

North Mountain Middle School
2018-19 School Year
Comprehensive
School
Safety Plan



**Priorities Identified
for
2018-2019**

Priority Area	Data Source	Justification
<u>Priority One:</u> Increase student safety in relation to school facilities, structures, and maintenance.	Informal observations, parent surveys, staff input, student input.	Student safety, health, and well-being. Site Safety
<u>Priority Two:</u> Increase positive peer relations through the creation and implementation of organized activities, PBIS, School Academy, SSR, and corrective support structures designed to address the various needs of a diverse student population.	Discipline Distribution Report (SHAPE Data) for the 2017-18 school year.	Improvements have been made but we are still not where we want to be. Need to increase interventions for students to help in enabling them to make better behavior choices, thus creating the byproduct of a reduction in student discipline. Implementing PBIS. Fully implement FACES Mentorship.
<u>Priority Three:</u> Create opportunities to connect and improve relations with the community through various family, business, and community events both at the site and outside the site.	Parent Surveys and calendared events for the 2017-18 school year.	Improve relations between school and families, community, and businesses to create increased opportunities for students.
Priority Four: Truancy/Tardies Getting students into class on time and ready to learn	AERIES	Students who don't come to school do not make progress academically. Students who are tardy to first period miss out on quality first instruction. Students who are tardy to class miss out on quality first instruction.
Priority Five: Counselor Connection Counselors connecting with our At-Risk students, groups, EL students, and students with Special needs	AERIES Counselor	Continue to ensure Counselor time in the classroom in order to reach all students with prevention information. Increase in self harm behavior has been seen and has been identified as an area of concern.
Priority Six: Reduce the number of fights and disrespect.	AERIES	Improve students safety on campus. Creating a culture where students feel safe when attending school.

Action Plan

**2018-2019
Priority One**

Priority 1: Increase student safety in relation to school facilities, structures, and maintenance.

Activities: Prevention & Intervention	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
Meet to identify primary areas of concern.	August 2018	Safety Committee	Site	Follow up with site custodian and Facilities and Operations as needed	
Evaluate/improve drop off/pick up for students	August 2018	Administration, Custodian, Facilities	Site		
Ensure all areas are maintained according to Fire Regulations standards	Ongoing	All staff	Site	Ongoing process	
Monthly walkthrough of the campus to identify and address concerns that may arise	Ongoing	Administration, Custodian	Site	Ongoing and used to help guide next steps	

**Action Plan
2018-2019
Priority Two**

Priority 2: Increase positive peer relations through the creation and implementation of organized activities, PBIS, School Academy, SSR, and corrective support structures designed to address the various needs of a diverse student population.

Activities: Prevention & Intervention	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
Discipline assemblies and continued lessons and support interventions.	First week of school/Mid Year	All staff	Site	Campus Tours, Fireside Chats, and area specific lessons provided by Support Staff. Administrators address grade levels as needs arise.	
Problem solving focus groups for students according to need	As Needed	Counselors	Site	Using a Needs Assessment to obtain data	
Classroom lessons on character	Weekly	Advisory Teacher	Site	Done by PBIS Committee	
Sportsmanship and fair play	Bi-monthly, Weekly	Counselor, PE Instructors	Site	Youth Fit Intramurals for grades 6 - 8. Organized PE activities to teach fair play and basic game skills.	
Positive recognitions for staff and students	Ongoing	Everyone	Site	PBIS Committee	
Mentoring programs to address needs of high profile students/needs	Ongoing	All Staff	Site	Includes both internal and external programs	

**Action Plan
2018-2019
Priority Three**

Priority 3: Create opportunities to connect and improve relations with the community through various family, business, and community events both at the site and outside the site.

