

**MINUTES - July 30, 2008**

**A. CALL TO ORDER**

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:30 p.m. with Mr. Lynch presiding.

**Sunshine Law Statement**

The Board Secretary read the following statement:  
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 6, 2008 through April 1, 2009 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on April 28, 2008.

The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

**C. ROLL CALL**

The following members answered roll call: Ms. Cheesman (left at 8:50 p.m.), Ms. Dansbury, Mr. Gabauer, Ms. Gens, Mr. Sirak (New Hanover), Ms. Wehrman, Ms. Zablow, and Mr. Lynch. ABSENT: Ms. Hoffman (arrived at 7:00 p.m.), Mr. Potts.

Also attending: Dr. Diane DeGiacomo, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff attending: Liz Brotherton, Mark Damon, Kate Sakowski, Serena Rosen, Louisa Kenny, Rob Walder, Ed Chmiel, Ricardo Pina.

Visitors attending: no one signed in

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**D. EXECUTIVE SESSION**

Ms. Cheesman read the following resolution, seconded by Mr. Gabauer and unanimously approved at 6:40 p.m.:

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subject shall be discussed on this date in the session of the Board closed to the public:

**POSSIBLE LITIGATION**

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 7:25 p.m.

**E. PRESIDENT'S REPORT & APPROVAL OF MINUTES - Mr. Brian Lynch**

1. A motion was made by Ms. Gens, seconded by Ms. Wehrman, to approve the minutes from June 3, 2008 and June 18, 2008.  
Motion unanimously approved.

**F. CONSENT AGENDA APPROVAL (R.C.\*)**

**\*+Legend for Consent Agenda Items:**

- U.1. Acceptance of Business & Finance Reports
- V.3. Acceptance of Enrollment/Fire Drill Reports
- V.4. Homebound Instruction Report

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A motion was made by Ms. Dansbury, seconded by Ms. Zablow to approve the Consent Agenda items as follow:

U.1. ACCEPTANCE OF REPORTS

June 30, 2008 Board Secretary's and Treasurer's Report and Monthly Transfer Report  
List of Bills (3 reports)  
Transportation Report

V.3. ACCEPTANCE OF ENROLLMENT/FIRE DRILL REPORTS

<u>ENROLLMENT</u>	<u>FIRE DRILLS</u>
BRHS 763	06/02/08 & 06/12/08
BRMS 487	06/03/08 & 06/11/08
MIS 357	06/03/08 & 06/11/08
CBS 218	06/11/08 & 06/16/08
PMS 540	06/02/08 & 06/06/08
TOTAL 2,365	

V.4. ACCEPTANCE OF HOMEBOUND INSTRUCTION REPORT

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Sirak, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Potts.  
Motion unanimously approved.

**G. PUBLIC FORUM - for Agenda items only**

1. Ms. Donna Glover (school nurse, BRHS) spoke and passed out the attached letter. The board voted to restore 10 hours per nurse at \$34.50 per hour for summer work.

A motion was made by Ms. Dansbury, seconded by Mr. Gabauer, to approve 10 hours per nurse at \$34.50 per hour for summer work.

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Sirak, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Potts.  
Motion unanimously approved.

**H. ATHLETIC REPORT - Mr. Tom Potts**

1. Report from meeting on 7/28/08  
Minutes of Athletic Committee Meeting: field design was discussed; completed designs will be given to the board in September

**I. BUILDINGS & GROUNDS REPORT - Ms. Joann Dansbury**

No report

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**J. CURRICULUM/STUDENT ACTIVITIES REPORT - Ms. Kim Zablow**

1. A motion was made by Ms. Dansbury, seconded by Ms. Wehrman to approve the 2008-2009 Nursing Plan.  
Motion unanimously approved.
2. A motion was made by Ms. Gens, seconded by Mr. Gabauer to approve the Three Year Bilingual/ESL Program Plan, 2008-2011.  
Motion unanimously approved.

**K. FINANCE REPORT - Ms. Peggy Gens**

Meeting will be scheduled in September

**L. NEGOTIATIONS REPORT - Ms. Heather Cheesman**

- Meeting to be scheduled for Administration and Transportation Department
- Proposal for negotiations advisor for BREA

**M. PERSONNEL REPORT - Ms. Peggy Gens**

A motion was made by Ms. Dansbury, seconded by Mr. Gabauer to approve the following:

**1. Appointments per the Superintendent's Recommendation:**

**Resolution: Criminal History Check**

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

- a. Motion to approve **Ms. Katie Menhart** as Mathematics Teacher at BRHS, BA Step 3, with a salary of \$48,200, effective September 1, 2008 through June 30, 2009.
- b. Motion to approve **Mr. Robert Vieira** as Instrumental Music Teacher at BRMS, BRHS, and MIS, MA Step 3 with a salary of \$51,200, effective September 1, 2008 through June 30, 2009.
- c. Motion to approve **Ms. Maya Afek** as Social Studies Teacher at BRHS, MA Step 1, with a salary of \$48,000, effective September 1, 2008 through June 30, 2009

