

**FREEHOLD TOWNSHIP BOARD OF EDUCATION**  
**December 13, 2016**  
**Regular Meeting Minutes**

***The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and life long learners.***

The Freehold Township Board of Education met in Regular Session on Tuesday, December 13, 2016, at the Board Office of the Freehold Township School District, 384 West Main Street, Freehold, New Jersey, County of Monmouth.

The meeting was called to order at 8:03 p.m.

Mr. Marion read the following statement in conformance with the "Open Public Meetings Act", Chapter 231, PL1975, effective January 19, 1976:

"A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk and published in the Asbury Park Press on January 8, 2016 and the News Transcript on Wednesday, January 13, 2016."

**PLEDGE OF ALLEGIANCE**

Mr. Marion led the Board in the pledge of allegiance.

**ROLL CALL**

Board Members Present: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert, Mrs. Patten, Mrs. Triandafellos, Mr. Levy, Mr. Marion

Board Members Absent:

Also Present: Dr. Ross Kasun, Superintendent; Mr. Neal Dickstein, Assistant Superintendent; Mr. Robert DeVita, Business Administrator; Mrs. Ilene Tepper, Assistant Business Administrator; Mr. Michael Gross, Board Attorney; staff members; township residents.

**APPROVAL OF MINUTES**

On a motion of Mrs. Holtz, seconded by Mr. Hudak, authorization was given to approve the following:

Regular Meeting Minutes and Executive Session Minutes of November 15, 2016

**Motion carried by voice vote as follows:**

Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert, Mrs. Patten, Mrs. Triandafellos, Mr. Levy

Nays:

Abstain: Mr. Marion

Absent:

**COMMUNICATION**

Enrollment:	November 2015	3,841
	October 2016	3,795
	November 2016	3,805

**PRESIDENT'S REMARKS**

Mr. Marion thanked everyone for being in attendance. He also discussed the Freeholders meeting honoring Dr. Kasun for being named Superintendent of the Year. Mr. Marion also thanked Mrs. Triandafellos for her service on the Board of Education for the last year. Mrs. Holtz thanked Mrs. Triandafellos for her professionalism and service to the community.

## ADMINISTRATIVE REPORTS

Dr. Kasun began by thanking Mrs. Triandafellos for her support during the last year.

CTBS Boys Soccer Team was presented by Mr. Moran. The team won league championship for the second consecutive year. The members of the team are as follows:

Owen	Chapman
Herman	Colbert
Michael	Farrell
Liam	Flanigan
Iilir	Gjonbalaj
Zachary	Gorman
Ryan	Keegan
Sean	Keegan
Joseph	Lardaro
Macie	Martin
Jesus	Martinez
Kevin	McClain
Logan	Mullaney
James	Nitti
Shane	O'Malley
Giancarlo	Pantano
Christian	Pollio
Vincenzo	Principato
Robert	Ryan
Leonard	Sarcona
Joseph	Shein
Mason	Susas
Hunter	Torre
Gianna	Whisten
John	Wilhelm
Caleb	Zettell

CTBS Girls Soccer Team was presented by Mr. Cugini. The team won the league championship. The members of the team are as follows:

Jennifer	Capretta
Anna	Colbert
Katherine	Crowley
Sofia	Cruz
Alexa	David
Amanda	DeDomenico
Skylar	Diez
Maya	Gerke
Kelsey	Gilroy
Olivia	Juliano
Ryann	Leohner

Nina Lombardi  
Ashley Madison  
Caitlin McClain  
Alexa Meinster  
Alyssa Napolitano  
Kira Noseworthy  
Sofia Sacchetti  
Samantha Savino  
Carly Shein  
Cameran Sinatra  
Caroline Speck  
Grace Suhocki  
Emily Tran  
Madison Walsh  
Christina Whitehead  
Lila Williams

Mrs. Halligan and Mrs. Brethauer presented the Jeffrey Min and Steven Triandafellos as the winners of the Asbury Park Press Student Voices Essay Contest.

Mr. Krupp and Mrs. Brethauer presented the following students as the Eisenhower MAST Fall Middle School Quiz Bowl Winners: Ayaan Ahmad, Aditya Kandarpa, Catherine Antonelli, Jeffrey Min, Deepak Gopalakrishnan and Jonathan Min

Mr. Marion thanked the students for all of their great achievements and the parents for supporting their efforts.

Dr. Kasun reported that there was one reported incident of HIB and it was a confirm case.

Mrs. Weismann presented the annual Nursing Services Report.

Mr. De Vita presented the annual audit report noting an increase in surplus from the prior year and the one audit finding.

Mr. De Vita presented preliminary data to the Board on the 2017-18 budget.

#### PUBLIC PARTICIPATION

Len Nachbar, 6 Caulfield Court, commented on several perceptions of the special education parents regarding the district programs and practices. He requested a meeting between the administration and the parent group.

Christine Mc Kim, District Supervisor, thanked the Board for their support for all of the district professional development opportunities for staff.

#### BOARD REPORTS AND ACTIONS

#### **PERSONNEL/POLICIES/COMMUNICATIONS COMMITTEE**

Mr. Amoroso reviewed the minutes of the December 13, 2016 Personnel/Policies/Communication Committee meeting.

