

# Lagrange-Moscow Elementary School



Parent Involvement Plan  
2017-2018

# Introduction

Lagrange-Moscow Elementary School is deeply committed to involving families in the educational experiences of their students. LMES recognizes that total responsibility for each child is shared by the families and the school, and that collaboration, cooperation, and commitment is needed by all stakeholders. This Parent Involvement Plan was developed based upon the requirements of Title I and Fayette County Public Schools. This plan outlines the expectations and resources needed to support families, school, and community.

## Lagrange-Moscow Elementary Shall:

- Establish a positive atmosphere in order to cultivate a welcoming atmosphere for all parents and community guests.
- Designate a certified staff member to serve as the parent coordinator and whose duties are as follows:
  1. Provide a line of communication between teachers and parents,
  2. Provide professional development training designed to encourage parental involvement for teachers and administrators,
  3. Create opportunities to foster parental participation in school activities, and
  4. Keep a record of sign-in sheets from school activities.
- Develop a system of communication with parents and guardians that consists of the following”
  1. Monthly school calendars,
  2. Weekly class newsletters,
  3. Interim reports sent out during each grading period,

4. A user-friendly website containing relevant information about school events, teacher contact information, and photos, and
  5. Daily folders containing behavior reports, notes or handouts, homework, and other important information.
- Implement a School Culture Leadership team and encourage parents, students, community members, and teachers to be a part of this team.
  - Support a Parent-Teacher Organization (P.T.O.) and encourage all stakeholders to participate.
  - Schedule at least two Parent Academic Academy days per year where all stakeholders can dialogue about school strengths and areas to strengthen.
  - Hold two parent informational events per year. This will include a Fall "Back to School Bash" to encourage parents to meet the staff, and a Spring TN Ready Parent Meeting to inform parents about how they can ensure success on the upcoming assessments.
  - Provide a parent center in the school, equipped with internet access, a computer, a printer, and informative material for parents.

## The Teachers of LMES Shall:

- Provide a positive classroom atmosphere that is conducive to learning.
- Provide students with rigorous classroom instruction.
- Provide information to parents during parent conferences and Parent Academic Academy events.
- Keep up-to-date grading records, in order to keep parents apprised of student progress.
- Send home weekly newsletters outlining lesson topics, important announcements, and other classroom information.

- Send home daily folders, which include behavior, memos and flyers, homework, and other important information.
- Consistently communicate with parents regarding their students' behavior, academics, and other progress.

## The Parents of LMES Shall:

- Keep contact information up-to-date.
- Review monthly calendars, weekly newsletters, and daily folders.
- Attend parent-teacher conferences and Parent Academic Academy events.
- Attend school activities.
- Contact the school if there is an issue to be resolved.
- Utilize the Fayette County Public Schools website ([www.fcsk12.net](http://www.fcsk12.net)) and the school's website ([lmes.fcsk12.net](http://lmes.fcsk12.net)).
- Stay abreast of events via twitter. @lmes1gernation
- Become involved in one or more of the following ways:
  1. Become a P.T.O. member,
  2. Become a School Culture Leadership Team member, and/or
  3. Volunteer at the school.