iii. Senior Seminar: Sports and Literature
- f. Resolve to approve the following curriculum revisions:
  - i. Algebra II CPA
  - ii. Geometry CPA
- g. Resolve to approve the legal settlement agreement addendum for student #10149 regarding educational placement to extend the terms from January 1, 2016 to June 30, 2016.

Instructional Agenda Items continued:

- h. Resolve to approve a contract with Beyond Communication for Teacher of the Deaf, effective December 15, 2015 through June 30, 2016, in an amount not to exceed \$49,000. This contract is in accordance with students Individual Education Plans for the 2015-2016 school year.

2. Personnel Agenda Items

Resolve to approve the Personnel Report dated December 14, 2015.

3. Business Agenda Items

- a. Resolve to approve budget transfers for the month of November 2015.
- b. Resolve to approve Treasurer of School Moneys report for period ending November 30, 2015.
- c. Approval and Certification of Board Secretary's Report for period ending, November 30, 2015.
- d. Resolution regarding bill payments during the month of December:

WHEREAS, on December 16, 2015, a check register will be run which represents the bill schedule # 7 for the 2015-2016 school year;

NOW THEREFORE BE IT RESOLVED that the Millburn Township Board of Education authorizes the payments of bills that fall out of sequence with the December board meeting in accordance with the procedure established by the Business Administrator.

- e. Resolve to approve that the Millburn Board of Education hereby determines to hold a special election on the March 8, 2016 special election date permitted by law for the purpose of considering a bond proposal. The Business Administrator/Board Secretary is authorized and directed to notify the County Clerk, Municipal Clerk and other appropriate County officials of the special election date. The form of the bond proposal will be approved by this Board at a later time and then submitted as required.
- f. Resolve to accept and approve the FY 2014-2015 Comprehensive Annual Financial Report and Auditors' Management Report on Administrative Findings-Financial, Compliance and Performance (commonly referred to as "Audit").

4. Policy Agenda Items

Second Reading and Approval of Policies:

- a. Policy 1240 Evaluation of Superintendent (M) (Revised)
- b. Regulation 1240 Evaluation of Superintendent (M) (Revised)
- c. Policy 3221 Evaluation of Teachers (M) (Revised)
- d. Regulation 3221 Evaluation of Teachers (M) (Revised)
- e. Policy 3222 Evaluation of Teaching Staff Members,  
Excluding Teachers and Administrators (M)
- f. Regulation 3222 Evaluation of Teaching Staff Members, Excluding  
Teachers and Administrators (M) (Revised)
- g. Policy 3223 Evaluation of Administrators,  
Excluding Principals, Vice  
Principals, and Assistant Principals  
(M) (Revised)
- h. Regulation 3223 Evaluation of Administrators,  
Excluding Principals, Vice  
Principals, and Assistant Principals  
(M) (Revised)
- i. Policy 3224 Evaluation of Principals, Vice  
Principals, and Assistant Principals  
(M)(Revised)
- j. Regulation 3224 Evaluation of Principals, Vice  
Principals, and Assistant Principals  
(M)(Revised)
- k. Policy 3431.1 Family Leave, Teaching Staff ( M) (Revised)
- l. Policy 4431.1 Family Leave, Support Staff (M) (Revised)
- m. Policy 5337 Service Animals (New)
- n. Policy 5516 Use of Electronic Communication and  
Recording Devices (ECRD) (M) (Revised)

**N.** OLD BUSINESS

**O.** NEW BUSINESS

**P.** PUBLIC COMMENTS

**Q.** BOARD MEMBER COMMENTS

**R.** EXECUTIVE SESSION

BE IT RESOLVED by the Millburn Board of Education that on Monday, Monday, December 14, 2015, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matters to be discussed is as follows:

At the time of Agenda development, there is no planned discussion. If a need arises, the topic will be announced at the meeting.

The discussion on these topics will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subjects permit.

**S. ADJOURNMENT**