On Motion of Mr. Amoroso, seconded by Mr. Levy, authorization was given to approve the following:

#### BULLYING INVESTIGATION REPORT

1. The Superintendent recommends approval to accept the bullying investigation reports received from November 11, 2016 through December 9, 2016.

#### RETIREMENT

2. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff members:

NAME: Catherine Richards  
 POSITION: Teacher – Early Childhood Learning Center  
 POSITION CONTROL #: 1000-070-IS-008  
 ACCOUNT #: 11-000-222-10-10  
 EFFECTIVE: June 30, 2017

NAME: Robert Albanese  
 POSITION: Teacher – Donovan Elementary School  
 POSITION CONTROL #: 1001-026-IS-001  
 ACCOUNT #: 11-120-100-101-10  
 EFFECTIVE: January 20, 2017

## RESIGNATION

3. The Superintendent recommends ratifying the resignation of the following staff members for the 2016-2017 school year:

NAME: Christopher Johnson  
 POSITION: Teacher – West Freehold Elementary School  
 POSITION CONTROL #: 1607-030-IS-002  
 ACCOUNT #: 11-120-100-101-10  
 EFFECTIVE: December 31, 2016

NAME: Rebecca Rollo  
 POSITION: Teacher – Errickson Elementary School  
 POSITION CONTROL #: 1001-025-IS-003  
 ACCOUNT #: 11-213-100-101-10  
 EFFECTIVE: February 1, 2017

## RESIGNATION – ADJUSTMENT

4. The Superintendent recommends ratifying the change of resignation date of the following staff member for the 2016-2017 school year:

NAME: Elizabeth Lanahan Winters  
 POSITION: Teacher – Eisenhower Middle School  
 POSITION CONTROL #: 1102-024-IS-012  
 ACCOUNT #: 11-130-100-101-10  
 FROM: December 2, 2016  
 TO: December 9, 2016

## NEW EMPLOYMENT

5. The Superintendent recommends approval to issue a contract to the following staff members for the 2016-2017 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

NAME: Christine Rowe\*  
 POSITION: Speech Language Specialist – Donovan Elem. School  
 SALARY: \$67,727.00 GUIDE: C STEP: 10  
 ACCOUNT #: 11-000-216-100-10  
 EFFECTIVE: January 3, 2017 through June 30, 2017

NAME: Katlyn Nielsen\*  
POSITION: Teacher – Donovan Elementary School  
SALARY: \$51,277.00 GUIDE: A STEP: 1  
ACCOUNT #: 11-120-100-101-10  
EFFECTIVE: January 10, 2017 through June 30, 2017

NAME: Jaclyn Hockenjos\*  
POSITION: Teacher Assistant – Applegate Elem. School  
SALARY: \$25,739.00 GUIDE: TA STEP: 1  
ACCOUNT #: 11-213-100-106-10  
EFFECTIVE: December 14, 2016 through June 30, 2017

NAME: Monica Lowe\*  
POSITION: Replacement Teacher – West Freehold School  
SALARY: \$51,277.00 GUIDE: A STEP: 1  
ACCOUNT #: 11-120-100-101-10  
EFFECTIVE: January 3, 2017 through June 30, 2017

NAME: Irena Gazillo\*  
POSITION: Teacher Assistant– Donovan Elementary School  
SALARY: \$25,739.00 GUIDE: TA STEP: 1  
ACCOUNT #: 11-213-100-106-10  
EFFECTIVE: December 14, 2016 through June 30, 2017

\*pending receipt of required paperwork

#### CREATION OF POSITION

6. The Superintendent recommends approval to create the following position effective December 16, 2016:

One Teacher Assistant

#### CHANGE OF ASSIGNMENT

7. The Superintendent recommends approval of the following change of assignment for the 2016-2017 school year:

NAME: Alma Polanco  
FROM: Teacher Assistant – Donovan Elementary School  
TO: Teacher Assistant – Applegate Elementary School  
EFFECTIVE: January 3, 2017 through June 30, 2017

#### TEMPORARY CHANGE OF ASSIGNMENT/SALARY ADJUSTMENT

8. The Superintendent recommends approval/ratification of the following temporary change of assignment/salary adjustments for the 2016-2017 school year:

NAME: Michele York  
FROM: Teacher Assistant – Early Childhood Learning Center  
TO: Replacement Teacher – Early Childhood Learning Center  
SALARY: \$51,277.00 GUIDE: A STEP: 1  
ACCOUNT #: 11-105-100-101-10  
EFFECTIVE: December 12, 2016 through June 2, 2017

NAME: Suzanne Scarnati  
 FROM: Teacher Assistant – Catena Elementary School  
 TO: Replacement Teacher – Catena Elementary School  
 SALARY: \$51,277.00 GUIDE: A STEP: 1  
 ACCOUNT #: 11-213-100-101-10  
 EFFECTIVE: December 21, 2016 through May 31, 2017

## SALARY ADJUSTMENT

9. The Superintendent recommends ratifying the salary adjustment of the following staff member for the 2016-2017 school year:

NAME: Joseph Lanahan  
 POSITION: Custodian (.4) – Barkalow Middle School  
 POSITION CONTROL #: 9400-023-PROSER-007  
 ACCOUNT #: 11-000-262-100-10  
 FROM: \$16,487.60 GUIDE: Cust. STEP: 3  
 TO: \$16,487.60 GUIDE: Cust. STEP: 3  
       600.00 Black Seal  
       \$17,087.60 Total Salary  
 EFFECTIVE: July 18, 2016 through June 30, 2017

