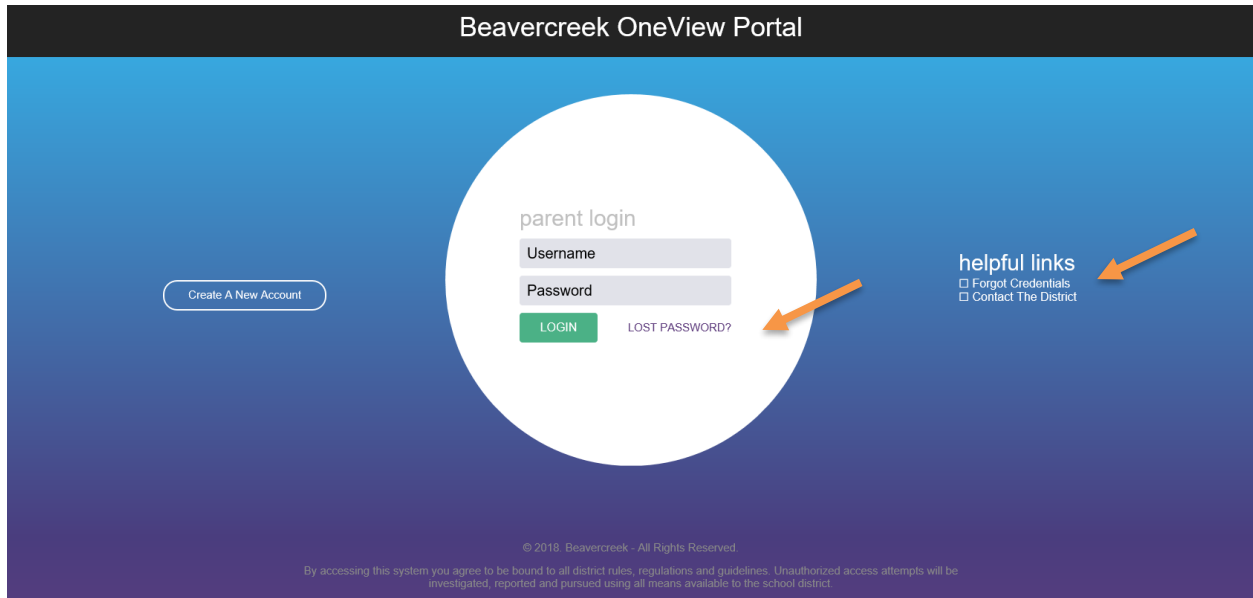


## OneView Instructions for Returning Users

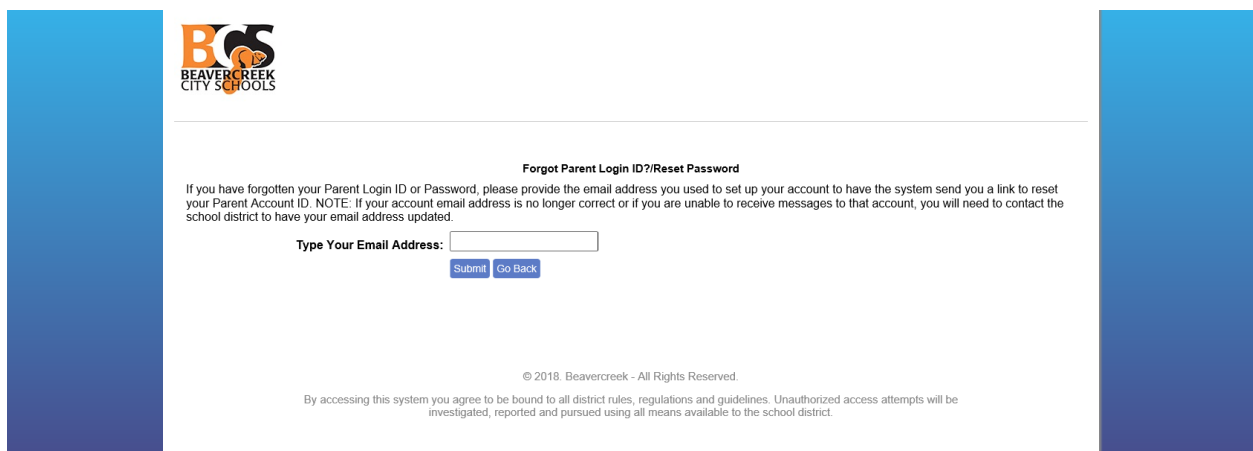
Beavercreek City Schools implemented a system named OneView during the 2017-18 school year that changes the way we ask for your assistance in the yearly updating of your child's demographic, medical and other information. Please login to your OneView account using the credentials you created last school year or those created recently to enroll your child in the district. **If you need assistance obtaining your Parent Login ID or Password, please follow the instructions below. Otherwise, you may navigate to the *Updating Information in OneView* section to begin the process.**