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**M. PERSONNEL REPORT - Ms. Peggy Gens (continued)**

- m. Motion to approve Ms. Lisa Sabo as Assistant Field Hockey Coach at BRHS for 2008-2009. She will receive a stipend of \$3,552.00 (was previously approved as a co-assistant coach, splitting the stipend).
- r. Motion to approve BRHS, BRMS & MIS extracurricular advisors for 2008-2009.
- s. Motion to approve Mr. Anthony Rizzo to teach Theater Class at BRHS 1<sup>st</sup> period, 1<sup>st</sup> Semester, and then BSI Teacher at PMS the remainder of the day.
- t. Motion to approve contract adjustment for Ms. Valeska Ochoa. She was previously approved as BA Step 1, salary of \$45,000. She has 39 additional credits as proven by official transcript. She should be BA+30, Step 1, salary of \$47,100.
- v. Motion to amend Dr. Connie Bauer's contract with a start date of August 18, 2008.
- w. Motion to extend contract of Dr. Diane DeGiacomo through September 1, 2008.
- cc. Motion to approve Mr. Peter Pasiczynk as contracted bus driver. He has been an contracted aide since November 29, 2007.
- dd. Motion to approve Ms. Margaret Kolesar and Ms. Shannon Careyote as bus aides. They have both been substitutes in our district.

ON A ROLL CALL VOTE (entire board votes on above items): AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Sirak, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Potts.  
Motion unanimously approved.

A motion was made by Ms. Cheesman, seconded by Ms. Dansbury to approve the following:

**1. Appointments per the Superintendent's**

**Recommendation:**

**Resolution: Criminal History Check**

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

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**M. PERSONNEL REPORT - Ms. Peggy Gens (continued)**

- d. Motion to approve **Ms. Emma Smith** as Mathematics Teacher at BRMS, BA Step 1, with a salary of \$45,000, effective September 1, 2008 through June 30, 2009
- e. Motion to approve **Ms. Deborah Motylinski** as Mathematics Teacher at BRMS, BA+18, Step 3, with a salary of \$49,600, effective September 1, 2008 through June 30, 2009.
- f. Motion to approve **Ms. Lauren Roskos** as LA Teacher at BRMS, MA+6, Step 6, with a salary of \$56,133, effective September 1, 2008 through June 30, 2009.
- g. Motion to approve **Ms. Elizabeth Alloca** as 4<sup>th</sup> Grade Teacher at MIS, BA Step 1, with a salary of \$45,000, effective September 1, 2008 through June 30, 2009.
- h. Motion to approve **Ms. Stephanie Tranosky** as General aide at CBS, 16.25 hours/week, salary of \$8,857, effective September 1, 2008 through June 30, 2009.
- i. Motion to approve **Ms. Jennifer Polis** as part-time (20 hours per week) general education Preschool Teacher at PMS, BA Step 1, with a salary of \$45,000, prorated, effective September 1, 2008 through June 30, 2009.
- j. Motion to approve **Mr. Brian Baker** as 3<sup>rd</sup> Grade Teacher at PMS, MA Step 6, with a salary of \$55,433, effective September 1, 2008 through June 30, 2009.
- k. Motion to approve **Ms. Teresa Loguidice** as General Aide at PMS, 16.25 hours per week, Step 1, salary of \$8,857, effective September 1, 2008 through June 30, 2009.
- l. Motion to approve **Ms. Nicole Erxleben** General Aide at PMS, 16.25 hours per week, Step 1, salary of \$8,857, effective September 1, 2008 through June 30, 2009.
- n. Motion to approve Ms. Kelly Gray as Assistant Field Hockey Coach at BRMS for 2008-2009. She will receive a stipend of \$1,500.
- o. Motion to accept resignation of Ms. Kristen Johansson from the position of soccer coach at BRMS.
- p. Motion to approve posting for part-time BSI teacher at PMS.

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**M. PERSONNEL REPORT - Ms. Peggy Gens (continued)**

- u. Motion to approve Ms. Kaitlyn Prairie as 1<sup>st</sup> Grade Teacher at PMS. She was previously approved as BSI Teacher, BA Step 1, \$45,000.
- x. Motion to accept resignation of Ms. Brenda Cochrane from the position of Instructional Aide at PMS.
- z. Motion to approve Ms. Robin Blue as presenter for Summer Literacy Academy. She will receive \$1,000 speaker's fee, funded through NCLB.
- bb. Motion to approve postings for anticipated full time and part time aide positions for the coming year.

