

LOWELL JOINT SCHOOL DISTRICT
11019 Valley Home Avenue, Whittier, CA 90603

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
May 4, 2015

- CLOSED MEETING** President Shackelford called the meeting to order at 6:00 p.m. at the District Office, 11019 Valley Home Avenue, Whittier. President Schambeck declared the meeting recessed to closed session at 6:01 p.m.
- CALL TO ORDER** President Shackelford reconvened the meeting to open session at 7:30 p.m.
- The flag salute was led by Mr. Darin Barber, Board of Trustees Clerk.
- Trustees Present: Darin W. Barber, William A. Hinz, Brandon A. Jones, Fred W. Schambeck, and Anastasia M. Shackelford.
- Trustees Absent: None.
- Staff Present: Bonnie Bell, Superintendent; Sheri McDonald, Assistant Superintendent of Instruction, and Andrea Reynolds, Assistant Superintendent of Administrative Services.
- REPORTING OUT
ACTION (IF ANY)
TAKEN IN CLOSED
SESSION** None.
- INTRODUCTION/
WELCOME** President Shackelford welcomed CSEA President Darleene Pullen, LJEA President Allison Fonti, guests, and staff members present.
- ACKNOWLEDGEMENT
OF CORRESPONDENCE** None.
- APPROVAL OF
AGENDA** It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the May 4, 2015, Board agenda.
- APPROVAL OF
MINUTES** It was moved, seconded, and carried by unanimous vote, (5 – 0) to approve the minutes from the April 6, 2015, Board Meeting.

TOPICS NOT ON THE
AGENDA

None.

TIMELY INFORMATION
FROM THE BOARD
AND
SUPERINTENDENT

Dr. Bell stated, “We have another outstanding bulletin board that has been on display for staff and visitors to enjoy. I want to personally thank Debbie Opfer and Andrea Desmond, Kindergarten teachers at Jordan Elementary School for your creative designs and outstanding student.

Since our last meeting, I have had the opportunity to attend one of our after-school sports functions. I was able to observe girls’ basketball, as well as a soccer match. We know that students that are engaged in school activities perform better academically. I want to extend a thank you to Mr. Anderson for his coordination of these activities as well as all of the other coaches that support these endeavors.

Our second annual Art Extravaganza was a huge success! On April 20, the La Habra Community Center was filled with parents and relatives that came to view creative works of art as well as hear some of our outstanding band and choir performers. This event could not be possible without the support of the Lowell Joint Education Foundation and the vision of Jane Williams and Darleene Pullen. It was truly a magical night. Thank you to our Foundation Board members.

As part of our efforts to garner input for the development of our Local Control Accountability Plan, I had the wonderful opportunity to meet with over 100 Rancho Starbuck students. I was so proud of their thoughtful and creative ideas and seek our students’ voice in the development of this three-year plan.

The end-of-year brings us many exciting opportunities to view the culmination of work and celebrate! Last Tuesday, along with President Shackelford, Mr. Hinz, and Mr. Schambeck, and I attended Rancho’s Top 100 event to honor students with the highest GPAs in both 7th and 8th grade. It was truly a first class event. Also, I attended the combined band performance held at La Habra School. Our sixth, seventh, and eighth grade band and drumline showed off for all of us to enjoy.

Finally, one of the highlights of last week, was the honor of introducing Mr. Eric Chittum as our 2015 Teacher of the Year to the Masons. Each year, our local Chapter of the Masonic Lodge, celebrates Public Education. They honored Mr. Chittum with a beautiful ceremony, plaque and reception.”

SCHOOL REPORTS

Mr. Schambeck shared that El Portal Elementary School will hold their Spring Sing for the Volunteer Tea Program on Friday, May 1, beginning at 9:30 a.m. The event will begin with refreshments in the multiuse to honor all of the volunteers and the performance will begin at 10:15 a.m. Day of the Teacher, Nurses' Day, and Classified Staff will be celebrated on May 6, by the El Portal PTA who will host a luncheon. On May 14, El Portal will have its' annual Talent Show. There will be two shows: 9:30 a.m. for the students and 5:30 p.m. for parents. There are 30 acts slated with a lot of talent. El Portal's Open House is on May 21st. We will have dinner in the quad area with Cilantros, beginning at 5:00 p.m. Our Science and Book Fairs will be held from 5:30 p.m. – 7:00 p.m., along with class visitations from 5:45 p.m. – 7:00 p.m. El Portal's sixth grade classes will have a bake sale. All proceeds will go towards the purchase of materials for the new STEAM classroom. STEAM is an acronym for Science, Technology, Engineering, Art, and Music. The last week of May not only brings El Portal to the last week of school, but a week filled with school activities. Tuesday, students will receive yearbooks and the day will begin with a final Awards Assembly at 8:45 a.m. in the Quad. Wednesday, El Portal will have the Christy Lane Dance-a-thon assembly. Thursday the school will have their year-end class parties, and on Friday, will be the 5th vs 6th grade baseball game.