Visit the OneView Parent Portal: <https://beavercreek.esvportal.com/>

Please select either the *Forgot Credentials* or *Lost Password* options on this screen.



You will then be directed to the following webpage where you will enter the email address you used when creating your OneView account. Once you enter your email address and select submit, an email will be sent to you providing your username and will also include an option to change your password if necessary.



If you need assistance with this process, please feel free to contact your child's school building or email: [oneviewquestions@beavercreek.k12.oh.us](mailto:oneviewquestions@beavercreek.k12.oh.us).

## Updating Information in OneView

At the beginning of each school year, Beaver Creek City Schools will require parents/ guardians to complete online Student Demographic and EMA forms utilizing the OneView system. These online forms replace the paper forms that were distributed in prior school years. The information contained in the online forms help ensure that we have the most up to date information pertaining to your child. In addition, should any information pertaining to your child change throughout the school year, we ask that you update the information using the OneView system.

Once you login to the OneView Parent Portal (<https://beavercreek.esvportal.com/>). Please follow the instructions below:

Please select Submit & View Forms for Currently Enrolled Students

MY ACCOUNT AND PROFILE

You do not yet have any enrolled students attached to your account. [Attach students to your account.](#)  
You may also enroll a new student using the 'Enroll Student' tab.

Submit & View Online Forms for Currently Enrolled Students

New Student Registration

Parent Links

- [ProgressBook/ParentAccess](#)
- [EZPay](#)
- [School Calendar](#)

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By accessing this system you agree to be bound to all district rules, regulations and guidelines. Unauthorized access attempts will be investigated, reported and pursued using all means available to the school district.

Select the first option under Back to School, titled Student Demographics and EMA

My Online Forms Available To Submit

For each of the forms listed below, you may review the form, fill out the information requested, and submit your responses to the district for approval electronically.

Optional Printable Forms Library

- Health Forms
  - [Physical Examination to be Filled out by Physician](#) (For Kindergarten and newly enrolling 1st grade students)

Form Name/Title	Status
<a href="#">Student Demographics and EMA</a>	New/Not Yet Started

Once you have completed the information for your child, please be sure to sign the form electronically and select Save & Submit to District in order to complete the process.

Part Eight: Electronic Signature & Authorization

"I agree to complete and submit through electronic means the Emergency Medical Authorization and such other forms, documents and questionnaires as the school district may require."

Digital Signature of Parent/Guardian  Date

"Pursuant to R.C. 1306.01 to 1306.23 of the Ohio Revised Code, the parties have agreed to receipt and transmission of an Emergency Medical Authorization Form in an electronic format. Under Ohio law, an electronic record and signature satisfies applicable legal requirements and may not be denied full and unconditional legal effect or enforceability solely because it is in electronic form."

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By accessing this system you agree to be bound to all district rules, regulations and guidelines. Unauthorized access attempts will be investigated, reported and pursued using all means available to the school district.

Please Note: Any changes made to the address or custody of the child will require appropriate documentation be provided to your child's school building before the changes can be accepted.