Activities: Prevention & Intervention	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
Family Nights	Monthly	Community Liaison, PTA, Site Coordinators, Dean	Title I	Various Activities	
Positive parent volunteer recognitions	Ongoing	Community Liaison, Dean	Site	School Site Council Coffee with the Principal AVID Dinner Night	
Social Media recognition of students and activities at the site	Ongoing	Administration, Community Liaison, All Staff	Site	Twitter	
Invite local business, community members to present	As needed	Administration, Counselor, Community Liaison, Dean	Site	Principal for a Day Partnership with Soboba Casino	

**Action Plan
2018-2019
Priority Four**

Priority 4: Priority Four: Truancy/Tardies

Getting students into class on time and ready to learn

Activities: Prevention & Intervention	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
Tardy Sweep		Admin Security Teachers	Title I	Playing Music to prompt the sweep	
New Tardy Policy		Admin Teachers	Site	Progressive Discipline New Referral process/using AERIES	
Attendance SARTS/SARBS		AP Attendance	Site	AERIES data	
Attendance Incentives		PBIS Committee AP	Site	Friday Incentive Day Prizes Parent Incentives	

**Action Plan
2018-2019
Priority Five**

Priority 5: Priority Five: Counselor Connection

Counselors connecting with our At-Risk students, groups, EL students, and students with Special needs

Priority Five- Counselor Connection

Activities	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
Hospice Grief Group	Semester	Counselor	0	Target students dealing with loss	Y
Student Focus Groups	As needed	Counselor	0	Focus groups are designed to help students with various needs in a small group setting	Y
Individual Counseling for students who have self injured/threat of suicide	As needed	Counselor and CASA	0	Ran by CASA to help students who are self injuring or threatening suicide	Y
Student Safety Contracts	As needed	Counselor	0	Contract drafted with student and parents for those student who are self injuring or threatening suicide	Y

**Action Plan
2018-2019
Priority Six**

Priority 6: Priority Six: Reduce the number of fights and disrespect.

Activities: Prevention & Intervention	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
FireSide Chats	Quarterly 1st, 2nd, 3rd,	Admin Counseling Security	Title I	AP, Security holding Fireside chats to discuss hot topics/issues	
Security Training	August 2018 January 2018		Site	Summer PBIS Training for Security District Office support development Crossing guard training	
PBIS Training for Staff, Office Staff, Security	Monthly	PBIS Committee	Site	Venus Rodriguez	
Boys Group (Targeting African American Males) James Wallace	August 2018	James Wallace	Site	James Wallace	
Increase Security	August 2018	DO	DO	A need for additional security to assist with the increased number of students	

Safety Plan 2018-2019 Revisions

Date Revised During the Year	Person Responsible	Date of Public Meeting	Summary of Revision(s)

Note: Plans must be adopted by the School Safety Team prior to March 1st of every year pursuant to Education Code 32286. Plans must be submitted to the Director of Student, Community & Personnel Support prior to July 1st of every year.

**End of Year Evaluation
School Safety Plan 2018-2019**

Priority Area	Met Y/N	Comments
<u>Priority One:</u> Increase student safety in relation to school facilities, structures, and maintenance.		
<u>Priority Two:</u> Increase positive peer relations through the creation and implementation of organized activities, PBIS, FACES mentoring program, SSR, and corrective support structures designed to address the various needs of a diverse student population.		
<u>Priority Three:</u> Create opportunities to connect and improve relations with the community through various family, business, and community events both at the site and outside the site.		
Priority Four: Truancy/Tardies Getting students into class on time and ready to learn		
Priority Five: Counselor Connection Counselors connecting with our At-Risk students, groups, EL students, and students with Special needs		
Priority Six: Reduce the number of fights and disrespect.		



North Mountain Middle School

Comprehensive School Safety Plan 2017/2018



Huskies...Learning today, leading tomorrow!

Pursuant to Education Code 32280 - 32289

School Mission Statement

To inspire students to learn daily, live respectfully, and lead responsibly.

School Vision Statement

At North Mountain Middle School, we strive to produce caring and productive citizens who value the pursuit of learning and service to others.

Safety Team Vision Statement

North Mountain Middle School Safety Committee will work together to create a safe school plan which can be adapted to the needs of the campus fostering positive interactions and a comfortable atmosphere which will increase student achievement.



