

**¡BIENVENIDOS A LA
JUNTA DEL
CLUB DE ESPAÑOL!
2016-2017**



CORDS

IN ORDER TO RECEIVE GRADUATION CORDS YOU WILL HAVE TO PARTICIPATE IN 80% OF THE EVENT THAT TAKE PLACE.

YOU WILL LOG YOUR TIME IN WHEN THERE IS SOMETHING TAKE PLACE TO HAVE RECORD OF YOUR PARTICIPATION.

YOU WILL ALSO HAVE TO BE A MEMBER OF SPANISH CLUB FOR THREE YEARS.



Time Sheet

Member name

Spanish Club 2016-2017 Minutes Tracking

Total Hours
0.00

Date(s)	Time In	Time Out	Hours Worked
Date	Time In	Time Out	0.00
Date	Time In	Time Out	0.00
Date	Time In	Time Out	0.00
Date	Time In	Time Out	0.00
Date	Time In	Time Out	0.00
Date	Time In	Time Out	0.00
Date	Time In	Time Out	0.00
Date	Time In	Time Out	0.00
Date	Time In	Time Out	0.00
Date	Time In	Time Out	0.00

Press the following to insert the date quickly:
ctrl + ;

Press the following to insert the time quickly:
ctrl + shift + :

Meetings and Activities for chords

20-Sep		21-Feb	
18-Oct		18-Apr	
15-Nov		16-May	
17-Jan			

SOCIAL EVENTS

WE ARE GOING TO HAVE A GREAT YEAR! HERE ARE SOME OF THE THINGS SPANISH CLUB DOES THROUGHOUT THE YEAR:

- **A FIELDTRIP TO THE DMA WITH SPANISH 3**
 - **ONE OTHER FIELD TRIP IN MIND. INFORMATION IS STILL BEING GATHERED.**
- **ONE SPANISH MOVIE NIGHT (SOMETIME IN DECEMBER)**
- **ONE SATURDAY FIELD TRIP TO MAIN EVENT (YOU ALL DECIDE WHEN)**

SOCIAL EVENTS

- **MONTHLY DINNERS**

- **– YOU WILL ORDER IN SPANISH OR YOU DON'T EAT, PRIOR ARRANGEMENTS WILL BE MADE IN ORDER FOR THIS TO BE POSSIBLE.**
- **OCTOBER 27TH – MIG'S**
- **NOVEMBER 10TH – LA MILPA**
- **DECEMBER 8TH – MI RANCHITO**
- **JANUARY 12TH – EL MATATDO**
- **FEBRUARY 9TH – LA MEXICANA**
- **MARCH 9TH – POLLO REGION**
- **APRIL 13TH – MAZATLAN**
- **MAY 11TH – VILLA GRANDE**

SERVICE PROJECT IDEAS

- **TOY DRIVE FOR “NAVIDAD”**
- **READ AT ONE OF THE PRIMARY SCHOOLS**
- **10 HOURS OF COMMUNITY SERVICE REQUIRED STARTING THIS YEAR TO RECEIVE YOUR GRADUATION CORD**
- **5 PER SEMESTER (LOG PROVIDED)**

MONTHLY MEETINGS

- **SEPTEMBER 20TH – INITIAL MEETING**
- **OCTOBER 15TH**
- **NOVEMBER 15TH – COMMUNITY SERVICE HOURS DUE (5 HOURS)**
- **JANUARY 17**
- **FEBRUARY 21**
- **APRIL 19TH**
- **MAY 16**

OFFICER MONTHLY MEETINGS

- **SEPTEMBER 20TH – INITIAL MEETING**
- **OCTOBER 14TH**
- **NOVEMBER 14TH – COMMUNITY SERVICE HOURS DUE (5 HOURS)**
- **JANUARY 16**
- **FEBRUARY 20**
- **APRIL 18TH**
- **MAY 15**

Officers will meet the Monday before each meeting after school to make sure we have everything ready.

OFFICER ELECTIONS

- **THEY WILL TAKE PLACE AT AN AFTER SCHOOL MEETING NEXT WEEK:**
 - **WHAT DAY WORKS?**
 - **PRESIDENT**
 - **VICE-PRESIDENT**
 - **SECRETARY**

PRESIDENT

- **OVERSEE ALL OFFICER AND GENERAL CLUB MEETINGS.**
- **WORK CLOSELY WITH THE ADVISOR.**
- **LEAD THE OTHER OFFICERS AND MEMBERSHIP IN THE DIRECTION OF ACHIEVING COMMON GOALS.**
- **MAKE SURE THAT TASKS NOT OTHERWISE ASSIGNED ARE COMPLETED AS NEEDED.**
- **OVERSEE T-SHIRT DESIGN PROCESS.**

VICE PRESIDENT

- **ASSIST PRESIDENT AS HE/SHE REQUESTS ASSISTANCE.**
- **WORK CLOSELY WITH THE ADVISORS.**
- **HELP AS NEEDED TO MAKE SURE THAT CLUB GOALS ARE REACHED.**

SECRETARY

- **CREATE INITIAL MEMBER LIST AND KEEPS LIST UPDATED.**
- **TAKE NOTES OF EACH MEETING.**
- **COMMUNICATES WITH ALL CLUB STAKEHOLDERS.**

DATES

- **MONTHLY MEETINGS ARE THE 3RD TUESDAY OF THE MONTH DURING ADVISORY PERIOD.**
- **SEPTEMBER 29TH – \$14 DUES ARE DUE, PERMISSION SLIP AND SHIRT ORDER FORM AS WELL.**
- **SEPTEMBER 23RD – OFFICER INTEREST APP DUE/DUES AND PERMISSION SLIP**
- **NEXT MEETING FOR NOMINATIONS WILL BE ON OCTOBER 18TH DURING ADVISORY PERIOD. ONLY PAID MEMBERS WILL ATTEND THIS FIRST MEETING. MEMBERS WILL NOT BE ADDED AFTER THE 17TH OF OCTOBER.**
- **FINAL ROSTER WILL BE MADE ON OCTOBER 17TH.**

**WHAT IS HAPPENING AT
OUR NEXT MEETING ON OCTOBER 18TH**

- **OFFICER NOMINATIONS AND PRESENTATIONS**

The 16-17 Spanish Club Shirt Order form is due

9/29/16