10. The Superintendent recommends approval of the salary adjustment of the following staff members for the 2016-2017 school year:

NAME: Rose Bromell  
 POSITION: Van Attendant  
 POSITION CONTROL #: 9400-000-PROSER-51  
 ACCOUNT #: 11-000-270-107-10  
 FROM: \$18,721.25  
 TO: \$22,038.75  
 EFFECTIVE: December 14, 2016 through June 30, 2017

NAME: Karen Rose  
 POSITION: Bus Driver  
 POSITION CONTROL #: 9400-000-PROSER-40  
 ACCOUNT #: 11-000-270-160-10  
 FROM: \$29,964.31  
 TO: \$36,062.06  
 EFFECTIVE: December 14, 2016 through June 30, 2017

## LEAVES OF ABSENCE

11. The Superintendent recommends ratifying the leave of absence for the 2016-2017 school year:

NAME: Maria Blanc  
 POSITION: Teacher Assistant – Applegate Elementary School  
 POSITION CONTROL #: 9101-021-TA-36  
 ACCOUNT #: 11-190-100-106-10  
 UNPD NJ/FED FMLA: December 12, 2016 through December 23, 2016

12. The Superintendent recommends approval to extend the following leaves of absence for the 2016-2017 school year:

NAME: Lara Polakowski  
 POSITION: Teacher – Applegate Elem. School  
 POSITION CONTROL #: 1607-021-IS-002  
 ACCOUNT #: 11-120-100-101-10  
 UNPAID LEAVE: February 1, 2017 through June 30, 2017

NAME: Danielle George  
 POSITION: Teacher – Barkalow Middle School  
 POSITION CONTROL #: 1106-023-IS-012  
 ACCOUNT #: 11-130-100-101-10  
 UNPAID LEAVE: February 1, 2017 through June 30, 2017

NAME: Jennifer Morrisy-Sahlin  
 POSITION: Teacher – Barkalow Middle School  
 POSITION CONTROL #: 1106-023-IS-010  
 ACCOUNT #: 11-130-100-101-10  
 UNPAID LEAVE: February 1, 2017 through June 30, 2017

NAME: Julia Henderson  
 POSITION: Teacher – Errickson Elem. School  
 POSITION CONTROL #: 2130-025-IS-001  
 ACCOUNT #: 11-120-100-101-10  
 UNPAID LEAVE: February 1, 2017 through June 30, 2017

NAME: Tabitha Maniquis  
 POSITION: Teacher – Errickson Elem. School  
 POSITION CONTROL #: 1607-025-IS-002  
 ACCOUNT #: 11-120-100-101-10  
 UNPAID LEAVE: February 1, 2017 through June 30, 2017

NAME: Brianne Holleran  
 POSITION: Teacher – Eisenhower Middle School  
 POSITION CONTROL #: 1001-024-IS-19  
 ACCOUNT #: 11-213-100-101-10  
 UNPD NJ/FED FMLA: January 3, 2017 through January 31, 2017

NAME: Hallie Hinchliffe  
 POSITION: Teacher – Catena Elementary School  
 POSITION CONTROL #: 1001-020-IS-012  
 ACCOUNT #: 11-213-100-101-10  
 UNPAID LEAVE: February 1, 2017 through June 30, 2017

#### EXTENSION OF LONG TERM ASSIGNMENT

13. The Superintendent recommends approval of the extension of the following replacement teachers for the 2016-2017 school year:

NAME: Erin Healy  
 POSITION: Replacement Teacher – Applegate Elem. School  
 SALARY: \$51,277.00 GUIDE: A STEP: 1  
 ACCOUNT #: 11-120-100-101-10  
 EFFECTIVE: February 4, 2017 through June 30, 2017

NAME: Melissa Sluka  
 POSITION: Replacement Teacher – Barkalow Middle School  
 SALARY: \$54,277.00 GUIDE: C STEP: 1  
 ACCOUNT #: 11-130-100-101-10  
 EFFECTIVE: February 4, 2017 through June 30, 2017

NAME: Kelly Burke  
 POSITION: Replacement Teacher – Barkalow Middle School  
 SALARY: \$54,277.00 GUIDE: C STEP: 1  
 ACCOUNT #: 11-130-100-101-10  
 EFFECTIVE: February 4, 2017 through June 30, 2017

NAME: Kyle Buchanan  
 POSITION: Replacement Teacher – Errickson Elementary School  
 SALARY: \$51,277.00 GUIDE: A STEP: 1  
 ACCOUNT #: 11-120-100-101-10  
 EFFECTIVE: February 4, 2017 through June 30, 2017

NAME: Elizabeth Engelhardt  
 POSITION: Replacement Teacher – Errickson Elementary School  
 SALARY: \$54,277.00 GUIDE: C STEP: 1  
 ACCOUNT #: 11-120-100-101-10  
 EFFECTIVE: February 4, 2017 through June 30, 2017