Mr. Hinz stated that Macy Elementary School staff and families are looking forward to Open House on Wednesday, May 13. Families will be able to visit classrooms from 6:00 p.m. to 7:00 p.m. A "Taste of Macy" begins at 5:30 p.m. Macy's Volunteer Tea will be held on Friday, May 15, in the multiuse room beginning at 9:30 a.m. On Monday, May 18, Senior Friends Day begins at 9:30 a.m. in the quad. Macy students are looking forward to our upper and primary grade talent shows. The primary grade talent show will also begin at 9:30 a.m. in the quad on Thursday, May 21, the upper grade talent show will begin at 9:30 a.m. in the quad on Friday, May 27.

Mrs. Shackelford stated that Jordan Elementary School month of May is a very busy month for Jordan students and staff with many events planned along with the conclusion of the Common Core State Standards testing. On Friday, May 1st, Jordan held its monthly citizenship assembly recognizing students who demonstrated the character education trait of "Responsibility" during the month of April. Several grade levels are looking forward to field trips during May. The second grade is visiting the Natural History Museum and the California Science Center in Los Angeles. The fourth graders will get to visit Mission San Gabriel on May 8th. The Nixon Library in Yorba Linda is the destination for the fifth grade students. On Thursday, May 14th Jordan will hold its Spring Sing and Open House. Families are treated to musical performance by the primary grades prior to classrooms being opened for families to tour and see the hard work of our students and teachers. On Thursday, May 28th the sixth graders celebrate their transition to Rancho with their sixth grade party, and lastly, Friday, May 29th, Jordan will hold its end of the year assembly recognizing those who have earned the honor of "Jordan Jaguar" of the year.

SCHOOL REPORTS
Continued

Mrs. Shackelford reported that Open House for Meadow Green is on May 14. Classrooms will be open from 6:30 – 7:30 PM. The Book Fair will be open this night as well. The school will have a display of Science Fair and STEM Projects from the year in the multi-use. Microscopes will be set up along with slides made by Meadow Green students. Please join us for a fun and informative evening. Meadow Green will hold a PRIDE Assembly on Friday, May 22, to recognize Citizens of the Month for the Character Education traits of Friendship. PRIDE Awards will also be presented to students who have shown improvement in academics and/or behavior. Sixth graders will have a day of celebration on Thursday, May 28. Parents have been planning all year to provide a day of fun and reflection for our oldest students. We all wish them well as they move on to Rancho Starbuck. May 29 will be the last day of school for this school year. Meadow Green will celebrate this day with a PRIDE Assembly and end of the year class parties for grades TK – 5 as students prepare to begin their summer break.

Mr. Jones shared that at Olita Elementary School students and staff will have "College Day" every Tuesday during the month of May. College spirit apparel is encouraged to remind students that college is important and get them excited about their futures. On Wednesday, May 6, Olita students will showcase their talents at their annual Variety Show. The event will be held at 6:30 PM in the multi-use. Students will be singing, dancing, and playing musical instruments. Tickets can be purchased for \$2.00. On Thursday, May 21, Olita will host an Open House so that family and friends can come see the work that students have been completing all year. The evening will begin with primary students performing a Spring Sing. The classrooms will be open for parents following the Spring Sing.

SCHOOL REPORTS
Continued

Mr. Barber stated May includes a field trip to the Jet Propulsion Lab for our Science Olympiad participants, as well as the band and choir concerts on May 6th and May 19th both at Rancho. Open House is on Thursday, May 7. Along with class visitations, Rancho will hold a book fair and art show. The jazz band will perform from 6:00 p.m. to 6:30 p.m. this same evening. Drama students will be performing poetry written by our students on Monday, May 18, with a school assembly on the next day, May 19. Last, but not least, all the graduation and year-end festivities take place at the end of this month. Disneyland is on May 21, Yearbook distribution is on May 22, final Awards Assembly May 26, 8th grade party on May 27, and lots of graduation practices.

RESOLUTION 2014/15
NO. 645 PROCLAIMING
MAY 7, 2015, AS
“SCHOOL NURSES
DAY”

It was moved, seconded, and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2014/15 No. 645 recognizing May 7, 2015, as “School Nurses Day,” as attached, and authorized the Superintendent or designee to execute the necessary documents.

RESOLUTION 2014/15
NO. 644 PROCLAIMING
MAY 13, 2015, AS “DAY
OF THE TEACHER”

It was moved, seconded, and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2014/15 No. 644 proclaiming May 13, 2015, as “Day of the Teacher,” as attached, and authorized the Superintendent or designee to execute the necessary documents.