ON A ROLL CALL VOTE (New Hanover does not vote on the above items): AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: Mr. Sirak (New Hanover representative). ABSENT: Mr. Potts.  
Motion approved by a majority vote.

- q. A motion was made by Ms. Cheesman, seconded by Ms. Zablow to approve 2008-2009 Coaches per attached memo.

ON A ROLL CALL VOTE (all coaches except Girls' Varsity Soccer Coach): AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Sirak, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: none. ABSENT: Mr. Potts.  
Motion unanimously approved.

ON A ROLL CALL VOTE (Girls' Varsity Soccer Coach): AYES: Ms. Cheesman, Ms. Gens, Ms. Hoffman, Ms. Zablow. NOES: Ms. Dansbury, Mr. Gabauer, Mr. Sirak, Ms. Wehrman. ABSTENTIONS: Mr. Lynch (daughter plays soccer). ABSENT: Mr. Potts.  
Motion not approved.

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**M. PERSONNEL REPORT - Ms. Peggy Gens (continued)**

y. A motion was made by Ms. Cheesman, seconded by Ms. Wehrman to approve 2008-2009 Non-Represented Salaries.

ON A ROLL CALL VOTE (except Technology and Security): AYES: Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Sirak, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Potts.  
Motion unanimously approved.

ON A ROLL CALL VOTE (Technology and Security): AYES: Ms. Cheesman, Ms. Gens, Ms. Hoffman, Mr. Sirak, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: Mr. Gabauer. ABSTENTIONS: Ms. Dansbury (**Technology only, her son works in that department**). ABSENT: Mr. Potts.  
Motion approved by a majority vote.

aa. A motion was made to approve the following 2008-2009 assignments for Art Teachers:

BRHS - Ms. Amanda Sexton, Mr. Wayne Kulesa  
(both full time)

Ms. Debbie Tartaglia  
(part time)

BRMS - Mr. Matthew Derby

MIS - Ms. Jamie Roth

CBS - Ms. Jamie Roth

PMS - Ms. Kate Sakowski

ON A ROLL CALL VOTE: AYES: Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Sirak, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: Ms. Cheesman. ABSTENTIONS: None. ABSENT: Mr. Potts.  
Motion approved by a majority vote.

INFORMATION:

ee. JOB POSTINGS: In School Suspension Monitor  
BRHS; Library Aide 25.5 hours, BRMS;  
General Aide, 17.25 hour, BRMS

**N. POLICY REPORT - Mr. Jack Gabauer**

Report on Policy Committee Meeting 7/30/08: 9000 series is being revised.

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**O. TECHNOLOGY REPORT - Ms. Joann Dansbury**

Mr. Lynch would like to see how Power School works. He will come in to meet with Mr. Patrick Lynch to see an overview of the program.

A motion was made by Ms. Dansbury, seconded by Ms. Gens to post for technical assistance for Power School for 20 days.

Motion approved by a majority vote of 8 AYES, 1 NO (Mr. Gabauer voted "No")

**P. SPECIAL EDUCATION REPORT - Ms. Heather Cheesman**

No report

**Q. CDA REPORT - Ms. Ellen Wehrman**

**R. BCC REPORT**

No report

**S. PTO/PTA/ED FOUNDATION REPORT**

No report

**T. SUPERINTENDENT'S REPORT - Dr. DeGiacomo**

Changes in August board meetings:

Cancel: Wednesday, August 6, 2008

Add: Wednesday, August 13, 2008

Wednesday, August 27, 2008

**U. SCHOOL BUSINESS ADMINISTRATOR'S REPORT - Ms. Peggy Ianoale**

A motion was made by Ms. Dansbury, seconded by Mr. Gabauer to approve the following:

2.a. Acceptance of Board Secretary's Monthly Certification, Budgetary Line Item Status

b. Certification of budgetary Major Account/Fund Status

3. Motion to approve Transfer of Funds

4. Motion to approve Travel Logs

5. Motion to approve Printed Material Quote Awards for 2008-2009

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**U. SCHOOL BUSINESS ADMINISTRATOR'S REPORT - Ms.**

Peggy Ianoale (continued)

6. Motion to approve Joint Transportation Agreements as per attached memo:

Joint Agreement Payable to a Contractor:

1. Kinder Glide, Inc.

- a. To transport one student to and from Children's Center of Monmouth County, Route #BRDS-CC1, effective July 1, 2008 to August 31, 2008; total cost \$7,105.00.

Joint Agreement Payable to Other School District:

1. Deptford Township Board of Education

- a. To transport 1 student to Bancroft Elementary School, Route #D-54, effective July 2, 2008, to August 15, 2008; total cost \$1,390.72.

Joint Agreement Payable to Bordentown Regional Board of Education:

1. Northern Burlington Regional School District

- a. To transport 1 student to Bancroft Elementary School in Haddonfield, Route #8, effective July 1, 2008 to August 31, 2008; total cost \$4,200.00.

