

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - September 21, 2011

A. CALL TO ORDER

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 5, 2011 through April 4, 2012 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on April 12, 2011.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered **roll call**: Ms. Dansbury, Mr. Drew, Ms. Hartmann, Mr. Potts, Ms. Wehrman, Ms. Zablow and Mr. Dalton. **ABSENT**: Ms. Gens (arrived 7:40pm) and Ms. Goff.

Also attending: Dr. Constance J. Bauer, Superintendent, Ms. Peggy Ianoale, School Business Administrator/Board Secretary.

Staff attending: Jennifer Kafer, Penny McCutcheon, Louise Sullivan, Anthony Rizzo, Ted Eldridge, Brian Usilton, Kathy Creegan, Lisa Limani, Tina Zack, Karyn Yakobosky, Andrea Molnar, Rob Walder, Liz Brotherton, Mike Brennan, Ann Marie O'Leary, Dominick Castaldo, and Roberta Hance.

Visitors attending: Sherri Parrotta, Madison Parrotta, Mae Hamilton, Howard Zablow, Bev Novonglosky, Joan Napolitano, Lynn Mappa, Jim Brotherton, Barbara Johnson, Mike Dauber, Reba Snyder, Brianna Pagnani, and Natalie Pagnani.

School Opening and Emergency Response Commendation:

Joanne Kotelnicki - Director of Transportation
Ricardo Pina - Director of Safety and Security
Daniel Cumming - Director of Technology
Brian Usilton - Operations Supervisor
Ted Eldridge - Night Shift Custodial Supervisor

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D. EXECUTIVE SESSION RESOLUTION - None

RESOLUTION:

Open Public Meetings Act

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

NOW, THEREFORE, BE IT RESOLVED that the aforesaid meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

E. PUBLIC FORUM - FOR AGENDA ITEMS

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

Pat Lynch and Michael Brennan both spoke on the Volunteer Coaching Policy which is up for revision at this meeting.

F. RECOGNITION/PRESENTATION

1. BRMS Student Delegation - Constitution Activity Presentation
2. **BRHS Alumni Hall of Fame Presentation - Barbara Johnson**

G. STUDENT REPRESENTATIVES - Madison Parrotta

- T-shirt sales for all classes - Homecoming
- 9/9/11 Patriot Day
- September 11th Tribute
- 10/4/11 Powder Puff football event

H. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Ms. Dansbury, seconded by Ms. Hartmann to approve the following:

1. *+Motion to approve Minutes from 8/31/11
2. *+Motion to approve Travel Requests - One additional name to Teachers as Scholars - Ms. Lauren Czehut
3. *+Motion to approve Substitute List (BRHS & Source 4 Teachers)
4. *+Motion to approve Out-of-District Placements
5. *+Motion to approve Board Secretary/Treasurer Report
6. *+Motion to approve Bill List

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7. *+Motion to accept Enrollment Reports

BRHS	710
BRMS	534
MIS	384
CBS	244
PMS	619
<u>TOTAL:</u>	<u>2,491</u>

ON A ROLL CALL VOTE (Item 1, and Items 3-8):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton.

NOES: None. ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion unanimously approved.

ON A ROLL CALL VOTE (Item 2):

AYES: Ms. Dansbury, Mr. Drew, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton.

NOES: None. ABSTENTIONS: Ms. Gens. ABSENT: Ms. Goff.

Motion unanimously approved.

I. COMMITTEE REPORTS

1. Policy Committee meeting 9/15/11 - Ms. Wehrman reported
2. Finance Committee meeting 9/19/11 - Ms. Dansbury reported
3. Special Education Meeting 9/21/11

J. UNFINISHED BUSINESS - None

K. SUPERINTENDENT'S REPORT

Superintendent reported on acts of Harassment, Intimidation & Bullying as required by law. Parent of students involved will be notified that these reports were presented to the Board of Education.

1. HIB Report: School	# of Reports	# of HIB
CBS	0	0
PMS	0	0
MIS	7	5
BRMS	2	1
BRHS	5	4
<u>TOTAL:</u>	<u>16</u>	<u>12</u>

L. PERSONNEL REPORT

A motion was made by Ms. Wehrman, seconded by Ms.