School Safety Planning Checklist
School Year: 2017-18

Item	Compliance Y/N	Comments
School Site Council or School Safety Team Developed	Y – 08/17	PBIS Team- Gil Rodriguez, Dave Cooper, Jennifer Aguilar, Gayle Fleming, Amber Ortiz, Jennifer Burch, Ron LaLanne, Julie Driskell, Jonathan Drouault, Cynthia Dominguez, Carrie Clark, Christian Tanuvasa, Greg Schouten, Zoila Carillo
Create Calendar for School Safety Team Meetings	Y – 08/17	School Safety Team will meet on a monthly basis
Assessment of School Crime Conducted	Y – Ongoing	Reviewed discipline records 2016-2017
Other Assessments Conducted*	Y – Ongoing	Suspension data, CHKS
Analysis of Data Conducted	Y – Ongoing	SHAPE Data Monthly Review
School Site Council or Team Identified Priorities Listed Based on Assessment	Y – 12/17	Reduce failure rate math and ELA, possible causes are truancy, family situations, and disengagement. Suspension rates need to drop, Number of fights needs to Drop
Appropriate Protocols Have Been Identified for Compliance With EC 32282 (2) A-J Child Abuse Reporting: BP 5141.4 Suspension/Expulsion BP/AR5144.1 School Discipline Handbook Safe Ingress & Egress (Hour Zero)	Y – Ongoing	Keenan trainings, Hour Zero, Annual Notification, Dress code, drop off/pick up procedures.
An Action Plan Has Been Developed	Y – 10/17 (update as needed)	Security and Administration has prepared the Safety plan in Hour Zero
Law Enforcement Approval of Plan	Y – 02/18	Deputy Bunn

Notification of Meeting on Plan Sent to Appropriate Individuals EC 32288 (b) (2) (A-F)*	Y – 02/18	PTO, ELAC, School Site Council, and Staff Leadership Team
Public Meeting Held on the Safety Plan	Y – 02/18	Date Conducted: 02/15/2018
Annual Evaluation of Safety Plan Conducted	Y – 02/18	Date Conducted: 02/8/18
Key Findings of Evaluation Presented to Council or Safety Team	Y – 02/18	02/12/2018
Annual Plan Review and Revisions by March 1st of each year	Y – 02/18	02/12/2018
Safety Plan Available for Public Review	At All Times	Available online and on campus in front office



School Safety Team

Name	Contact	Role
Principal or Designee	Gil Rodriguez Garry Packham Amber Ortiz	Principal Asst. Principal Designee
Classified Employee(s)	Carrie Clark Cynthia Dominguez Christian Tanusava	LMT Clerk 1 and Bilingual IA Security
Certificated Employee(s)	Gayle Fleming Jennifer Aguilar Jennifer Burch Ron La Lanne Julie Driskell Jonathan Drouault Greg Schouten Zoila Carrillo	Counselor Counselor Teacher Teacher Teacher Teacher Teacher Teacher
Parent (s)	Ruth Fuentes Pauline Peralta Melissa Greenman	Parents/PTO
Other Members	Officer Bunn	SRO

Note: Develop this team only if the school site council will not be developing the safety plan.

**Meeting Dates
Of
School Safety Team**

Month	Day	Time	Location	Comments/Needs
August	08/07/17	7:30	Room 107	Hour Zero, Keenan, data, dangerous students, comments, PBIS team presentation
September	09/20/17	7:30	Conf. Room	Meet with team for ideas on plan and trouble areas, tardiness and truancy. Reviewed action plan
October	10/9/17	2:15	Conf. Room	Behavior expectations and safety concerns reviewed and discussed. Discipline data reviewed.
October	10/23/2017	2:15		Discussed hallway safety concerns due to large enrollment numbers. Developed plan for teaching expectations.
December	12/13/2017	2:30	Conf. Room	Created lessons for teaching expectations, reviewed safety and discipline data.
January	01/17/18	2:15	Conf. Room	Discussed expectations and discipline data with leadership team. Presented grant that was awarded.
February	02/12/18	2:30	Office	Review School Safety Plan. Go over all pertaining data. Discuss current concerns about campus security. Approve School Safety Plan
March	3/6/2018			
April	4/23/2018			
May	5/15/2018			

Note: Agendas, Minutes or Meeting Notes should be placed in Appendix for documentation

Assessment 2017–2018

Data Source	Comments	Analysis
School Crime	Low	Minimal incidents this year (1 Chromebook Theft, 2 Cell phone thefts,
Suspensions	Ongoing	
Expulsions	None at this time this year.	
Referrals	Ongoing	The number of discipline entries at this time is higher than last year.