NAME: Amelia Snow  
 POSITION: Replacement Teacher – Eisenhower Middle School  
 SALARY: \$54,277.00 GUIDE: C STEP: 1  
 ACCOUNT #: 11-130-100-101-10  
 EFFECTIVE: January 6, 2017 through February 1, 2017

NAME: Jamie Kelly  
 POSITION: Replacement Teacher – Catena Elementary School  
 SALARY: \$51,277.00 GUIDE: A STEP: 1  
 ACCOUNT #: 11-213-100-101-10  
 EFFECTIVE: February 4, 2017 through June 30, 2017

NAME: Lynne Stokes  
 POSITION: Replacement Teacher – West Freehold School  
 SALARY: \$51,277.00 GUIDE: A STEP: 1  
 ACCOUNT #: 11-120-100-101-10  
 EFFECTIVE: February 2, 2017 through June 30, 2017

#### RATIFY AFTER SCHOOL MONITORS

14. The Superintendent recommends ratifying the following staff members to serve as district monitors at the district's monitoring rate for the 2016-2017 school year:

Ana Reilly	Tim McInerney
Stacy Collins	Michelle Rizzo Labbate
Colleen Bezanson	Laura Bergen
Katie Blessing	Larry Moran
Jill Emma	Aurora Selah
Suzanne Stonaker	Debra Soriano
Meg Kotran	Scott Goldstein
Robert Mayer	Bonniejoy Marini
Laura Mirabelli	Lisa Cirincione
Judy Fonte	

#### RATIFYING – CLASS COVERAGE

15. The Superintendent recommends ratifying the following staff member to provide coverage for classes during the regular school day during their prep at the contracted curriculum rate, as needed.

Laura Bergen

## HONORARIA

16. The Superintendent recommends approval of the following PTO funded honoraria for the 2016-2017 school year:

<b>NAME</b>	<b>ACTIVITY</b>	<b>SCHOOL</b>	<b>AMOUNT</b>
Lisa Rispoli	4 <sup>th</sup> Grade Choir	West Freehold	\$1,000.00
Lisa Rispoli	5 <sup>th</sup> Grade Choir	West Freehold	\$1,000.00
Dana Turner	Tech Ninjas	Eisenhower	\$1,000.00
Karen Rieg	Mural Makers	Eisenhower	\$1,000.00
Tom Caiazza	CPR Family & Friends	Eisenhower	\$1,000.00

17. The Superintendent recommends approval of the following honoraria for the 2016-2017 school year:

<b>NAME</b>	<b>ACTIVITY</b>	<b>SCHOOL</b>	<b>AMOUNT</b>
Tracie Yostpille	National Jr. Honor Society	Eisenhower	\$1,000.00

## DISTRICT MENTOR

18. The Superintendent recommends ratifying the following staff member as a district mentor for the 2016-2017 school year:

Nicole Caruso

## STUDENT MENTOR

19. The Superintendent recommends ratifying the following staff member to serve as student mentor at Barkalow Middle School at the district's monitoring rate for the 2016-2017 school year:

Tracy Cwiakala

## BEFORE/AFTER SCHOOL PRESENTERS 2016-2017

20. The Superintendent recommends approval of the following staff members to present before/after school workshops during the 2016-2017 school year at the contracted hourly rate for a maximum of 10 hours each.

Kristen Fossa  
Tara Kriete  
Jade Yelk

## CURRICULUM COMMITTEE

21. The Superintendent recommends approval of the following staff members to work on a committee during the 2016-2017 school year at the contracted hourly rate for a maximum of 10 hours each.

**Project Runway Pilot**

Debbie Wilson  
Lindsay Chiera  
Elizabeth Capone  
Melissa Deutsch  
Samantha Wissman  
Nanette Tadeo

## CERTIFIED SUBSTITUTES

22. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2016-2017 school year at the established rates for certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

Christopher Territo	Lindsay Perine
Richard Bain	Jaclyn Hockenjos
Jordan Vaccarello	Elyse Schrier
Sharon Mousselli	Carly Mauss

## SUPPORT STAFF SUBSTITUTES

23. The Superintendent recommends approval of the following persons to substitute for the eight schools in the district for the 2016-2017 school year at the established rates for non-certificated positions. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7.1 et seq.; 39-17 et seq.; 6-4.13 et seq.

<u>Teacher Assistant</u>	<u>Office Assistant</u>	<u>Lunchroom Assistant</u>
Lindsay Perine	Lindsay Perine	Lindsay Perine
Jaclyn Hockenjos	Jaclyn Hockenjos	Jaclyn Hockenjos
Laura Mays	Laura Mays	Laura Mays
Jordan Vaccarello	Jordan Vaccarello	Jordan Vaccarello
Elyse Schrier	Elyse Schrier	Elyse Schrier
Sharon Mousselli	Sharon Mousselli	Sharon Mousselli
Carly Mauss	Carly Mauss	Carly Mauss
<u>Bus Assistant</u>	<u>Bus Driver</u>	<u>Custodian</u>
Jane Yanko		

## FIRST READING POLICY AND REGULATION

24. The Superintendent recommends approval of the first reading of:

<u>Policy</u>	
5530	Substance Abuse
<u>Regulation</u>	
5530	Substance Abuse

## SECOND READING POLICIES AND REGULATIONS

25. The Superintendent recommends approval of the second reading of:

<u>Policies</u>	
2415.30	Title I – Educational Stability for Children in Foster Care
8630	Bus Driver/Bus Aide Responsibility
9541	Student Teachers/Interns