RESOLUTION 2014/15
NO. 643 PROCLAIMING
MAY 17 – 23, 2015, AS
CLASSIFIED SCHOOL
EMPLOYEE WEEK”

It was moved, seconded, and carried by unanimous roll call vote (5 – 0) to adopt Resolution 2014/15 No. 643 proclaiming May 17 – 23, 2014, as “Classified School Employee Week,” as attached, and authorized the Superintendent or designee to execute the necessary documents.

UPDATED/REVISED
BOARD POLICIES

As the District updates current Board Policies and accompanying Administrative Regulations regarding Admission (BP 5111), Exemptions from Attendance (BP 5112.1), Student Records (BP 5125), Release of Directory Information (BP 5125.1), and Awards for Achievement (BP 5126) with current regulations and procedures, it is imperative to disseminate updated information.

Further input is welcome and the revised Board Policies will be included on the June 15, 2015, Board agenda for second reading and approval.

RESOLUTION 2014/15
NO. 642 REGARDING
REDUCTION OR
ELIMINATION OF
CERTAIN
CERTIFICATED
SERVICES

It was moved, seconded, and carried by unanimous roll call vote (5 – 0), to adopt Resolution 2014/15 No. 642 regarding Reduction or Elimination of Certain Certificated Services, as attached, and authorized the Superintendent or designee to execute the necessary documents.

RESOLUTION 2014/15
NO. 637 REGARDING
LAYOFF AND
REDUCTION OF HOURS
OF CLASSIFIED
PERSONNEL

It was moved, seconded, and carried by unanimous roll call vote (5 – 0), to adopt Resolution 2014/15 No. 637 regarding Layoff and Reduction of Hours of Classified Personnel, as attached, and authorized the Superintendent or designee to execute the necessary documents.

CONSENT CALENDAR

It was moved, seconded, and carried by unanimous roll call vote, (5 – 0), to approve/ratify the following items, under a consent procedure. (Mr. Barber abstained from voting on agenda items IX-A2, Warrant Listing Report 2014/15 #10, and IX-C4, Approval of Contract with Shawna Goldhammer, Independent Contractor, to provide compensatory educational services pursuant to a signed settlement agreement.)

Purchase Order Report
2014/15 #10

Approved Purchase Order Report 2014/15 #10, which lists all purchase orders issued March 24, 2015, through April 21, 2015.

Warrant Listing Report
2014/15 #10

Approved Warrant Listing Report 2014/15 #10, which lists all warrants issued March 31, 2015, through April 22, 2015.

Authorization to Make
Appropriation Transfers

Authorized, in accordance with the provisions of Education Code Section 42601, the County Superintendent of Schools to make appropriation transfers necessary at the close of the school year 2014/15 to permit payment of obligations of the District incurred during such school year, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Agreement
with Reynolds
Consulting Group, Inc.,
for Preparing and Filing
State Mandated Claims

Approved the agreement with Reynolds Consulting Group, Inc., for preparing and filing state mandated claims, for the period of July 1, 2015, through June 30, 2016, for a cost not to exceed \$2,500 per year, and authorized the Superintendent or designee to execute the necessary documents.

Resolution 2014/15
No. 639 Authorizing
Temporary Cash
Borrowing Between
Funds

Adopted Resolution 2014/15 No. 639, Authorizing Temporary Cash Borrowing Between Funds, as attached, and authorized the Superintendent or designee to execute the necessary documents.

Resolution 2014/15
No. 640 Authorizing
Cash Borrowing for
Temporary Transfers
from the Los Angeles
County Treasury

Adopted Resolution 2014/15 No. 640, Authorizing Cash Borrowing for Temporary Transfers from the Los Angeles County Treasury, as attached, and authorized the Superintendent or designee to execute the necessary documents.

