

MINUTES

**MENDOTA UNIFIED SCHOOL DISTRICT  
REGULAR BOARD OF TRUSTEES MEETING**



Wednesday, March 14, 2018  
Regular Board Meeting Beginning at 6:00 P.M.  
Mendota High School Library  
1282 Belmont Avenue, Mendota, CA 93640

**MINUTES**

1.0 CALL TO ORDER 6:01PM

2.0 ROLL CALL

1. Alma Durazo	Present	5. Diana Toscano	Present
2. Lupe Flores	6:10pm	6. Raul S. Varela	Present
3. Isabel Maldonado	Present	7. Jose C. Zavala	6:17pm
4. Adrian Perez	Present	8. Diana Quinteros	Absent

Student Board Member

*Dr. Lopez asked for a moment of silence for Sandra Sosa, an MUSD employee who passed away in February.*

3.0 FLAG SALUTE & RECOGNITION: Mr. Kirby introduced students that participated in the Top Tech Challenge for Auto Mechanics from Mendota High School who led the flag salute.

❖ *Top Tech Challenge for Auto Mechanics 2018 Participants*  
*15 minute reception to followed*

4.0 APPROVAL OF THE MINUTES FOR: January 24, 2018 (Raul Varela made a motion to approve the minutes with Alma Durazo seconding the motion. Roll Call was taken. Motion Passed 7-0)

5.0 APPROVAL OF OR ADDITIONS TO THE AGENDA FOR: March 14, 2018 (Raul Varela made a motion to approve the agenda with a revision on item 10.11 with Jose Zavala seconding the motion. Roll Call was taken. Motion Passed 7-0)

*(The Board may add an item to the agenda if, upon two-thirds vote, the Board finds that there is a need for immediate action on the matter and the need came to the attention of the District after the posting of this agenda.)*

6.0 POTENTIAL CONFLICTS OF INTEREST

*(Any Trustee who has a potential conflict of interest may now identify the item and recuse himself/herself from discussing and voting on the matter.) [FPPC §87105] NONE*

7.0 REPORT(S) - INFORMATION ONLY

❖ **McCabe Modernization Update** Mr. Paul Bunton  
Mr. Bunton went over the Facilities Master Plan and gave an update on the schedule for the McCabe Modernization Project.

❖ **Integrating Shop & STEM Classes at Mendota Jr. High** Mr. Carlos Tamayo  
Mr. David Sackrison

Mr. Tamayo and Mr. Sackrison talked to the board about integrating the MESA Shop and STEM classes at Mendota Junior High. Mr. Tamayo said the STEM class has equipment that would benefit the MESA Program as well. He went on to present the equipment that both classes would use and how each class would be enhanced with the modern equipment..

**MINUTES**

Regular Board Meeting

March 14, 2018

Page 2

**8.0 PUBLIC COMMENT**

*(This is an opportunity for the members of the public to address the Board on any matter related to the District. The District Secretary has forms that may be filled out and given back to the District Secretary. In accordance with District Policy, members of the public are asked to keep their comments to four (4) minutes or less.)*

- Kevin Romero gave an update on the West Sierra League for Basketball and Softball.
- Travis Kirby let the board know that he will be offering off campus lunch privileges to Juniors. He will try it for the last four weeks of school. He also communicated the WASC review team for accreditation for the high school would be here the following week. Mr. Kirby said they are well prepared for the review and thanked Mr. Robert Gonzales and his staff for preparing the campus.
- Sergio Valdez thanked the board for allowing the Youth Recreation Program to use the facilities. He asked if any events they have can be used thru the parent communication system the district uses. Mr. Varela asked if it possible to announce the events on the Marquis. Dr. Lopez said yes its possible.

**9.0 PUBLIC NOTICE**

**SECOND READING: HEARING and PUBLIC COMMENT** regarding proposed revisions to Mendota Unified School District's Board Policy (BP) Head Lice.

**10.0 CONSENT CALENDAR Mr. Raul Varela made a motion to approve items 10.1-10.11. Mr. Jose Zavala seconded the motion. Roll Call was taken. Motion Passed with a vote of 7-0)**

*(All Consent Calendar items are considered to be routine action items and will be enacted by one motion. There will be no separate discussion of these items unless requested, in which event the item will be removed from the Consent Calendar and considered following approval of the Consent Calendar.)*

- 10.1** Approved of the proposed revisions to Mendota Unified School District's Board Policy (BP) Head Lice.
- 10.2** Approved of Agreement between Fresno County Superintendent of School and Mendota Unified School District for Healthy Youth Act Training from April 30, 2018-May 11, 2018.
- 10.3** Approved for the Notice to Bidders for Electrical Upgrades Welding Shop Mendota High School located at 1812 Belmont Avenue.
- 10.4** Approved to publish the Notice to Contractors for the existing Washington Elementary Portable Buildings Roofing Repairs.
- 10.5** Approved of Agreement between Fresno Pacific University and Mendota Unified School District for Internship/Field Work Program.
- 10.6** Approved of College and Career Access Pathways Partnership Agreement.
- 10.7** Approved of Agreement between California Risk Management Authority and Mendota Unified School District for services from January 2018 through December 2018.
- 10.8** Approved to hold a surplus property sale Saturday, March 17, 2018 from 8:00 a.m. to 12:00 p.m. Auction will be at the Annex/Warehouse behind the District Office.
- 10.9** Approved of the Revised 2017/2018 Single Plan(s) for Student Achievement for:
  - ❖ Washington Elementary School
  - ❖ Mendota Elementary School
  - ❖ McCabe Elementary School
  - ❖ Mendota Junior High School