<u>Regulations</u>	
2464	Gifted and Talented Pupils
7510	Use of School Facilities
8630	Bus Driver/Bus Aide Responsibility

**Motions carried by roll call vote as follows:**

Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert,  
Mrs. Patten, Mrs. Triandafellos, Mr. Levy, Mr. Marion

Nays:

Abstain:

Absent:

**CURRICULUM/STAFF DEVELOPMENT COMMITTEE**

On Motion of Mrs. Patten, seconded by Mrs. Triandafellos, authorization was given to approve the following:

**HOME INSTRUCTION**

- The Superintendent recommends ratification for the following student to receive bedside/home instruction for the 2016-2017 school year:

Student: 2187669554  
Tutors: Julia Postiglione, Kristen Rusterholz  
Rate: \$50.00 per hour – not to exceed 5 hours per week  
Start Date: 10/28/16  
End Date: TBD

Student: 2187669554  
Tutor: Education Inc.  
Rate: \$49.00 per hour – not to exceed 5 hours per week  
Start Date: 11/28/16  
End Date: TBD

Student: 9682208565  
Tutors: Jill Emma, Allison Dutka  
Rate: \$50.00 per hour – not to exceed 5 hours per week  
Start Date: 11/28/16  
End Date: TBD

Student: 9250429113  
Classification: 504  
Tutors: Laura Bergen, Amanda Baudo, Bridgid Logan  
Rate: \$50.00 per hour – not to exceed 5 hours per week  
Start Date: 12/05/16  
End Date: TBD

Student: 1604685384  
Classification: 504  
Tutors: Kristen Rusterholz, Karen Knightingale  
Rate: \$50.00 per hour – not to exceed 5 hours per week  
Start Date: 11/22/2016  
End Date: TBD

**STUDENT TEACHER PLACEMENT**

- The Superintendent recommends approval of the following student teacher and practicum placements for the 2016-2017 and/or 2017-2018 school year:

<u>STUDENT</u>	<u>COOPERATING STAFF</u>	<u>DATES</u>
April Bodner (Georgian Court University)	Susan Simonik	1/30/17-5/12/17

Christopher Fennell (Georgian Court University)	Rafael Damo	1/30/17-5/12/17
Gabriella Panella (Georgian Court University)	Rebecca Todd	1/30/17-5/12/17
Frances Capone (Grand Canyon University)	Jill Sliwoski	1/3/17 – 6/20/17
Kerry Luttrell (Seton Hall University)	Melissa Pasola	1/9/17 – 4/28/17
Angela Longette (Georgian Court University)	Katie Jahoda	1/30/17 – 5/12/17
Kaitlin Flinn (Georgian Court University)	Rebecca Montgomery	1/3/17 – 12/29/17
Samantha Gigante (Georgian Court University)	Pete Costelloe	1/30/17 – 5/12/17

## APPROVAL OF SCHOOL CALENDAR

3. The Superintendent recommends approval of the 2017-2018 school calendar as listed below and in the printed calendar:

July 4, Tuesday	District Closed
September 4, Monday	District Closed
September 5, Tuesday	All Staff Report
September 6, Wednesday	All Staff Report
September 7, Thursday	Schools Open for Students
September 21, Thursday	District Closed
September 22, Friday	District Closed
October 9, Monday	Schools Closed/Staff Professional Development Day
November 9, Thursday	District Closed
November 10, Friday	District Closed
November 22, Wednesday	Schools Close Early
November 23, Thursday	District Closed
November 24, Friday	District Closed
December 22, Friday	Winter Recess Begins – Schools Close Early
January 2, 2018, Tuesday	District Reopens
January 11, Thursday	Parent Conferences - Schools Close Early
January 15, Monday	District Closed
January 24, Wednesday	Parent Conferences – Schools Close Early
January 30, Tuesday	Parent Conferences – Schools Close Early
February 19, Monday	District Closed
March 29, Thursday	Spring Recess Begins – Schools Close Early
March 30, Friday	District Closed
April 9, Monday	District Reopens
May 25, Friday	Schools Close Early
May 28, Monday	District Closed
June 18, Monday	Schools Close Early
June 19, Tuesday	Schools Close Early
June 20, Wednesday	Schools Close Early (Last Day)

**Motion carried by voice vote as follows:**

- Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert,  
Mrs. Patten, Mrs. Triandafellos, Mr. Levy, Mr. Marion
- Nays:
- Abstain:
- Absent:

**FINANCE/FACILITIES/TRANSPORTATION COMMITTEE**

Mrs. Holtz reviewed the minutes of the Finance/Facilities/Transportation Committee meeting of December 13, 2016.

On Motion of Mrs. Holtz, seconded by Mrs. Triandafellos, authorization was given to approve the following:

**CERTIFICATION**

- Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), the Board Secretary certifies that as of November 30, 2016, **NO** budgetary line item account has obligations and payments (contractual orders) which in the total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:22A-16.10(a), N.J.S.A. 18A:22-8 and 18A:22-8.1.

**SECRETARY/TREASURER REPORTS**

- The Superintendent recommends acceptance of the Board Secretary’s report for the month of November 2016 and the Treasurer’s report for the month of November 2016.