Hartmann to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

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1. Motion to accept resignation of Mr. Don Lippincott from the position of School Bus Driver.
2. Motion to approve Mr. Joseph Sprague as Assistant Principal for the district, Salary of \$83,500, effective October 1, 2011.
3. Motion to rescind approval for Mr. Eric Robertshaw as Marching Band Assistant Director for BRHS.
4. Motion to approve leave of absence for employee #4770 from the position of Speech Language Specialist effective November 14, 2011 through April 4, 2012. She will use 8 paid accumulated sick days from November 14, 2011 through November 23, 2011 and 20 paid accumulated sick days from November 28, 2011 to December 23, 2011. She will then be on unpaid NJFLA from January 3, 2012 through March 27, 2012 for 12 weeks and then continue unpaid leave of absence through April 4, 2012.
5. Motion to approve Ms. Elizabeth Sterling as Assistant Band Director at BRHS. Ms. Sterling is a 5th grade teacher at MIS. This will be step 1 with a stipend of \$2,084.
6. Motion to approve Ms. Tiffany Chen as Band Front Advisor at BRHS. Ms. Chen is an Instructional Aide at PMS. This will be step 1 with a stipend of \$2,731.
7. Motion to approve Mr. Matthew Derby and Mr. Fred Lemmerling as Intramural Program Coaches for BRMS for the fall 2011 season. This is Step 1 and they will split the stipend of \$1,222.
8. Motion to approve Ms. Lisa Sabo as HANDS advisor at BRHS. She will be Step 1 with a stipend of \$1,222.
9. +Motion to approve revision of Job Description for Director of Security and adjust salary to compensate for additional duties. New salary will be \$67,000 for 12 month position.
10. Motion to approve D. Ryan Lafferty to do classroom observation at BRHS in partial fulfillment of college course requirements at Fairleigh Dickinson University for the fall semester.
11. Motion to approve Ms. Chelsea Kohfeldt to complete 12 hours of classroom observation at PMS in partial fulfillment of college course requirements for Burlington County College for the fall semester.
12. Motion to approve Ms. Emily Flynn to complete 30 hours of classroom observation at PMS in partial fulfillment of college course requirements for Fairleigh Dickinson University for the fall semester.
13. **MOTION TO APPROVE MS. LESLIE MCEWAN TO COMPLETE BILINGUAL (SPANISH) SPEECH/LANGUAGE EVALUATIONS, COST OF EVALUATION IS \$700 FOR ONE EVALUATION OR \$550 FOR TWO OR MORE. THIS SERVICE IS THROUGH THE OFFICE OF SPECIAL SERVICES.**
14. **INFORMATION:**
+ **JOB POSTINGS:** Security Officer - District; Assistant Principal - District

ON A ROLL CALL VOTE (Items 1, 3-6, 8, 10-13):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton.

NOES: None. ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion unanimously approved.

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ON A ROLL CALL VOTE (Item 2):

AYES: Ms. Dansbury, Mr. Drew, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton. NOES: Ms. Hartmann.

ABSTENTIONS: Ms. Gens. ABSENT: Ms. Goff.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 7):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton. NOES: Ms.

Hartmann. ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 9):

AYES:, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton. NOES: None.

ABSTENTIONS: Ms. Dansbury. ABSENT: Ms. Goff.

Motion approved by majority.

M. BUSINESS, FINANCE & OPERATIONS

A motion was made by Ms. Dansbury, seconded by Ms. Gens to approve the following:

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status.

ON A ROLL CALL VOTE (Item 1):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton.

NOES: None. ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion unanimously approved.

N. POLICY

A motion was made by Ms. Hartmann, seconded by Mr. Potts to approve the following:

1. Discussion and 1ST Reading of adjustment to Policy #1240 to include one of the following:
 - a. "No volunteer may be involved in coaching a team on which a relative is a member. For the purpose of this policy, a relative includes a sibling, child, niece, nephew, cousin or same as related through marriage or civil union."
 - b. "Any volunteer coach request must be brought before the athletic committee for approval prior to being present for the full Board of Education's consideration."

