STEP 1: This form is to be utilized for all students transferring from one high school to another with a valid change of residence and foster students who are attempting to gain athletic eligibility.

CIF BYLAW 206B — CONTINUING RESIDENTIAL ELIGIBILITY

2. a. Valid Residence
   A valid residence is defined as the location where the student’s parent(s), guardian(s), or caregiver(s) (with whom eligibility has been established) live with that student and thereby have the use and enjoyment of that location. A student (with the student’s parent(s), guardian(s), or caregiver(s) with whom eligibility has been established) may only have one valid residence at one time.

   b. Valid Change of Residence
   Determination of what constitutes a valid change of residence depends upon the facts in each case, however, to be considered, the following facts must exist:
   (i) The original residence must be abandoned as a residence by the immediate family; AND
   (ii) The student’s entire immediate family must make the change and take with them the household goods and furniture appropriate to the circumstances. For eligibility purposes, a family unit may not maintain two or more residences; AND
   (iii) The change of residence must be genuine, without fraud or deceit, and with permanent intent; AND
   NOTE: A student whose family makes a valid move into a new school boundary (see iv. below) is immediately residually eligible for varsity competition when a CIF 206/510 form is completed and approved by the CIF LA Section Office. A subsequent move into a different school boundary by the family (or other family members) during the next 12 calendar months will result in the student being declared ineligible until cleared for competition by the Section Commissioner.

   (iv) Evidence must be submitted that a valid change of residence has occurred (see opposite side for examples).

OTHER REQUIRED PARAMETERS
The student is not transferring as a result of a disciplinary situation (CIF 210); AND

In the event of a change of schools due to a valid change of residence, a student will be allowed to participate in the same sport at two different schools not to exceed, in total, the maximum number of contests in that sport as established by the Section (CIF 206.B.12).

STEP 2: SCHOOLS SHALL CONFIRM ANY TYPE OF PRE-ENROLLMENT CONTACT- read below

Pre-Enrollment Communication or Contact

Bylaw 207.C(3) and Bylaw 510C
A transfer of a student from his or her current school of attendance with or without a corresponding change of residence to any high school wherein the student participates or participated, during the previous 24 months, on a non-school athletic team, (i.e. AAU, American Legion, club team, etc.) that is associated with the new school in the sports previously participated in shall be considered prima facie evidence (“sufficient evidence”) of undue influence/recruiting by the school to which the student transfers. Such transfer may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons. A team associated with the school is one that is organized by and/or coached by any member of the coaching staff at, or any other person associated** with that school and/or on which the majority of the members of the team (participants in practice and/or competition) are students who attend that school. When a prima facie case (“sufficient evidence”) of undue influence/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student’s enrollment in the new school unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

NOTE: This shall apply to the sport(s) coached by the new coach in the previous 24 months.

**Defined as: *Persons “associated” with a school include, but are not limited to: current or former coaches, current or former athletes, parent(s)/guardian(s)/caregiver of current or former student/athletes, booster club members, alumni, spouses or relatives of coaches, teachers and other employees, coaches who become employed, active applicants for coaching positions, and persons who are employed by companies or organizations that have donated athletic supplies, equipment or apparel to that school.

Bylaw 207.C(4) and Bylaw 510D
A student at any grade level who transfers to a new school within one calendar year of the relocation of his/her high school coach to that school with or without a corresponding change in residence shall be considered prima facie evidence (“sufficient evidence”) of undue influence/recruiting by the school to which the student transfers or may be considered prima facie evidence that the student enrolled in that school in whole or in part for athletic reasons. The student shall not be eligible to participate in interscholastic competition for one calendar year from the date of enrollment in the new school in all sports in which the student participated at the former school. When a prima facie case of undue influence/recruiting exists, the student shall be ineligible to represent the new school in interscholastic athletic competition for a period of one calendar year from the date of the student’s enrollment in the new school in all sports in which the student participated at the former school unless sufficient proof is presented to the satisfaction of the Section Commissioner that rebuts or disproves the evidence of undue influence/recruiting for athletic reasons.