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we certify that as of November 30, 2016, the Board Secretary’s monthly financial report (appropriations section) did not reflect an over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of the district officials, we have no reason to doubt that the district has sufficient funds to meet its financial obligations for the remainder of the fiscal year.

**BILLS & CLAIMS**

- The Superintendent recommends approval of the following list of bills dated December 13, 2016, which have been reviewed and approved by a Board member:

	Machine Print Checks	Hand Checks	Total Bills
Current Expense (General)			
Current Expense	2,130,580.21	1,795.10	2,132,375.31
Capital Outlay			
Education Job Fund			
Special Revenue	40,481.16		40,481.16
Capital Project			
Debt Service			
Total Bills	2,171,061.37	1,795.10	2,172,856.47

**TRANSFERS**

- The Superintendent recommends approval of the following transfers for the 2016-2017 school year:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$22,378.80	11-000-252-330-06-000 Admin. Tech. Purch. Prof.	12-000-252-730-06-000 Equipment

\$2,000	11-000-221-500-22-000 Improve Instr. Oth. Purch.	11-000-222-600-22-000 Ed. Media/School Library
\$ 200	11-000-262-610-23-000 Custodial Supplies	11-190-100-340-23-000 Reg. Inst. Purch. Tech Serv.
\$6,857.50	11-000-218-500-09-000 Guidance Oth. Purch. Serv.	11-000-218-320-09-000 Guidance Prof. Serv.
\$13,916	11-190-100-610-09-000 Reg. Ed Instr. Supplies	11-000-218-320-09-000 Guidance, Prof. Services
\$5,000	11-000-230-331-05-000 Legal Fees	11-000-230-530-05-000 Communications
\$1,250.00	11-190-100-340-24-000 Reg. Instr. Purch. Tech Serv.	11-190-100-500-24-000 Reg. Instr. Other Purch. Serv.

## APPROVAL OF TRAVEL AND RELATED EXPENSES

5. The Superintendent recommends approval of the following travel and related expense reimbursements in accordance with N.J.A.C. 6A: 23B as follows:

NAME	TITLE	EVENT	DATES	AMOUNT
Montgomery, Rebecca	Principal	Bridging the Gap in Early Learning Preschool through Grade 3	1/23/17	\$145.00
Fitzpatrick, Kim	Counselor	Mindful Educators Essentials – Online	1/19/17 – 3/1/17	\$275.00
Colford, Courtney	Counselor	Assn. of Student Assistance Professionals of NJ 31 <sup>st</sup> Annual Conf.	2/9/17 – 2/10/17	\$295.00
Moynihan, Lauren	Health & PE Teacher	NJAPHERD* Annual Convention	2/27/17 – 2/28/17	\$100.00
Banks, Mary	Health & PE Teacher	NJAPHERD* Annual Convention	2/26/17 – 2/27/17	\$100.00
Campfield, Tami	Health & PE Teacher	NJAPHERD* Annual Convention	2/27/17 – 2/28/17	\$150.00
Olsen, Edward	Health & PE Teacher	NJAPHERD* Annual Convention	2/27/17 – 2/28/17	\$150.00
Amalfitano, Gloribel	Teacher	FLENJ – Foreign Language Educators of NJ Annual Conference	3/31/17	\$150.00
Force, Lisa	Media Specialist	Rutgers K-12 Winter Maker Series – Powering Projects	1/10/17	\$75.00
Force, Lisa	Media Specialist	Rutgers K-12 Winter Maker Series – Introduction to Robotics: Rubicon	2/23/17	\$75.00
Force, Lisa	Media Specialist	Rutgers K-12 Winter Maker Series – Sewn Circuits	3/22/17	\$75.00

Montgomery, Rebecca	Principal	Project Runway Site Visits	1/4/17 – 1/5/17 and 1/12/17	\$441.25
Benbrook, Jenn	Principal	Project Runway Site Visits	1/4/17 – 1/5/17 and 1/12/17	\$441.25
Areman, Cathleen	Principal	Project Runway Site Visits	1/4/17 – 1/5/17 and 1/12/17	\$441.25
Bernazzoli, Kelly	Nurse	School Nurse Workshop – Mental Health Medication Usage in Children	4/26/17	\$50.00
Bernazzoli, Kelly	Nurse	School Nurse Workshop – Record and Policies in the School Health Office	5/17/17	\$50.00
Dickstein, Neal	Asst. Sup.	NJASA Techspo	1/27/17	\$225.00
Smith, Tom	Asst. Principal	NJASA Techspo	1/27/17	\$225.00
Gambino, Lori	Asst. Principal	NJASP Techspo	1/27/17	\$225.00
Donofrio, Russ	Ed. Tech. Coordinator	NJASP Techspo	1/27/17	\$225.00
Dickstein, Neal	Asst. Supt.	AASA Nat'l Conf. on Education	3/1/17 – 3/4/17	\$2,138.00
Haimer, Pamela	Asst. Supt.	AASA Nat'l Conf. on Education	3/1/17 – 3/4/17	\$2,138.00
Kasun, Ross	Superintendent	AASA Nat'l Conf. on Education	3/1/17 – 3/4/17	\$2,138.00
Shaw, Traci	Supervisor	Project Runway Site Visits	1/4/17 – 1/5/17 and 1/12/17	\$441.25
Lugo, Joelle	BCBA	ABA International	5/25/17 – 5/29/17	\$937.20
McClish, Carla	Social Worker	Rational-Emotive & Cognitive Behavior Therapy	1/27/17 - 1/29/17	\$1,172.89
Gambino, Lori	Asst. Principal	Mid Atlantic Conf. on Personalized Learning	2/27/17 – 3/1/17	\$588.50
Dickstein, Neal	Asst. Supt.	Mid Atlantic Conf. on Personalized Learning	2/27/17 – 3/1/17	\$786.31

