

**TITLE** *Safe Schools/Healthy Student Grant School Resource Officer  
(4-year grant beginning 2009-2010)*

**QUALIFICATIONS**

- Certified Police Officer

**REPORTS TO**

The School Resource Office will work under the supervision of the Fentress County Sheriff's Department.

**REQUIRED KNOWLEDGE/SKILLS/ABILITIES**

- School Resource Officers shall be responsible for the skills, knowledge, and abilities incumbent upon officers holding the rank of police officer.
- Must possess above average written and verbal communication skills and have the ability to instruct children and young adults in a classroom setting.
- Thorough working knowledge of the juvenile laws of the State of Tennessee.
- Skilled in investigative and interview techniques. Familiarity and understanding of the juvenile justice system.

**JOB GOAL**

School Resource Officers shall be subject to the duties and responsibilities outlined for all sworn personnel. The School Resource Officer is primarily responsible for working within the school system to build positive relationships between students, faculty, and the police while enforcing the laws promoting a safe and drug free environment. Primary emphasis will be to work with students in grades 6-12. The School Resource Officer will serve as a resource throughout the school system and will be required to perform the functions of law enforcement officer, educator and counselor while becoming an integral member of the school community. The School Resource Officers will be trained in the LifeSkills curriculum and must demonstrate master of the curriculum.

**PERFORMANCE RESPONSIBILITIES**

The School Resource Officer shall be responsible for the essential functions, duties, and responsibilities detailed in the job description for the position of Police Officer. Additionally the officer will be responsible for the following functions, duties, and responsibilities:

- Foster, develop and maintain open lines of communication between students, faculty, and police officers. Develop positive relationships between students, faculty and police officers.
- Teach the LifeSkills curriculum in a classroom setting.
- Formulate positive crime prevention programs aimed at young persons.

- Serve as an advisor to community based groups whose goals are consistent with service to youth or the community in general. Conduct crime prevention and community service related programs as necessary and assigned.
- Serve as a mentor to a cadre of high school students.
- Maintain high profile at various school functions.
- Perform other functions and duties as assigned by proper authority.

## **TERMS OF EMPLOYMENT**

The Resource Officer will be identified and employed in compliance with Fentress County Sheriff's Department personnel guidelines and the basic procurement guidelines outlined in Section 80.36 of the Education Department General Administrative regulations.

## **EVALUATION**

Performance of this job will be evaluated annually in accordance with provisions of the Fentress County Sheriff's Department and the Fentress County School District.

*Safe Schools/Healthy Student Grant  
School Resource Officer*