

**Policy**

---

TUITION

The Bordentown Regional Board of Education shall charge and assess tuition for attendance in the schools of this district by students not entitled to receive a free public education in this district and whose enrollment has been approved by the board.

The board may accept application from another district for the tuition placement of students when the district has space and the available program to meet the student's educational needs. The sending district shall pay for each student the "rate of tuition" as fixed in statute. An estimated tuition will be charged during the school year and will be adjusted based upon the official state figure determined the following year.

The board will consider requests on an individual basis and render decisions based on factors which include, but are not limited to, space availability and program availability. In order for a request to be considered, it must be received no later than May of the year the requested time of admittance. Changes in this timeline will be considered only in extreme emergency as determined by the superintendent. The decision shall be solely the board's based upon superintendent recommendation and shall take into account the following:

- A. Impact on district and class;
- B. Capacity of the available staff resources;
- C. Available program resources;
- D. The student's school record and any other relevant data.

Tuition rates will be determined and approved annually and will represent the cost per student in average daily enrollment, in accordance with law. Tuition students shall be notified of the tuition rates before the beginning of the school year or before the student's attendance commences.

A current medical examination is required prior to the admittance of all students. Children admitted under the foregoing provisions are expected to accept and observe all local school regulations.

The superintendent may accept or reject requests for enrollment under the foregoing provisions. The Superintendent will establish procedures for the acceptance of non-resident students.

The superintendent may bring to the attention of the board of education any exceptional or hardship cases to preclude previous sections of this policy, with the exception of financial waivers.

The superintendent and/or business administrator/board secretary shall be responsible for the assessment and collection of tuition. Tuition billing will be made quarterly immediately following the period for which the billing is made. A student who attends more than two weeks in any monthly period will be charged for the full month.

Adopted: September 6, 2006  
Revised: July 7, 2008  
NJSBA Review/Update: June 2014  
Readopted:

Key Words

Tuition, Tuition Rates, Enrollment, Admission

**Legal References:** N.J.S.A. 18A:38-8      Duty to receive students from other districts

TUITION (continued)

<u>N.J.S.A.</u> 18A:38-19	Tuition of students attending schools in other district
<u>N.J.S.A.</u> 18A:46-21	Tuition (disabled)

**Possible**

<b><u>Cross References:</u></b>	*5111	Admission
	*5118	Nonresidents
	*6178	Early childhood education, preschool

\*Indicates policy included in the Critical Policy Reference Manual.