

Vallivue School District 139

All payroll warrants are subject to those deductions which are required by statute of the State of Idaho and the federal government. Any other payroll deductions for school employees will be in accordance with board policy and upon written authorization of the employee.

Compulsory payroll deductions will be made as required by Idaho and federal law.

Optional deductions will be made upon written request by the employee for such purposes as approved by the board.

This school district will issue one payroll per month.

Salary payments for full-time (20 or more hours per week) personnel will be prorated on a twelve-month (12 month) basis.

The payroll for all hourly personnel is authorized on the basis of the time sheet submitted to the district office.

Supplemental pay for special assignments will be paid according to a schedule approved by the board. Such payment will be made in accordance with the regular payroll procedure. Supplemental pay will be prorated on a twelve-month (12 month) basis.



LEGAL REFERENCE:

Idaho Code Section 33-506(1)

ADOPTED: 1/13/09 new as policy by combining #842, 844

AMENDED: