

GARVEY SCHOOL DISTRICT

Rosemead, California

Minutes of Regular Meeting

August 11, 2016

The Garvey Board of Education met in regular session on August 11, 2016, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:31 p.m., by Board President Maureen Chin.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. Maureen Chin, Ms. Keilley Meng, Mr. Ronald Trabanino (arrived at 7:05 p.m.), and Superintendent Anita Chu.

Not present at the meeting was Mr. Henry Lo.

Also in attendance were Mr. Genaro Alarcon, Ms. Grace Garner, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Grace Garner led the recitation of the Pledge of Allegiance.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of Keilley Meng, seconded by Bob Bruesch, and carried by a vote of 3 to 0, the Board adjourned at 6:33 p.m. to closed session and addressed those items posted on the agenda.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Not present
	Keilley Meng	Yes
	Ronald Trabanino	Not present for the vote

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:01 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Maureen Chin indicated there was no action taken during closed session.

Motion to Move Action Agenda Items

On the motion of Keilley Meng, seconded by Bob Bruesch, and carried by a vote of 3 to 0, the Board approved moving Action Agenda Items to before Information Agenda Items.

Vote:	Bob Bruesch	Yes
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Maureen Chin	Yes
Henry Lo	Not present
Keilley Meng	Yes
Ronald Trabanino	Yes

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

Anita Chu stated that the District staff has been extremely busy during this month; she shared updates on the following programs:

- A partnership with the East Los Angeles College to provide English as a Second Language (ESL) for our parents at each of the elementary schools and Williams School.
- A partnership with the East Los Angeles College to provide a dual enrollment program for grades 7-8 students of Garvey and Temple Intermediate Schools.
- A partnership with AIO Robotics to develop and subsequently to implement a curriculum on 3D printing and robotics at Garvey and Temple Intermediate Schools.

Bob Bruesch stated that AIO Robotics is also the inventor of 3D printers and has worked for Mattel, Inc. They are planning to bring their printer operations to Rosemead.

Anita Chu shared a copy of local newspapers, the San Gabriel Valley Tribune, the Pasadena Star News, and the Whittier Daily News showing a full page ad of District initiatives. Mr. Bruesch spoke of a recent positive comment on the ad by someone who lives in Temple City.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Ken Tang, President of Garvey Education Association, addressed the Board in support of Proposition 58 and Proposition 55.

Mr. Tang spoke in support of a physical fitness program. Bob Bruesch expressed his support for student team competitions that would be valuable and fun for all students, including Special Education students. Keilley Meng suggested having dance classes incorporated into P.E. program at our schools.

- **California School Employees Association (CSEA):** None

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA:** None
- **SELPA Community Advisory Committee (CAC):** None

REPORT FROM HEAD START REPRESENTATIVE

Anita Chu, administrator in charge of Head Start/State Preschool Program, stated that Head Start staff is very busy participating in training and preparing to start school on August 22, 2016 (for the full day program) and on August 29, 2016 (for the part day program). Ms. Chu reported that the full day program has reached full enrollment of all 90 slots; the part day program has 250 applications processed for the 331 available slots. Staff will continue the selection process to identify 81 eligible children from the remaining 130 applications submitted. Full enrollment is expected by the first day of school--a major improvement from last year's enrollment. Ms. Chu commended the hard work of the Family Health Services Workers under the leadership of Martha Pinedo. Ms. Chu presented a check of \$50,000 that was awarded to the District by the L.A. County Office of Education

(LACOE) for a successful Federal program review in April 2016. The award will be used to provide additional professional development for staff on team effectiveness. Ms. Chu also presented to Board members from the Child Development Office a lunch bag with a Head Start logo filled with school items that are gifts used for promotion and recruitment. Ms. Chu stated that the District will reify the position of Child Development Director to continue its effort to recruit qualified candidates.

