

**Request for Permission to Duplicate Copyrighted Materials**

*From Davidson County Schools Copyright Policy*

Author and/or Editor \_\_\_\_\_

Title of Work and Edition \_\_\_\_\_

We at \_\_\_\_\_ School in Davidson County, North Carolina would like to duplicate your work for our educational purpose. We would like to make \_\_\_\_\_ copies of the above work. The portion of the work that we are copying is \_\_\_\_\_ (amount, page numbers, chapters, etc.).

This material will not be sold for any reason. It will be used for an educational use pertaining to our curriculum.

We will be using the duplicated material for the following purpose:

\_\_\_\_\_  
\_\_\_\_\_

We will be duplicating the material in the following way:

- Photocopy
- Copying to CD
- Other \_\_\_\_\_

Please reply to the following address or e-mail. Thank you for your time.

Address: \_\_\_\_\_  
\_\_\_\_\_

E-mail: \_\_\_\_\_

Teacher or Instructor: \_\_\_\_\_  
Print Signature

Principal \_\_\_\_\_  
Print Signature