MINUTES

Regular Board Meeting

March 14, 2018

Page 3

- ❖ Mendota High School
- ❖ Mendota Continuation School

- 10.10 Approved of the 2017-2018 Second Interim Report for Mendota Unified School District with a Positive Certification as required by AB1200.
- 10.11 Approved for Mr. Sellick, teacher and JSA students at Mendota High School to attend an overnight trip to the JSA New Leaders Conference in Burlingame on April 17, 2018.
- 10.12 **RESOLUTION No. 269-1718:** Approval to donate old unusable miscellaneous office furniture to Templo Sinai Church. **ROLL CALL VOTE:** A. Durazo Y L. Flores Y; I Maldonado Y; A. Perez Y; D. Toscano Y; R. Varela Y; J. Zavala Y
- 11.0 **ACTION ITEMS Mr. Raul Varela made a motion to approve Action Items 11.1-11.10 with Diana Toscano seconding the motion. Roll Call vote was taken. Motion Passed with a vote of 7-0)**
- 11.1 Approved of the recommended Summer School Principals List.
- 11.2 Approved of the recommended Spring Coaches list for 2017/2018 for Mendota High School.
- 11.3 Approved to hire Daniela Silva to fill a 3 hour/10 month Instructional Aide vacancy at Mendota Elementary School as recommended by the interview panel and site principal.
- 11.4 Approved of Letter of Resignation from Patrick Staten, Mathematics Teacher at Mendota High School effective June 8, 2018.
- 11.5 Approved of the Revised/Updated 2018 Mendota High School Winter Coaching list.
- 11.6 Approved of letter of resignation of Loretta Willman, 6<sup>th</sup> grade teacher at McCabe Elementary School, effective June 8, 2018.
- 11.7 Approved of Letter of Retirement of Mr. Michael Guenon, Mendota High School English Teacher, effective June 8, 2018.
- 11.8 Approved of the District Annual Declaration of Need for Fully Qualified Educators for the 2018/2019 school year.
- 11.9 Approved of Letter of Retirement of Daniel Noel, P.E. teacher at Mendota Junior High School, effective June 8, 2018.
- 11.10 Approved to hire Sandra Rocha to fill a 6 hour/10 month Instructional Aide vacancy at Mendota High School as recommended by the interview panel and site principal.
- 11.11 Consideration/Approval of Retirement Incentive Agreement for the Director of Human Resources. **Taken into Closed Session.**
- 12.0 **TRUSTEE RECOGNITION AND COMMUNICATIONS**  
*Board Presentation and Recognition is for the purpose of recognizing district staff, parents and community organizations for exemplary services on behalf of our students while sharing school-related activities, school visitations, conference attended, or meetings scheduled. The items discussed will not result in any Board action.*
- ❖ Isabel Maldonado thanked the individuals who are retiring for their services.
  - ❖ Alma Durazo said she talked to one of the custodians who works at MES and said the custodian had nothing but good words to say about her job and how comfortable it was to work there.

**MINUTES**

Regular Board Meeting

March 14, 2018

Page 4

- ❖ *Adrian Perez thanked Robert Gonzales for letting some of his staff go to read at Washington School for the Read Across America event. He also participated as well and enjoyed it. He congratulated the teachers who are retiring and thanked Mrs. Willman for her services.*
- ❖ *Jose Zavala thanked all the individuals who are retiring.*
- ❖ *Diana Toscano shared that the board meeting scheduled for March 21<sup>st</sup> will be her last due to her moving to another city. She thanked the community for trusting and voting for her. She is proud to have been a board member for 10 years. She thanked everyone for their support.*
- ❖ *Lupe Flores thanked Diana for her service. She also shared that she was able to view the Migrant Mini Conference thru Facebook and it looked like it was very successful. Mrs. Flores also mentioned that she receives the K-12 Newsletter and found it interesting that statistics show that 25% of school districts in California can't find Science teachers. Dr. Lopez said that tomorrow the Principals and HR department would be attending a teacher job fair at Fresno Pacific.*

**13.0 REPORT OF THE SUPERINTENDENT**

- **March 21, 2018 next board meeting. Actual Bid needs to be approved by the board to meet deadlines.**
- **Prop 39 LED Lighting is completed. Chiller System was installed at MHS.**
- **Echoed about what board members said about the retiring teachers. He will miss them. He said they have left their mark here. He also thanked Mrs. Toscano for her services.**

**14.0 CLOSED SESSION 8:33pm**

**14.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Closed Session pursuant to Government Code §54957, subdivision (b).

**14.2 PUBLIC EMPLOYEE RESIGNATION/RETIREMENT**

Closed Session pursuant to Government Code §54957, subdivision (b).

**14.3 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

Closed Session pursuant to Government Code §54957, subdivision (b).

**14.4 CONFERENCE WITH LABOR NEGOTIATOR(S)**

Unrepresented Employee(s)

**15.0 RECONVENE INTO OPEN SESSION**

**16.0 ADJOURNMENT 11:30pm (MSC; R.Varela /D. Toscano, 7-0)**

---

**Clerk of the Board**

**ACCOMMODATIONS FOR PERSONS WITH DISABILITIES**

*In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact any Board member at (559) 655-4942. Notification at least forty-eight (48) hours prior to the meeting will enable the Board to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or services.*