HEARING OF PERSONS IN THE AUDIENCE: None

CONSENT AGENDA

On the motion of Bob Bruesch, seconded by Ronald Trabanino, and carried by a vote of 4 to 0, the Board approved the Consent Agenda as indicated below.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Not present
	Keilley Meng	Yes
	Ronald Trabanino	Yes

A. Board/Superintendent

1. Approval of Minutes
Regular Meeting – July 25, 2016
Approved.
2. Conference/Convention Attendance
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
3. Resolution No. 16-17-03 – In Support of Proposition 51, Kindergarten through Community College Public Education Facilities Bond Act of 2016
It is recommended that the Board of Education adopt Resolution No. 16-17-03 in support of the Kindergarten through Community College Public Education Facilities Bond Act of 2016 to provide State matching funds to public schools for facility renovation and upgrade of existing classrooms, and construction of new classrooms. Approved.
4. Resolution No. 16-17-04 – In Support of Proposition 58, the California Education for a Global Economy (EdGE) Initiative
It is recommended that the Board of Education adopt Resolution No. 16-17-14 in Support of Proposition 58, the California Education for a Global Economy (EdGE) Initiative supporting the right of all California school children to have an equal opportunity to advance and excel in all subjects, including the opportunity to develop fluency and literacy in the English language, as well as other languages. Approved.
5. Agreement – HP Managed Print Services
It is recommended that the Board of Education approve three-year agreement with HP Managed Print Services to provide toner cartridges, maintenance kits, parts and repairs at the school sites and district office. The estimated costs of \$42,000 (annual) and \$126,000 (three-year total) will be paid from Educational Technology funds. Approved.
6. Joint Use Agreement – East Los Angeles College (Williams School)
It is recommended that the Board of Education enter into a Joint Use Agreement with East Los Angeles College for the shared use of eight classrooms at Williams School site to pilot its adult education program and Community Service Extension programs. The agreement, effective

September 1, 2016 through June 30, 2017, may be extended for an additional five (5) year term, for a total monthly lease fee of \$7,680. Approved.

7. Agreement – Kenneth Lyn, LMFT (Head Start/State Preschool Program Mental Health Services)

It is recommended that the Board of Education approve the agreement between Kenneth Lyn, LMFT and Garvey School District Head Start/State Preschool Program, effective August 12, 2016 through June 30, 2017. A maximum of 380 hours per year of mental health consultation services will be provided at \$75 per hour, not to exceed a total of \$28,500. In-kind service will be provided in the form of travel expenses between schools and/or LACOE offices. Approved.

8. Agreement – Mary Dubois, M.S.,R.D.,C.D.E. (Head Start/State Preschool Program Nutrition Services)

It is recommended that the Board of Education approve the agreement between Mary Dubois, M.S.,R.D.,C.D.E. and Garvey School District Head Start/State Preschool Program, effective August 12, 2016 through June 30, 2017. Over four hundred hours per year of nutrition consultation services will be provided at \$59.00 per hour, not to exceed a total of \$23,614. Additionally, 40 hours of in-kind service will be provided. Approved.

9. Contract Amendment – Los Angeles County Office of Education (2015-2016 Head Start Subrecipient Agreement)

It is recommended that the Board of Education approve the amendment to the 2015-2016 Head Start Subrecipient Agreement with the Los Angeles County Office of Education to decrease the total amount of the Contract by \$441,617.00 due to a delayed completion of the Bitely portables. The reduction amount will be reassigned to the 2016-2017 budget to cover the remaining costs of the Bitely Project. Approved.

10. Head Start Budget Adjustment /Request for Advance Approvals (BAR/RAA) – Budget Realignment (2015-2016)

It is recommended that the Board of Education approve the Head Start Budget Adjustment/Request for Advance Approval (BAR/RAA) on budget realignment for the 2015-2016 program year, to reallocate personnel savings to fund technological supplies, educational trips, and increased costs of health insurance. Approved.

11. Head Start Budget Adjustment /Request for Advance Approvals (BAR/RAA) – Temporary Relocation of Bitely Classes

It is recommended that the Board of Education approve the Head Start Budget Adjustment/Request for Advance Approval (BAR/RAA) to temporarily relocate Bitely Classes to Duff School until the completion of the new portables at Bitely School. Approved.

B. Human Resources

1. Personnel Assignment Order 16-17-02

It is recommended that the Board of Education approve the Personnel Assignment Report 16-17-02 as presented. Approved.