- \* NJAPHERD (NJ Association for Health, Physical Education, Recreation and Dance), Annual Conference is from February 26 through 28, 2017. If not a member there is a \$50 fee.

#### 2015-2016 AUDIT RESOLUTION

6. The Superintendent recommends approval of the following resolution:

**Resolved** that the Board approve the following resolution regarding the 2015-2016 audit:

**Whereas**, the Board of Education has engaged the firm of Jump, Scutellaro and Company, LLP., Toms River, NJ, to conduct an audit of the District's Comprehensive Annual Financial Report (C.A.F.R.) for the 2015-2016 school year in compliance with N.J.S.A. 18A:18A:23-1 et. seq, and

**Whereas**, this audit has been completed and a report filed with the State Department of Education and the Board of Education along with a synopsis of the audit report and recommendations, which synopsis and recommendation are available for public review, and

**Whereas**, the audit contained the following finding:

2016 – 1: The School District did not properly report student’s intensive services and/or other services as listed on the student’s IEP and/or received on the Extraordinary Aid application; and

**Whereas**, the School Business Administrator and Superintendent of schools have prepared a corrective action plan to resolve this audit finding.

**Now, Therefore, Be it Resolved**, that the Board of Education hereby accepts the report and the attached correction action plan.

DONATIONS

- 7. The Superintendent recommends approval to accept a donation in the amount of \$2,000 from the Eisenhower PTO to be used for the following honoraria:

Tech Ninjas	\$1,000
Mural Makers	\$1,000

- 8. The Superintendent recommends approval to accept a donation in the amount of \$1,000 from the Eisenhower PTO to be used for a CPR for Family and Friends honoraria.

- 9. The Superintendent recommends approval to accept a donation in the amount of \$25.00 from a parent employed by AT&T and will be used for the STEAM Center at the Applegate Elementary School.

- 10. The Superintendent recommends approval to accept a donation in the amount of \$2,000 from the West Freehold PTO to be used for the following honoraria:

<u>NAME</u>	<u>ACTIVITY</u>	<u>AMOUNT</u>
Lisa Rispoli	Fourth Grade Choir	\$1,000
Lisa Rispoli	Fifth Grade Choir	\$1,000

- 11. The Superintendent recommends approval to accept a donation from PACE in the amount of \$18,202.63 which will be used to pay the following staff members for grants awarded:

<b>Grant #</b>	<b>Name</b>	<b>Teachers</b>	<b>School</b>	<b>Total</b>
2016-01	Model Me Kids Social Skills Group	Mary Weiss, Sarah Strazella	CRAS	\$1,935.75
2016-02	Social Skills in Sports	Mary Weiss, Sarah Strazella	CRAS	\$704.00
2016-03	Social Skills Through Sports	Tami Campfield, Edward Olsen	LDS	\$1,056.00
2016-04	Bulldog Builders	Katie Kowalewski	CRAS	\$761.88
2016-05	Let's All Have Fun Climbing the Ladder of Academic of Success/Recognition = Academic	Beverly Walsh, Elvira Mudd (TA)	JJCS	\$1,054.00
2016-06	Personallization of Success	John Krupp	DDES	\$648.00
2016-07	Treasure Box	Tina Belka	LDS	\$100.00
2016-08	Special Olympics Bowling	Tina Belka	LDS	\$1,200.00
2016-09	Treasure Box Behavior Program	Beverly Walsh	JJCS	\$150.00
2016-12	PASS	Tracy Cwlakala	CTBS	\$2,024.00

2016-13	Full Steam Ahead	Dana Morris, Sarah D'Angelo, Elvira Mudd (TA)	JJCS	\$1,120.00
2016-15	Kids Connection	Sarah Strazella, Lindsay Kecker, Silvana Verzollini (TA)	CRAS	\$1,944.00
2016-16	Bulldog Buddies	Sarah Strazella, Lindsay Kecker, Silvana Verzollini (TA)	CRAS	\$1,944.00
2016-18	Fundarama	Teresa Marcinkiewisk	CTBS	\$880.00
2016-19	Let's Dance	Natalie Levine, Pamela Donahoe	WFS	\$320.00
2016-20	HOPE	Natalie Levine, Stacey Reha	WFS	\$528.00
2016-21	EPIC (Establishing Positive Interactive Citizens)	Lisa Ubanowica, Natalie Levine	WFS	\$440.00
2016-22	Student Store/Bank Book	Lisa Johnston, Michelle Cardwell	CTBS	\$300.00
2016-23	TIPS	Shaina Zupa	CTBS	\$528.00
2016-24	Project Team	Susan Reardon	MWES	\$565.00
<b>TOTAL</b>				<b>\$18,202.63</b>

## CHANGE ORDER

12. The Superintendent recommends approval of a deduct change order for the Boiler Piping Repair/Replacement Project at the Early Childhood Learning Center in the amount of \$5,000.00. This is due to a credit for the unused allowance allocated for this project.