Policies and Procedures 2017-2018

Policy/Procedure	Compliance Y/N	Comments	Next Steps
Child Abuse	Y	Teachers will be given time to work on Keenan	Keenan
Disaster/Crisis/ Earthquake	Y	Hour Zero trainings completed whole staff by Dawn Lawrence at beginning of the year staff meeting.	Be sure new employees after the start of the year are trained appropriately.
Suspensions and Expulsions	Y	Follow Ed. Code and Board Policy.	
Notification of Dangerous Pupils	Y	Administration informs staff.	
Discrimination and Harassment	Y	Keenan trainings for staff. Students and parents receive annual notification with enrollment packet.	Continue to monitor (As of 2/5/18 we have 7 staff members who have not completed Hour Zero/Keenan)
Dress Code	Y	Dress code assembly. Fireside chat w/students.	Continue to review rules and expectations as needed.

Safe Ingress and Egress	Y	Students enter from 400 Wing in front of school and corner of Las Rosas and Shaver. Exit same way	Collaborate with law enforcement and Facilities and Operations to address concerns as needed.
Safe and Orderly Environment	Y	Continue to refine plan with the Safety Committee, Leadership Teams.	Continue to monitor and refine as needed.
Rules and Procedures on Discipline	Y	Student Handbook, Firesides Chats, 6 th Grade campus tours.	Continue PBIS implementation
Hate Crimes Reporting	Y	No hate crimes have been reported to date.	



Current Activities and Programs 2017-2018

Current Efforts	Target Group	Funding Source
ASB Activities	All School connectedness	ASB (Fundraisers)(Santa Grams) (Dance)
Counseling Parent Nights, AVID Parent Nights, and Open House/Conferences/Back to School Night	Family connection to school	AVID Site Title I
Counseling, Classroom Lessons (bullying, cyber-bullying, 8th to 9th grade transition, groups)	All students and teachers	Site
Community/Campus Service AVID, ASB, Club Live, Together We Can, Club Impact	All students	Site
Career Counseling	All students / Counselor	Site
SRO citation for offenses	Offenders	DO
College and Career—MSJC, AVID, College Day, and Career Day	All student body invited	AVID
Positive Behavior Intervention Strategies	All students and teachers	Site



for

2017–2018

Priority Area	Data Source	Justification
<p>Priority One Decrease overall discipline and amount of Fights on campus</p>	<p>AERIES New Referral Slips</p>	<p>Student removal from academic time has a direct impact on student achievement. Disrespect towards teachers disrupts the learning of others in the classroom environment. Fighting on campus creates a disruption to culture</p>
<p>Priority Two Student Achievement - Decrease failure rates across grade levels and increase CAASPP scores</p>	<p>AERIES</p>	<p>We are here to educate students. Connecting students to school can keep them coming. Student engagement is our #1 priority We will hold 6 Professional Development carousels that will help train teachers on how to engage all students.</p>
<p>Priority Three “Bullying”</p>	<p>CHKS Counseling Data AERIES</p>	<p>35% of students reported being bullied at least once within the past year. School counselors presented a lesson to all students on the dangers of bullying and ways to stay safe.</p>
<p>Priority Four Truancy/Tardies</p>	<p>AERIES</p>	<p>Students who don’t come to school do not make progress academically. Students who are tardy to first period miss out on quality first instruction. Students who are tardy to class miss out on quality first instruction.</p>
<p>Priority Five Counselor Connection</p>	<p>AERIES Counselor</p>	<p>Continue to ensure Counselor time in the classroom in order to reach all students with prevention information. Increase in self harm behavior has been seen and has been identified as an area of concern.</p>