2. Local Teaching Assignment Options

It is recommended that the Board of Education approve the assignment of one teacher to Science at Temple Intermediate School under Education Code 44256(b). Approved.

C. Learning Support Services

1. Agreement – Houghton Mifflin (Math Programs Professional Development)

It is recommended that the Board of Education approve the agreement with Houghton Mifflin to provide six days of site-based professional development and coaching services for teachers and administrators in support of the implementation of the new math programs during the 2016-2017 school year, at a total cost not to exceed \$15,900, to be paid from the Local Control and Accountability Plan (LCAP) Funds. Approved.

D. Student Support Services

1. Contract Ratification – New Mediscan II, LLC dba Mediscan Staffing Services (Contracted Occupational Therapist) 2015-16
It is recommended that the Board of Education ratify the 2015-16 contract with New Mediscan II, LLC dba Mediscan Staffing Services to provide one Occupational Therapist to offer school-based occupational therapy during the nine days in June of Extended School Year 2016 to students as written in their Individualized Education Programs. Total contract cost is not to exceed \$1,875.00; to be paid from Special Education funding. Approved.
2. Contract Ratification – New Mediscan II, LLC dba Mediscan Staffing Services (Contracted Occupational Therapist) 2016-17
It is recommended that the Board of Education ratify the 2016-17 contract with New Mediscan II, LLC dba Mediscan Staffing Services to provide one Occupational Therapist to offer school-based occupational therapy during the ten days in July of Extended School Year 2016 to students as written in their Individualized Education Programs. Total contract cost is not to exceed \$3,000.00; to be paid from Special Education funding. Approved.
3. Contract Ratification – Maxim Healthcare Services, Inc. dba Maxim Staffing Solutions (Contracted Licensed Vocational Nurse)
It is recommended that the Board of Education ratify the 2016-17 contract with Maxim Healthcare Services, Inc. dba Maxim Staffing Solutions to provide one Licensed Vocational Nurse (LVN) to offer school-based nursing services to one student as written in the Individualized Education Program. Total contract cost is not to exceed \$65,000.00; to be paid from Special Education funding. Approved.
4. Contract – Steps To Speech, Inc. (Contracted Speech Language Pathologist)
It is recommended that the Board of Education approve the 2016-17 contract with Steps To Speech, Inc. to provide one licensed Speech Language Pathologist to offer school-based speech therapy services to students as written in their Individualized Education Programs. Total contract cost is not to exceed \$113,760.00; to be paid from Special Education funding. Approved.
5. Contract – Catalyst Speech Language Pathology, Inc. (Contracted Speech Language Pathologists)
It is recommended that the Board of Education approve the 2016-17 contract with Catalyst Speech Language Pathology, Inc. to provide four licensed Speech Language Pathologists to offer school-based speech therapy services to students as written in their Individualized Education Programs and to provide Speech and Augmentative Alternative Communication/Assistive Technology evaluations and consultation as needed. Total contract cost is estimated not to exceed \$488,080.00; to be paid from Special Education funding. Approved.
6. Contract Ratification – Dynamic Therapies, Inc. (Physical Therapy Services)
It is recommended that the Board of Education ratify the 2016-17 contract with Dynamic Therapies, Inc. to provide school and clinic based Physical Therapy services to students as written in their Individualized Education Programs during July of Extended School Year 2016, Academic School Year 2016-17, and June of Extended School Year 2017. Total contract cost is not to exceed \$51,200.00; to be paid from Special Education funding. Approved.

