

Minutes  
Kit Carson International Academy  
School Organizational Team Meeting  
Location: Room 15  
Date: June 7, 2017  
Time: 4:45

The Kit Carson International Academy School Organizational Team meeting was called to order at 4:35 on June 7, 2017. The meeting was held in Room 15.

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**Members Present:**

Shannon O'Connor  
Lynn Wilson  
Ayoka Snipes

**Members Absent:**

Dasha Anderson  
Sherjuan Brown  
Terri Harden  
Itazia Lopez

**Welcome and Roll call**

**Approval of Minutes**

2.1 Minutes approved as written.

Mrs. Itazia Lopez arrived at 4:37 pm.

**New Agenda Items:**

**3.1 MARKETING AND RECRUITING**

**3.1.1 Open House**-Discussion regarding setting up an SOT booth during August Open House occurred. Count Day activities and bike display were also discussed.

**3.1.2 Social Media**- Discussion included adding icon and website address to presentations and letters/information sent home. Team also discussed methods to increase followers and website activity.

Mr. Sherjuan Brown arrived at 5:00 pm.

### **3.2 FUNDRAISING-**

**3.2.1 Opportunities and funding-** Team discussed possible funding sources or activities for fund raising. Areas of continued need include diverse books, musical instruments and garden.

#### **General Discussion:**

**4.1 AGENDA PLANNING-** Discussion regarding future items included staffing, fundraising, social media and staffing/budget. Additional items include election process and voting for the 2017-2018 SOT team.

**4.2 Future Agenda –** Discussion of upcoming meeting date and election process for next year. A motion was made to move the meetings to Tuesdays at 4:15 in Room 15.

**Motion:** Harden

Second: Wilson

#### **Information:**

- **5.1-Next Meeting:** August 29, 2017 at 4:15 pm. Room 15

#### **Public Comment Period:**

**6.1** No public comments at this time

The meeting was adjourned at 5:36.