Action Plan

Priority One- Decrease overall discipline and amount of referrals/defiance

Activities	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
Develop PBIS discipline framework	08/22/2016	PBIS Team Administration	Site	Teachers will have a clear understanding of major and minor offenses and how to react accordingly Tier 1	Y
PBIS Lessons	Monthly	Advisory teachers	Site	PBIS team will provide teachers with mini lessons that focus on a different social skill each month	Y
Character/Ant- Bullying Lessons	Monthly	Counselors	Site	Counselors will meet with students during electives/ advisory	Y
Student of the Month	Monthly	Office staff	Site	Staff selects students each month to be recognized for their achievements.	Y
Sports	All year	Coaches	Site	Volleyball, Cross Country, Football, Cheerleading, Track and Field, Basketball, soccer, and softball. 2.0 GPA required minimal discipline entries, and attendance requirements.	Y
Outstanding Character Awards	Quarterly	Teachers	Site	Students displaying excellence in	N

				character will be chosen by teachers quarterly	
Fire Side Chats	Quarterly	Admin	0	School wide expectations	Y
YAT	As needed	Admin, Counselors, and YAT team	0	Student and parent willing to have voluntary probation. Truancy, Drugs, and other crimes	Y
Suspension/Expulsion	As needed	Admin.	0	Students in violation of Ed code	Y
Post Suspension Meetings	As needed	Counselor/ Administrator	0	When students are suspended they are required to meet with school counselors or administrator to reflect on their behavior.	Y
Boys/Girls Groups Regarding Discipline	As Needed	Counselor	0	Students will join a small group when facing multiple discipline issues	Y

Action Plan

Priority Two- Student Success- Decrease failure rate across grade levels and increase college and career readiness.

Activities	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
Monitor student progress on a quarterly basis. Call in students not progressing toward a 2.0 GPA.	Quarterly	Principal, AP, Counselors, Teachers	Site	Small group intervention provided by counselors (Husky Heart to Heart). Letters sent home to parents to indicate failing grades.	N
Interventions include: Home visits, calls home, SST, program change, tutoring, accelerated reader, ALEKS and mandatory academic advisement	As needed	Principal, AP, Counselors, Teachers	Site		Y
AVID	Daily	Admin and teachers	Site Title I Lottery	Teaches organizational and critical thinking skills. College and Career Day	Y
Referral to outside agencies for counseling services, medical, and other social services.	As needed	Counselors	0	Victory outreach and county mental health Mr. James Wallace	Y
Counseling Classroom Lessons	Semester	Counselors	0	Counselors will provide guidance on being college and career ready, study skills, and how to calculate GPA.	Y
Refer to SPED for Assessment, possible change of placement	As needed	Admin, teacher, counselor, education specialist	0	Review student placement for appropriateness.	Y

--	--	--	--	--	--

Action Plan

Priority Three- “Bullying”

Activities	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
Boy and Girls Empowerment Groups	2nd Semester	Counselors	0	CASA provides group counseling for students based on counselor referral.	Y
Counselor Lesson in classroom for all grades regarding “bullying”	Yearly	Counselors	0	Cyberbullying and internet safety is presented to all students in the classroom	Y
Counseling Parent Night AVID Dinner Night	2nd Quarter	Counselors and Teachers	Site	Counselors were lead a parent night that focus on how to help their student from bullying	Y
Bullying Prevention Month	October	Counselors and Teachers	Site	Students will learn about bullying and how to be an upstanding citizen	Y
Recognition of Up standing Students Students of the Month	Weekly	Counselors and Teachers	Site	One student per week is recognized for being	Y

Safety Plan Revisions 2017-2018

Date Revised	Person Responsible	Date of Public Meeting	Board Adopted Y/N	Comments

Note: Plans must be adopted by the School Safety Team prior to March 1st of every year pursuant to Education Code 32286. Plans must be submitted to the Director of Student, Community & Personnel Support prior to July 1st of every year.

End of Year Evaluation (February 2017) School Safety Plan 2017-2018

Priority Area	Met Y/N	Comments
<u>Priority One:</u> Decrease overall discipline and amount of referrals/defiance	Partially	We met much of this goal but did not reduce all areas to a point we would consider a complete success.
<u>Priority Two:</u> Student Success- Decrease failure rate across grade levels and increase college and career readiness.	Y	Failure rates are down by ___%
<u>Priority Three:</u> “bullying”	Y	We have continued to refine and implement next steps. This is an ongoing process which is ever evolving.