7. Contract – Alvin Hradecky – AKA Enterprise, LLC dba Impact Canine Solutions (Canine contraband inspection services)
It is recommended that the Board of Education approve the 2016-17 contract with Alvin Hradecky – AKA Enterprise, LLC dba Impact Canine Solutions to provide up to eight canine contraband inspections at Garvey and Temple Intermediate Schools. Total contract cost is not to exceed \$1,440.00; to be paid from Unrestricted – Security funding. Approved.
8. Contract – Leah Ellenberg, Ph.D. and Associates (Independent Educational Evaluation)
It is recommended that the Board of Education approve the 2016-17 contract with Leah Ellenberg, Ph.D. and Associates to provide one Independent Educational Evaluation, one School Based Observation, and one Individualized Education Program attendance by telephone as part of the settlement agreement for the Office of Administrative Hearings (OAH) Case No. 2016050914. Total contract cost is not to exceed \$5,670.00 plus travel expenses; to be paid from Special Education funding. Approved.
9. Contract – Pediatric Therapy Network (Independent Educational Evaluation for Occupational Therapy)
It is recommended that the Board of Education approve the 2016-17 contract with Pediatric Therapy Network to provide one Independent Educational Evaluation for occupational therapy for one student as part of the settlement agreement for the Office of Administrative Hearings (OAH) Case No. 2016050914. Total contract cost is not to exceed \$1,000.00; to be paid from Special Education funding. Approved.
10. Contract – Beach Cities Learning (Elementary Opportunity Academy)
It is recommended that the Board of Education approve the 2016-17 contract with Beach Cities Learning (formerly Beach Cities Consultants) to provide program development, program management, and direct student services for the Elementary Opportunity Academy located at Duff School. Total contract cost is not to exceed \$100,000.00; to be paid from the Local Control and Accountability Plan (LCAP) Funds. Approved.
11. Contract – ATI Medical Waste Management (Medical Waste Disposal Services)
It is recommended that the Board of Education approve the 2016-17 contract with ATI Medical Waste Management to provide removal and disposal of the district's medical waste. Total contract cost is not to exceed \$451.50; to be paid from Waste Disposal funding. Approved.
12. Contract Ratification – Los Angeles County Office of Education (Positive Behavioral Interventions and Supports – PBIS)
It is recommended that the Board of Education ratify the 2016-17 contract with the Los Angeles County Office of Education for consulting and training services on Positive Behavioral Interventions and Supports (PBIS) from July 1, 2016 through June 30, 2017. Total cost of \$30,000, to be paid from the Local Control and Accountability Plan (LCAP) Funds. Approved.

E. Business Services

1. Purchase Order Report 16-17-02
It is recommended that the Board of Education approve Purchase Order Report 16-17-02 as presented. Approved.
2. Resolution No. 16-17-05 – Delinquent Tax Receivables
It is recommended that the Board of Education adopt Resolution No. 16-17-05 to approve the Assignment of Delinquent Tax Receivables to the California Statewide Delinquent Tax Finance Authority for Fiscal Years ending June 30, 2017, 2018, and 2019.

Bob Bruesch asked about the process how money from delinquent taxes eventually benefits our District. Grace Garner indicated that delinquent taxes from taxpayers helps to reduce the District's overall debt. It is a long process to collect a certain amount, along with the associated fees, and the process is mandated by law.

On the motion of Bob Bruesch, seconded by Ronald Trabanino, and carried by a vote of 4 to 0, the Board approved Consent Item No. 14.E.2.

3. Contract Renewal – School Services of California, Inc.
It is recommended that the Board of Education approve renewal of contract with School Services of California, Inc., for Fiscal and Management Information Services effective September 1, 2016 through August 31, 2017. Amount of contract is \$3,660 and will be paid from General Funds. Approved.
4. Vendor Name Change
It is recommended that the Board of Education accept vendor name change from Dolinka Group to Cooperative Strategies. Approved.

REPORTS AND INFORMATION ITEMS

A. Special Education Programs and Services

Rene Hernandez, Alma Guerrero and Dr. Dawn Berlin made a Power Point presentation on the array of programs and services for students with special needs. The presentation included: key principles of Individuals with Disabilities Education Act (IDEA), Garvey's programs, staffing needs, successes, and challenges.