Bylaw 207.C(5)
Any pre-enrollment communication as described above must be disclosed in full, and in writing, to the appropriate Section. The Section Commissioner shall determine if the pre-enrollment communication is a violation of CIF Bylaw 510.
**STEP 3- COMPLETE STUDENT INFORMATION:**

<table>
<thead>
<tr>
<th>STUDENT</th>
<th>DOB</th>
<th>GRADE LEVEL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last</td>
<td>First</td>
<td>Middle</td>
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</tbody>
</table>

**PREVIOUS ADDRESS**

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<thead>
<tr>
<th>Street</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

**CURRENT ADDRESS**

<table>
<thead>
<tr>
<th>Street</th>
<th>City</th>
<th>H.S. Date Enrolled</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

**TRANSFER FROM:**

<table>
<thead>
<tr>
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<th>City</th>
<th>H.S. Date Enrolled</th>
<th>State</th>
<th>Check-out Date</th>
<th>Phone</th>
</tr>
</thead>
</table>

**TRANSFER TO:**

<table>
<thead>
<tr>
<th>H.S. Date of Move</th>
<th>Date Enrolled</th>
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</thead>
</table>

**NOTE BEFORE SIGNING! Bylaw 202(B)(1)**

If it is discovered that any parent, guardian, caregiver or student has provided false information in regards to any aspect of eligibility status on behalf of a student, that student is subject to immediate ineligibility for CIF competition at any level in any sport for a period of up to 24 calendar months from the date the determination was made that false information was provided.

**WAIVER:** By filing this application for interscholastic athletic eligibility, I specifically authorize any and all of this student’s former and current/new high schools to release all records regarding this student to and disclose to the CIF Section (“CIF”) representative any information or documentation needed or requested by the “CIF” in making this eligibility determination. I authorize the “CIF” to use that information in making its decision. I understand that the “CIF” may be unable to grant athletic eligibility absent the disclosure of relevant information or documentation from this student’s former or current/new high schools. I am authorized to make this request.

**STEP 4: SCHOOLS SUBMITTING THIS FORM MUST VERIFY THAT THIS STUDENT HAS MADE A VALID CHANGE OF RESIDENCE IN ACCORDANCE WITH CIF BYLAWS AND SUBMIT THIS PROOF WITH THIS APPLICATION.**

Evidence must be submitted that a valid change of residence has occurred. No single document listed below or combination thereof establishes residence. The Section Commissioner and/or school have the discretion to request additional documents that he/she deems necessary to confirm residency. Evidence may include:

- Property tax receipts;
- Bank account statements;
- Credit card statements;
- Real estate documents indicating and verifying a change of residence (sale and purchase, for instance);
- Court documents indicating a change of residence;
- Declaration of residency executed by the student’s parent(s)/guardian(s)/caregiver;
- Operative telephone and utility service at the student’s new residence and terminated at the former residence;
- Utility service receipts;
- Voter registration listing the new address;
- Proof of a long-term lease;
- Proof of paying for utilities at the new residence including phone, gas, electricity, water, cable television, and garbage collection;
- Proof of submitting a change of address to the U.S. Postal Service to receive mail at the new residence;
- Proof of transfer of the parent(s)/guardian(s)/caregiver and age-appropriate student’s motor vehicle registration;
- Proof of changed address on the parent(s)/guardian(s)/caregiver and age-appropriate student driver’s license;
- Rent payment receipts;
- Declaration of residency executed by the student’s parent(s)/guardian(s)/caregiver;

**STEP 5- READ AND SIGN (PARENT/GUARDIAN):**

**VERIFICATION OF A VALID CHANGE OF RESIDENCE- FORM 206**

<table>
<thead>
<tr>
<th>BADMINTON</th>
<th>BASEBALL</th>
<th>BASKETBALL</th>
<th>CROSS COUNTRY</th>
<th>FIELD HOCKEY</th>
<th>FOOTBALL</th>
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<tbody>
<tr>
<td>GOLF</td>
<td>GYMNASTICS</td>
<td>LACROSSE</td>
<td>SKIING</td>
<td>SOCCER</td>
<td>SOFTBALL</td>
</tr>
<tr>
<td>SWIMMING</td>
<td>TENNIS</td>
<td>TRACK</td>
<td>VOLLEYBALL</td>
<td>WATER POLO</td>
<td>WRESTLING</td>
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If you are unable to certify that the above statements are true, do not sign below. Please attach a complete written disclosure of the specifics to this form. I also certify that at the time of transfer there was no disciplinary action in place or pending.

<table>
<thead>
<tr>
<th>SIGNATURE OF PARENT/GUARDIAN</th>
<th>SIGNATURE OF STUDENT</th>
<th>DATE</th>
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</table>

**STEP 6- ENROLLING SCHOOL SUBMITS THIS FORM:**

TO THE CIF LOS ANGELES CITY SECTION OFFICE VIA MAIL OR FAX (818-923-5156) UPON COMPLETION.

- RETAIN A COPY FOR YOUR RECORDS