## DISPOSALS

13. The Superintendent recommends approval to dispose of the following books from the Eisenhower Middle School which are no longer used for educational purposes:

130	The Writer's Craft	McDougal Littell	1994
76	The Study of Literature	Ginn	1978
140	Literature	Prentice Hall	2000
50	Adventures for Readers	Harcourt Brace Jovanovich	

14. The Superintendent recommends approval to dispose of the following items from the Eisenhower Middle School which are no longer used for educational purposes:

One Mitsubishi projector KTL ZU10018-11024  
 30 pair of old grey baseball pants  
 10 pair of white baseball pants  
 19 pair of black girls soccer shorts  
 16 soccer jerseys  
 27 pair socks  
 25 boys soccer uniforms  
 10 pair baseball pants  
 10 baseball jerseys  
 13 baseball belts  
 19 cheer uniforms

15. The Superintendent recommends approval to dispose of 46 chairs made by the Melsur Company from the Barkalow Middle School. These chairs are no longer needed for educational purposes.

## ACT AGREEMENT

16. The Superintendent recommends approval of the Alliance for Competitive Telecommunications (ACT) Participation Agreement for Cooperative Purchasing of Telecommunication Services.

## COMMISSION FOR THE BLIND CONTRACT

17. The Superintendent recommends approval to ratify the following contract:

Student: 4109847150  
Cost: \$1,392  
Start Date: 11/21/16  
End Date: 6/30/17

## CONSULTANT

18. The Superintendent recommends approval for the following consultant to provide two days of review of district programs at a cost not to exceed \$3,000:

Kathleen Rotter

19. The Superintendent recommends approval for the following consultant to provide a follow up Professional Development workshop for the Educational Services Department at a cost not to exceed \$2,500.

George Scott (he is a retired Director of Special Education and current NJ Traumatic Loss Coordinator)

20. The Superintendent recommends approval for the following consultant to provide BCBA services to our district at a cost of \$135/hr.

Brett DiNovi & Associates

21. The Superintendent recommends approval for the following consultant to provide district professional development for special education teachers and speech language specialists at a cost not to exceed \$22,000:

Lindamood-Bell (Visualizing and Verbalizing Training)

22. The Superintendent recommends approval for the following consultant to provide training for the CST based on state protocol and procedures at a cost of \$400 per day for a maximum of \$4,000.

In a Pinch Education (Marci Grabelle, a retired Director of Special Education)

## SHARED SERVICES AGREEMENT

23. The Superintendent recommends approval of the Shared Services Agreement between the Freehold Township Board of Education and the Municipality of Freehold Township. (A copy of this agreement is available for review in the Board Office.)

**Motion for Items 1-21 and 23 carried by roll call vote as follows:**

Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert,  
Mrs. Patten, Mrs. Triandafellos, Mr. Levy, Mr. Marion

Nays:

Abstain:

Absent:

**Motion for Item 22 carried by roll call vote as follows:**

Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert,  
Mrs. Triandafellos, Mr. Levy, Mr. Marion

Nays: Mrs. Patten

Abstain:

Absent:

## OLD BUSINESS

Mr. Marion announced the following items:

- Any Board member interested in being a part of the Governor's Annual Teacher Recognition panel to speak to Mr. Dickstein.
- The Board's reorganization meeting is on January 3, 2017 at 7 PM.
- The Monmouth County School Board Association Legislative Committee is on January 9, 2017.
- On January 20, 2017 the Board is invited to attend an Administrator's retreat.

Mr. Amoroso discussed the NJ School Board Association Delegate Assembly that he attended.  
Mr. Hudak invited interested Board members to attend a security system presentation on December 14<sup>th</sup>.

NEW BUSINESS - None

PUBLIC PARTICIPATION – None

#### EXECUTIVE SESSION

On motion of Mr. Hudak, seconded by Mrs. Lambert, the following resolution was moved and adopted:

RESOLVED, this board met in executive session on Tuesday, December 13, 2016 at 10:01 p.m., for the purposes of discussing Update on ongoing litigation, FTEA Grievance Hearing, and FTAA and TWU Negotiations, from which the public may be excluded under the Open Public Meetings Act, PL 1975, Chapter 231. It is anticipated that matters discussed in this executive Session will be made public when the need for confidentiality no longer exists.

**Motion carried unanimously by voice vote.**

#### MOTION TO RECONVENE THE MEETING AT 10:57 P.M.

On a motion of Mrs. Patten, seconded by Mr. DiBlasio, the board reconvened as follows:

#### **Motion carried by voice vote as follows:**

Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert,  
Mrs. Patten, Mrs. Triandafellos, Mr. Levy, Mr. Marion

Nays:

Abstain:

Absent:

#### ADJOURNMENT

On motion of Mrs. Triandafellos and seconded by Mr. Levy, and by unanimous voice vote of those present, the meeting adjourned at 10:58 p.m.

Respectfully Submitted,

Robert DeVita  
Business Administrator/Board Secretary  
RD:db