Ms. Guerrero began by showing a video developed by the Department of Education on the commemoration of 35 years of the Individuals with Disabilities Education Act (IDEA). Ms. Guerrero explained the key principles specified in IDEA, including Free and Appropriate Public Education (FAPE) and Least Restrictive Environment (LRE). In accordance with the IDEA principles, the District provides an array of programs and services along the LRE continuum, including Resources Specialist Program (RSP) support, Special Day Class (SDC), West San Gabriel Valley Special Education Local Plan Areas (SELPA) program, Non-Public School (NPS) placement, home/hospital instruction, and residential placement. Ms. Guerrero noted the services provided by NPS and the process of selecting these services in a cost-efficient manner. In addition, a variety of related services, such as language and speech, adapted physical education, physical therapy, transportation services, and extended school year (ESY) services are provided. Ms. Guerrero highlighted a few specialized programs offered in the District: SELPA class for severely disabled students at Rice and Sanchez, SELPA class for preschool students with intensive needs at Bitely, SELPA class for moderately developmentally disabled TK-Grade 3 students at Bitely, and two new autism classes at Rice.

Bob Bruesch commented on the importance to have staff ensure all procedural requirements in the IEP process are followed because procedural errors can be very costly.

Ms. Guerrero described the process of teachers reviewing the Special Education procedures to avoid settlements as a result of procedural errors and to seek resolutions when there is substantive disagreement in the care being provided to students on a daily basis.

On a question from Mr. Bruesch, Dr. Dawn Berlin explained the different categories within the spectrum of autism and how it is diagnosed by school psychologists or physicians. Dr. Berlin talked about the social skills curriculum and occupational therapy components incorporated into the new autism program.

Ms. Guerrero addressed the Special Education staffing needs and explained that to ensure manageable class size and caseloads, there will be an increase of staff in the 2016-2017 school year for SDC, RSP, speech and language pathologists, occupational therapists, psychologists, and counselors.

Ms. Guerrero highlighted the many successes the District had in 2015-2016 in building staff capacity, establishing a record keeping protocol, providing ongoing professional development, updating the Student Success Team (SST) manual, clearing up the Data Identified Non-Compliance (DINC), updating the Special Education Handbook, increasing savings (e.g., transportation), and increasing revenues (e.g., out-of-home care funds for foster students). Ms. Guerrero discussed the challenges and ways to overcome them. She shared the non-compliance challenges in ensuring timely IEP data submission and compliant IEP practices. She also explained the approaches in handling due process complaints, with specific litigation and settlement cases as examples. The district will proceed to due process hearings when there are minimal procedural or substantive errors and the district will select settlements when there is significant exposure.

Anita Chu talked about the staff recruitment needs and LCAP funding for behavior intervention assistants. Bob Bruesch commented on the importance of the new position to provide one-to-one support to children with challenging behavior. Rene Hernandez explained that the upcoming district-wide professional development will focus on the structural support to address challenging student behavior in the District.

ACTION ITEMS

A. Nominations for Los Angeles County Committee on School District Organization

On the motion of Ronald Trabanino, seconded by Bob Bruesch, and carried by a vote of 4 to 0, the Board nominated John Nunez, if interested, for vacant or expired seats in the First, Fourth, and Fifth Supervisorial Districts on the County Committee on School District Organization. These positions will serve a four-year term through the end of 2020. Nominations are due August 23, 2016.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Not present
	Keilley Meng	Yes
	Ronald Trabanino	Yes

B. Public Hearing – Adjustment of Statutory School Fees (Developer Fees)

A Public Hearing opened at 7:31 p.m., and closed at 7:32 p.m., regarding the adjustment of Statutory School Fees (Developer Fees). There were no requests to speak.

C. Resolution No.16-17-02 – Adjustment of Statutory School Fees (Developer Fees)

On the motion of Bob Bruesch, seconded by Keilley Meng, and carried by a vote of 4 to 0, the Board adopted Resolution No.16-17-02 to adjust Statutory School Fees (Developer Fees).

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Not present
	Keilley Meng	Yes
	Ronald Trabanino	Yes

OTHER ITEMS OF INTEREST TO THE BOARD


PUBLIC AGENDA ITEMS: None

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.


Meeting Date	Agenda Topic
September 3, 2016	
September 22, 2016	
October 13, 2016	
November 3, 2016	
December 8, 2016	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 8:55 p.m.



Maureen Chin, President



Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Rene Hernandez
Ken Tang