<p>Resolution 2014/15 No. 641 Request for Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers</p>	<p>Adopted Resolution 2014/15 No. 641, Request for Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers, as attached, and authorized the Superintendent or designee to execute the necessary documents.</p>
<p>Approval of Agreement with eSchool Solutions, LLC, for Automated Substitute Employee Management System</p>	<p>Approved the agreement with eSchool Solutions, LLC, for automated substitute employee management system, at an annual cost not to exceed \$3,000, and authorized the Superintendent or designee to execute the necessary documents.</p>
<p>Employer-Employee Relations/Personnel Report 2014/15 #10</p>	<p>Ratified Employer-Employee Relations/Personnel Report 2014/15 #10, as attached, which includes hiring, resignations, contract adjustments, and retirements for certificated, classified, and confidential employees.</p>
<p>Approval of Agreement with Approach Learning and Assessment Centers, Inc., dba Olive Crest Academy, a Nonpublic Nonsectarian School, to Provide Special Education Services for the 2014/15 School Year</p>	<p>Ratified the agreement with Approach Learning and Assessment Center, Inc., dba Olive Crest Academy, a nonpublic nonsectarian school, to provide special education services for a District student for the 2014/15 school year, at a total cost of \$9,890.00 from April 13, 2015, through June 12, 2015, and authorized the Superintendent or designee to execute the necessary documents.</p>
<p>Approval of Agreement with Speech and Language Development Center, a Nonpublic Nonsectarian School, for Special Education Services Provided in the Spring of the 2013/14 School Year</p>	<p>Ratified the agreement with Speech and Language Development Center, a nonpublic nonsectarian school, for special education services provided for a District student in the Spring of the 2013/14 school year at a total cost of \$3,842.63 from May 27, 2014, through June 19, 2014, and authorized the Superintendent or designee to execute the necessary documents.</p>
<p>Additional Individual Service Agreements with Mary Kay Gallagher, Gallagher Pediatric Therapy, a Nonpublic Nonsectarian Agency, to Provide Occupational and Physical Therapy Services for the 2014/15 School Year</p>	<p>Approved the Individual Service Agreements, as attached, to be added to the current contract with Mary Kay Gallagher, Gallagher Pediatric Therapy, a nonpublic nonsectarian agency, to provide occupational and physical therapy services for the 2014/15 school year for student #'s: 2514676612 and 4183212690, and authorized the Superintendent or designee to execute the necessary documents.</p>

Approval of Contract with Shawna Goldhammer, Independent Contractor, to Provide Compensatory Educational Services Pursuant to a Signed Settlement Agreement

Ratified the contract with Shawna Goldhammer, independent contractor, to provide compensatory education services pursuant to a signed settlement agreement from March 2, 2015, through February 18, 2016, at an hourly rate of \$51.73, and will not exceed \$4,345.32, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Gloria Johnson, dba Achievement Equity, Inc., to Provide a Governance Team Workshop on June 1, 2015

Approved the consultant agreement with Gloria Johnson, dba Achievement Equity, Inc., to provide a governance team workshop on June 1, 2015, for a total cost of \$2,000, to be paid from Title II funds, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Income Agreement with Orange County Department of Education, Office of Academic Content, to Provide "Inquiry Based Professional Development" Training on April 3, 2015, Agreement Number 41646

Ratified the income agreement with Orange County Department of Education, office of Academic Content, Agreement Number 41646, to conduct four of training on "Inquiry Based Professional Development" for non-severe Instructional Aides on April 3, 2015, at a total cost of \$300.00, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Brennan Zoellner to Provide Drumline Instruction at Rancho-Starbuck Intermediate School for the 2014/15 School Year

Ratified the consultant agreement with Brennan Zoellner, to provide drumline instruction for the 2104/15 school year at Rancho-Starbuck Intermediate School, at an hourly rate of pay of \$10.00, not to exceed \$200.00, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Eddie Mijares to Provide Drumline Instruction at Rancho-Starbuck Intermediate School for the 2014/15 School Year

Ratified the consultant agreement with Eddie Mijares to provide drumline instruction for the 2014/15 school year at Rancho-Starbuck Intermediate School, at an hourly rate of pay of \$16.00, not to exceed \$400.00, and authorized the Superintendent or designee to execute the necessary documents.

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Approval of Consultant Agreement with Josh Pier to Provide Drumline Instruction at Rancho-Starbuck Intermediate School for the 2014/15 School Year

Ratified the consultant agreement with Josh Pier to provide drumline instruction for the 2104/15 school year at Rancho-Starbuck Intermediate School, at an hourly rate of pay of \$16.00, not to exceed \$400.00, and authorized the Superintendent or designee to execute the necessary documents.

Approval of Consultant Agreement with Sarah Lawson to Provide Piano Accompaniment for the Rancho-Starbuck Intermediate School Choir during the 2014/15 School Year

Ratified the consultant agreement with Sarah Lawson to provide piano accompaniment for Rancho-Starbuck Intermediate School choir during the 2014/15 school year, at an hourly rate of \$20.00, not to exceed \$1,200.00, and authorized the Superintendent or designee to execute the necessary documents.

BOARD MEMBER/
SUPERINTENDENT
COMMENTS

Mrs. Shackelford stated that she was able to attend the Top 100 program for Rancho-Starbuck Intermediate School. The inspirational speakers that Mrs. Takacs chooses are phenomenal. The parents and school did a great job to make this evening a huge success.

Mrs. Shackelford shared what an amazing job Mr. Jeremy Fletcher and Mr. Cameron Miller do each and every day for the music program.

ADJOURNMENT

President Shackelford declared the meeting adjourned at 8:20 p.m. in accordance with Government Code Section 54956.9 (a, b, c) and indicated no further public action would be taken.

Clerk/President/Secretary to the Board of Trustees

Date Approved:
June 15, 2015