2. Northern Burlington Regional School District

- a. To transport 1 student to Kingsway School in Moorestown, Route #12, effective July 1, 2008 to August 31, 2008; total cost \$1,968.50.

Joint Agreement Payable to Bordentown Regional School District (for the 2007-2008 School Year)

1. Riverside Township School District

- a. To transport 1 student to Burlington County Special Services School in Burlington, Route #98, effective May 28, 2008 to June 30, 2008; total cost \$183.55.

ON A ROLL CALL VOTE: AYES: Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Sirak, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Cheesman (not present for this vote - left the meeting at 8:50 p.m.), Mr. Potts.

Motion unanimously approved.

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**V. STUDENT/PROGRAMS**

A motion was made by Mr. Gabauer, seconded by Ms. Wehrman to approve the following:

1. Motion to approve Contracts for 2008-2009 with:
  - NJ Commission for the Blind & Visually Impaired:  
Six students to receive services from the NJ Commission for the Blind and Visually Impaired  
Level 1 service - \$1,600 per student (3 students)  
Level 3 service - \$10,900 per student (3 students)  
Copies of the contracts are on file in Office of Special Services and the Business Office
  - Physical Therapy Services:  
Clare Fannon, private physical therapist to provide physical therapy services to students. Estimated cost is \$104,000 for the 08-09 school year.
  - Douglass Outreach:  
Services: Consultation and Behavior Analysis Program. Total cost: \$23,400
  - Firstat Nursing Services:  
Nursing services provided for one student according to IEP; cost \$25,000
2. Motion to amend the previously approved bell schedule for BRHS. Full day start time will remain at 7:30 a.m. Full day end time will be 2:26 p.m. One session day end time will be 11:41 a.m. This allows for 4 minutes passing rather than 5 minutes.
5. Motion to approve 4MAT Algebra Intervention Consortium Program
6. Motion to approve membership of NJSIAA for 2008-2009 and payment of dues in the amount of \$2,150.00  
ON A ROLL CALL VOTE: AYES: Ms. Dansbury, Mr. Gabauer, Ms. Gens, Ms. Hoffman, Mr. Sirak, Ms. Wehrman, Ms. Zablow, and Mr. Lynch. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Cheesman, Mr. Potts.  
Motion unanimously approved.
7. Announcement of AP test results

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**W. DISCUSSION/INFORMATION ITEMS - Dr. DeGiacomo**

1. Distribution of Policy #4105 - Harassment, Intimidation and Bullying
2. Discussion about class sizes: Some sections are over policy recommended; there are no budget funds to pay for additional sections.
3. Distribution of Policies 5111, 5113, 5113.1, 5114, 5118, 5118.1, 5118.2, 5118.3, 5120, 5125, 5131, 5131.1, 5131.5

**X. NEW HANOVER REPORT - Mr. Chris Sirak**

No report

**Y. UNFINISHED BUSINESS**

SRO officer - job description to be developed

A motion was made by Mr. Gabauer, seconded by Ms. Gens to approve SRO Officer at a salary of \$28,000.

Motion unanimously approved.

**Z. BOARD AND PUBLIC FORUM**

Board e-mails are back to personal e-mails

**AA. ADJOURNMENT**

A motion was made by Ms. Hoffman, seconded by Ms. Gens to adjourn the meeting at 9:50 p.m.

Motion unanimously approved.

Respectfully submitted,

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Brian K. Lynch  
President

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Peggy A. Ianoale  
School Business Administrator/Board Secretary

**BOARD OF EDUCATION  
BORDENTOWN REGIONAL SCHOOL DISTRICT**

**CONFIDENTIAL**

**Executive Session Minutes            July 30, 2008            6:40 p.m.**

Attendance

Ms. Cheesman, Ms. Dansbury, Mr. Gabauer, Ms. Gens, Mr. Potts, Mr. Sirak, Ms. Wehrman, Ms. Zablow, and Mr. Lynch.  
ABSENT: Ms. Hoffman (arrived at 7:00 p.m.).

Also attending: Dr. Diane DeGiacomo, Superintendent, and Ms. Peggy A. Ianoale, Business Administrator/Board Secretary

WHEREAS, N.J.S.A. 10:4-6 et.seq. (Open Public Meetings Act) provides that the Board of Education of the Bordentown Regional School District may exclude from the public that portion of the meeting at which the Board discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subject shall be discussed in a session of the Board of Education closed to the public:

**PERSONNEL**

NOW, THEREFORE BE IT RESOLVED that the aforestated meeting is closed t the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed:

EXECUTIVE AGENDA

1. Personnel

A motion was made by Ms. Wehrman, seconded by Mr. Gabauer to adjourn the meeting at 7:25 p.m. Motion unanimously approved.