ON A ROLL CALL VOTE:

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, and Mr. Dalton. NOES: Mr. Potts and Ms.

Zablow. ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion approved by majority.

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A motion to amend and add item c. by Ms. Zablow, seconded by Mr. Potts to approve the following:

C. LANGUAGE AS IS IN DELRAN'S POLICY.

ON A ROLL CALL VOTE:

AYES: Ms. Gens, Mr. Potts, Ms. Zablow, and Mr. Dalton.

NOES: Ms. Dansbury, Mr. Drew, Ms. Hartmann, and Ms.

Wehrman. ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion not approved.

O. CURRICULUM REPORTS

A motion was made by Ms. Wehrman, seconded by Mr. Potts to approve the following:

1. +Motion to approve 2 Field Trip Adjustments for BRMS as per attached memo
2. +Motion to approve Grant for No Child Left Behind for the 2011-2012 school year
3. +Motion to approve PMS to participate in New Jersey's first-ever Oral Health Surveillance System

ON A ROLL CALL VOTE (Item 1 and 2):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow, and Mr. Dalton.

NOES: None. ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion unanimously approved.

A motion was made by Ms. Dansbury, seconded by Mr. Drew to table Item 3:

ON A ROLL CALL VOTE (Item 3):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Wehrman, Ms. Zablow and Mr. Dalton. NOES: Ms. Hartmann and Mr.

Potts. ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion approved by majority.

P. DISCUSSION/INFORMATION ITEMS

1. +Residency letter from parent appealing policy #5118, Non-Residents
2. +Season Athletic passes and parking permits

Q. NEW HANOVER REPORT - Chris Sirak

- New Hanover opened on Monday, September 19, 2011.
- They have a temporary CO. Everyone likes the renovations.

R. PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

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Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

- Mike Dauber, Mayor of Bordentown Township updated the board on several items: Specifications for garbage pickup are expected to go out soon. The Township is going to do a reassessment within the next three months. The Township has passed a resolution for a Parks and Recreation Committee and would like a board rep. The PILOT agreement with the Waterfront Committee was heard by the Local Finance Board. Groundbreaking should occur in January of 2012.
- Patrick Lynch spoke about the Harassment, Intimidation and Bullying Policy.
- Jill Popko, new member of the Township Committee, introduced herself as the liaison to the Board of Education.
- Joann Dansbury had questions about the printed calendar. She would like the board to reconsider in the next budget cycle having a printed calendar rather than just the online calendar.

S. EXECUTIVE SESSION RESOLUTION

Ms. Dansbury read the following resolution, seconded by Ms. Hartmann and unanimously approved at 10:05 p.m.:

RESOLUTION:

Open Public Meetings Act

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

Student Matter/Negotiations

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 10:55 p.m.

A motion was made by Ms. Hartman, seconded by Mr.

Drew to approve the following:

- a. Motion to approve allowing student to remain in BRHS as a senior. Suspension of Policy #5118. Student must sign an academic and behavior contract. If student is suspended he would be removed.
- b. Motion to approve allowing an 8th grade student from New Hanover to attend BRMS.

ON A ROLL CALL VOTE (Item a and b):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Wehrman, Ms. Zablow and Mr. Dalton. NOES: Ms. Hartmann and Mr. Potts. ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion approved by majority.

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EXECUTIVE SESSION RESOLUTION

Ms. Hartmann read the following resolution, seconded by Mr. Drew and unanimously approved at 11:05 p.m.:

RESOLUTION:

Open Public Meetings Act

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

Superintendent Contract

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

Ms. Gens, Ms. Dansbury, Dr. Bauer, and Ms. Ianoale left the meeting at this time.

The Board returned to Open Session at 11:15 p.m.

T. ADJOURNMENT

A motion was made by Ms. Wehrman, seconded by Mr. Potts to adjourn the meeting at 11:16 p.m.
Motion unanimously approved.

Respectfully submitted,

Thomas Dalton
President

Peggy A. Ianoale
School Business Administrator/Board Secretary